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ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Westminster
MASSACHUSETTS



For the Year Ending December 31

1960

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OF THE
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For the Year Ending December 31

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REPORT OF THE SELECTMEN

The year 1960 saw a reduction of \$2 in the tax rate, this being made possible while accomplishing many needed projects.

The first Town owned police cruiser became a reality.

The expansion of the Town Water System was voted in and will bring service to many families as well as a number of business establishments. The expansion of the Advance Coatings Company and the new Decotone Division of the Fitchburg Paper Company as well as the future expansion of the Village Motel, Inc., points out the value of the water system and its extensions.

In September the Oakmont Regional School opened its doors.

Legislation was enacted by the General Court to grant tenure of office to Chief of Police Toivo Tuominen and for the creation of a licensing commission, both acts subject to acceptance by vote of the Town, the articles appearing on the ballot at the Town Election, March, 1961.

A Walters 10 ton truck was purchased to help combat the severe snow problems. The Chapter 90 Construction project of North Common Road has been continued on schedule.

The Selectmen's seminars at Clark University were well attended with the Advisory Board also attending a number of the meetings.

The Board of Health held polio clinics as well as smallpox and diphtheria immunization clinics, a report of which follows:

Report of Polio Clinics, June, 1960

June 9, 10, 13, 14	Students Faculty, School Personnel	639 Shots
June 13	Adult, Pre-School	<u>204 Shots</u>
	Total Shots Given	843

June 9, 10, 13, 14 clinics at school with Dr. Rocco Raduazo in charge, assisted by Mrs. Aalto, School Nurse. On June 9, 10, 13 Junior High and High School girls helped. On June 14 mothers who helped were Mrs. Fred Chabot, Mrs. Walter Marble, Mrs. Eino Niinimaki and Mrs. Daniel O'Hearn. June 13 clinic at Town Hall with Dr. Beatrice Perkins in charge assisted by Mrs. Aalto. Helpers were Mr. Wilho Aalto, Mr. and Mrs. Daniel O'Hearn and Mrs. Lennard Salo.

Following is a report of the immunization clinics held in March, April and May, 1960 for the school year 1959-1960.

Smallpox vaccinations, new	18
Smallpox boosters	116
Repeat smallpox vaccinations (not taken before)	2

Series of 3 shots for diptheria immunization--	
23 children, total number of shots	69
Diptheria boosters	<u>193</u>
Total services given	398

LEMPI AALTO, R.N.
School Nurse

Board of Selectmen
LENNARD C. SALO
DANIEL J. O'HEARN
PRESTON A. BAKER

REPORT OF THE TOWN CO-ORDINATOR

To the Board of Selectmen:

Gentlemen:

I hereby submit to you for your approval my third annual report as Town Co-Ordinator for the year 1960.

This year has been one of routine work almost exclusively. I have investigated a number of complaints of rubbish along the highways and signs have been placed prohibiting the same.

There has also been some complaints of sewerage which have been investigated and is in the process of being eliminated.

From a program started by the Board of Health in May to the effect that each septic tank which is being installed a permit must be obtained at the cost of fifty cents, this program has brought in a revenue of twenty-eight dollars.

Checking Homes Being Built	7
Looking up Pole Locations	5
Checking on Dumping Beside Roads and Homes	11
Septic Tanks Being Installed	39
Septic Tanks Approved	21
Checking Septic Tanks Being Installed	8
Investigating Overflow of Septic Tanks	5
Getting Easements	8
Signing Papers	2
Looking Up Deeds at Registry	3
Checking Complaints for Selectmen	3
Checking on Street Lights to be Installed	1
Trips to Worcester for Request for Allotments	1
Trips to Registry with Papers	1
Collecting Water Bills	11
To Newspapers with Notices	7
Trips to Collect Bills	8
Trips to Inspect Site of Junk Yards	2
Trips to Inspect Drainage Conditions at Residences	9
Trips for Permission for Cutting Trees	2
Trips on Dump Complaints	7
Trips to Hearings	4
Trips on Complaints Other Than Those Listed	2
Delivering Papers for Selectmen	1
Layout for Culverts	1
Checking on Eating Places	1
Complaints on Uncovered Wells	1

I have covered 1,098 miles for a total of	\$87.84
Salary	352.88
	<u>\$440.41</u>
Appropriation of	\$500.00
Balance of	\$ 59.59

I wish to thank the Board of Selectmen and the townspeople for their fine cooperation.

Respectfully submitted,

RAYMOND STOCKWELL

TOWN CLERK'S REPORT

For the Year Ending December 31, 1960

There were two Town Meetings during the Year. (In the following report of the Town Meetings is a synopsis from the records of the Meetings.)

ANNUAL TOWN MEETING AND ELECTION

March 5, 1960

The results of the elections were as follows:

Moderator - for One Year

J. Phillip Howard - Howard Ave. - Citiz. Cau.	790
Karella	1
Lothrop	1
L. Redfield	1
J. Aveni	1
Blanks	150
	<u>944</u>

Town Clerk - for One Year

A. Sylvia Haynes - Rt. 1 - Nom. Paper	174
Eugene E. Niemi - Main St. - Citiz. Cau.	539
Betty J. Onischuk - 42 Main St. - Nom. Paper	219
Marion Noble	1
Frank Rukus	1
Blanks	10
	<u>944</u>

Town Treasurer - for One Year

James A. Adams - Adams St. - Citiz. Cau.	833
Smart	1
Van Hazing	1
John K. Hobbs	1
Dick Henry	1
Rubuccio	1
Blanks	106
	<u>944</u>

Selectman - for Three Years	
Preston A. Baker - State Rd. - Citz. Cau.	507
John M. O'Neill - Leino Park - Nom. Paper	413
Ed Cavan	1
Blanks	23
	<u>944</u>
Board of Public Welfare - for Three Years	
Kaino Poikonen - No. Common Rd. - Nom. Paper	474
Vance L. Butterfield - Minott Rd. - Citz. Cau.	438
R. Buckman	2
Norman Mosher	1
Blanks	29
	<u>944</u>
Assessor - for Three Years	
Elliott D. Halpin - Nichols St. - Citz. Cau.	785
A. Quarello	1
S. Butterfield	1
June Johnson	2
Richard Fitzgerald	2
Joe Barrett	1
Eugene Niemi	1
Lanoue, Jr.	1
Frank Rukas	1
Walter Vieweg	2
Blanks	147
	<u>944</u>
School Committee - for Three Years	
Stuart C. Butterfield - Minott Rd. - Citz. Cau.	491
William B. MacAloney, Jr. - Academy St. - Nom. Paper	434
Blanks	19
	<u>944</u>
Library Trustees - for Three Years (Two)	
Doris M. Fenno - Academy St. - Citz. Cau.	806
J. Philip Howard - Howard Ave. - Citz. Cau.	659
E. Nappila	1
M. Fenno	1
Mary E. Guastella	1
Blanks	420
	<u>1888</u>
Hager Park Commissioner - for Three Years	
Fred Chalmers - South St. - Citz. Cau.	860
Blanks	84
	<u>944</u>

Town Collector - for Three Years

Florence B. Rice - State Rd. - Citz. Cau.	845
C. Bradford	1
Tuominen	2
V. Cross	1
Blanks	95
	<u>944</u>

Constable - for One Year

Toivo O. Tuominen - South St. - Citz. Cau.	892
F. Rice	2
Blanks	50
	<u>944</u>

Tree Warden - for One Year

Peter V. Arcangeli - State Rd. - Citz. Cau.	835
A. Pisaruk	4
Carl Page	1
W. Sormunen	1
Burt Cummings	1
Blanks	102
	<u>944</u>

Water Commissioner - for Three Years

John Ojala, Jr. - No. Common Rd. - Citz. Cau.	820
P. E. Davis	1
Goodrich	1
W. Vieweg	1
H. Vieweg	1
Thos. Prendergast	1
Ahti Lahtinen	1
John Olson	1
Joe Barrett	1
Ralph Owen	1
R	1
Gladys Leavenworth	1
Blanks	113
	<u>944</u>

Planning Board - for Five Years

June A. Johnson - Knower Rd. - Citz. Cau.	765
Blanks	179
	<u>944</u>

Question No. 1

Yes	311
No	512
Blanks	121
	<u>944</u>

Completed counting the ballots at 7:00 o'clock p.m.

Afternoon Session

The meeting was called to order at 1 o'clock p.m. by Moderator J. Philip Howard. Esther H. Hicks, Clerk.

Rev. John W. Morrow, Pastor of the Congregational Church offered prayer.

Voted to dispense with the reading of the warrant by the Town Clerk, same being printed in the Town Report.

Tellers appointed by the Moderator and duly sworn by the Town Clerk were:

Herman A. L'Ecuyer
Walker C. Brown

Article 1. Voted that the Town authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the fiscal year beginning January 1, 1960, and to issue a note or notes therefor, to be paid within one year and to renew any notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws.

Article 2. Voted to accept the list of Jurors as revised by the Board of Selectmen.

List as Follows

NAME	OCCUPATION
Toivo W. Lamsa	Farmer
Joseph A. Bovillard	Draftsman
Saima Engman	Helper
Marie W. Kaupinen	Accountant
Ingrid T. Niemi	Housewife
Virginia G. Samuli	Housewife
Armas E. Pakkila	Factory Worker
Walter D. Vieweg	Farmer
Arne W. Aho	Carpenter
Ahti Lahtinen	Papermaker
Anne H. Mord	Housewife
Priscilla L. Prendergast	Housewife
Clyde W. Smith	Inspector
Jacqueline C. LaFortune	Housewife
Melvin A. Hawes	Office Manager
George W. Rameau, Jr.	Papermaker
Howard A. Morse	Baker
David J. Kempf	Machinist
George J. Niemi	Papermaker
Dugal C. Laughton	Retired

Frederick A. Keyser	Engineer
Lillian M. O'Hearn	Housewife
Sylvia J. Niemi	Housewife
Elaine B. Wiktorski	Housewife
Ernest T. Barrett	Maintenance
Paul R. DeBarge	Machinist
John W. Kauppinen	Welder
Arne C. Lahtinen	Foreman
Douglas P. Newcombe	Salesman
Kaino W. Oinonen	Radio Repair
Thomas A. Quinn	Assembler
Matti Rajaniemi, Jr.	Papermaker
Howard C. Sakkinen	Maintenance
Walter E. Thayer	Ind. Therapist
Edward W. Uppgard	Machinist
Willis L. Young	Lumber Manufacturer
Alphonse A. Couture	Retired
Harold F. Desmond	Grinder
David C. Eldridge	Asst. R.R. Track Superv.
Earl A. Johnson, Jr.	Cable Splicer
Matti Kotitainen	Retired
James H. Lovewell	Mechanic
Louise Koski	Saleswoman
Betty J. Onischuk	Housewife
Kenneth R. Strom	Salesman
Arthur I. Hurd	Teacher
Anna M. MacAloney	Housewife

Article 3. Voted that the same committees as last year serve for the following offices, and if any vacancy occurs, it is to be filled by the Board of Selectmen.

Committees as Follows:

Field Drivers:

Lennard C. Salo, Preston A. Baker, Daniel J. O'Hearn

Fence Viewers:

Raymond I. Stockwell, Alfred P. Jones

Measurers of Wood, Lumber and Bark:

Arthur E. Merriam, Ralph W. Young, Edward Hetu

Article 4. Voted that the Board of Selectmen act as agents to prosecute and defend all suits in behalf of the Town.

Article 5. Voted that the Town empower the Collector of Taxes to use all means for collecting taxes which a Town Treasurer may use when appointed Collector.

Article 6. Voted to pass over the Article (Committee Reports).

Article 7. Voted that the Town transfer the sum of \$30,000 from Machinery Rental Account to Machinery Repair, Purchase and Maintenance Account.

Town Appropriations 1960			
General Government			
		Salaries	Expenses
Moderator		\$ 35.00	\$
Selectmen:			
Salaries: Chairman	\$350.00	1,000.00	400.00
Members	325.00		
Coordinator			500.00
Accounting & Clerical		4,000.00	200.00
Town Treasurer		1,400.00	700.00
Town Collector		2,000.00	1,263.35
Deputy Tax Collector			50.00
Law			300.00
Assessors:			
Salaries: Chairman	\$425.00	1,125.00	450.00
Members	350.00		
Clerk Hire			800.00
Town Clerk		250.00	300.00
Election & Registration			750.00
Board of Public Welfare:			
Salaries: Chairman	\$150.00	350.00	
Members	100.00		
Planning Board			876.00
Advisory Committee			150.00
Town Hall General Maintenance			3,500.00
Total General Government			<u>\$20,399.35</u>

PROTECTION OF PERSONS AND PROPERTY

Fire Department:			
Chief	\$100.00	2,425.00	\$4,424.00
Forest Warden	50.00		
Police Department:			
Chief	\$4,800.00	6,000.00	\$1,699.00
Assistants	1,200.00		
Dog Officer		200.00	210.00
Sealer of Weights & Measure		100.00	125.00
Pest Control			100.00
Tree Warden			100.00
Dutch Elm Disease			100.00
Insurance			9,000.00
Civil Defense		120.00	430.00
Wiring Inspector			300.00
Total Protection Persons and Property			<u>\$25,333.00</u>

HEALTH AND SANITATION

Board of Health	\$ 5,200.00
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HIGHWAYS

Chapter 81 - General Repairs	\$ 6,000.00
Chapter 90 - Maintenance	3,000.00
Chapter 90 - Construction (No. Common)	4,000.00
Chapter 90 - Nichols St.	1,475.24
Salt and Chemicals	2,000.00
Vacation Pay	2,000.00
Bridges Maintenance	400.00
Sidewalk Maintenance	1,500.00
Highways Winter Maintenance	20,000.00
Signs	200.00
Special Road Purposes (Selectmen)	2,500.00
Emergency	200.00
Sick Pay	400.00
Street Lighting	4,200.00
Total Highways	<u>\$47,875.24</u>

WATER DEPARTMENT

Superintendent Salary	\$1,560.00
Assistant Superintendent Salary	260.00
Operating Expenses	4,680.00
Total Water Department	<u>\$6,500.00</u>

CHARITIES

Administration:	
Agent's Salary	\$1,650.00
Expenses	200.00
Grants	19,150.00
Total Charities	<u>\$21,000.00</u>

Worcester County Retirement Assessment	\$3,193.77
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VETERAN'S SERVICES

Salary Agent	250.00
Expenses	100.00
Benefits	4,000.00
Total Veteran's Services	<u>\$4,350.00</u>

VETERAN'S GRAVE OFFICER

Salary	50.00
Expenses	265.00
Total Veteran's Grave Officer	<u>\$315.00</u>

CEMETERIES

(Including Trust Fund Income)	
Superintendent's Salary	\$2,600.00
Wages	1,000.00
Expenses	400.00
Total Cemeteries	<u>\$4,000.00</u>

PARKS AND RECREATION

Salaries	\$400.00
Expenses	800.00
Total Parks and Recreation	\$1,200.00

SCHOOLS

Westminster School Department	\$234,742.00
Vocational Schools	3,591.00
Oakmont Regional School District	119,787.27
Total Schools	<u>\$358,120.27</u>

FORBUSH LIBRARY

Not Including Dog Tax or Income from Trust Funds	\$5,700.00
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DEBTS AND INTEREST

First and Second School Addition Bonds:	
Principal	\$35,000.00
Interest	7,320.00

WATER SYSTEM BONDS

Principal	\$15,000.00	\$2,500.00
Interest	7,500.00	

Voted: To raise and appropriate \$2,500.00,
to appropriate from Mare, Meadow Fund \$5,000.00,
to appropriate from Water Assessment Reserve
\$15,000.00, for principal and interest on water
system debt.

FIRE STATION NOTE

Principal	\$4,000.00
Interest	576.00
Total Debt and Interest	<u>\$49,396.00</u>

RESERVE FUND

Reserve Fund	\$6,000.00
To be transferred from Overlay Reserve to the Reserve Fund.	

UNCLASSIFIED

World War I Memorial	\$125.00
Memorial Day	250.00
Care of Town Clock	20.00
Printing Town Reports	640.00
Band Concerts	250.00
Miscellaneous	100.00
Total Unclassified	<u>\$1,385.00</u>

Total All Departments	\$553,967.63
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<u>Article 11 .</u> Prior Bills	
Snow & Ice	\$9,937.13
Vocational School	1,011.55
Vocational School	882.00

<u>Article 12</u> .	Police Cruiser with Equipment	\$2,500.00
<u>Article 14</u> .	Land damages on Nichols St.	180.00
<u>Article 20</u> .	Sidewalk from South St. to Fenno	750.00
	Property	
<u>Article 22</u> .	Improvement of Fred Smith Road	4,950.00
<u>Article 26</u> .	Erection of Water Fountain, Main St.	100.00
<u>Article 34</u> .	Guard rail at Wyman's Reservoir	800.00
<u>Article 35</u> .	Repairs to Woodside Cemetary	<u>500.00</u>
Total Appropriations		\$575,578.31

Article 9 . Voted that the present Director Mildred Purnanen be chosen as Director in accordance with provisions of Chapter 128 of the General Laws.

Article 10 . Voted that the Town transfer the sum of \$3,455.75 from the Water Service Connection Account to Additional Water Service Connections Account.

Article 11 . Voted that the Town raise and appropriate the following sums of money to pay prior years' bills. \$9,937.13 for snow and ice, \$1,011.55 for Vocational School bill, and \$882.00 for another Vocational School bill. Unanimous vote.

Article 12 . Voted that the Town raise and appropriate the sum of \$2,500.00 for the purchase of a Police Cruiser with equipment.

Article 13 . Voted to pass over the article. (Change in the By-Laws.)

Article 14 . Voted that the Town raise and appropriate the sum of \$180.00 to pay for land damages on Nichols Street.

Article 15 . Voted that the Town accept 1360 feet of Fenno Drive as a public road as laid out by the Selectmen. Unanimous vote.

Article 16 . Voted that the Town install street lights on poles no. 65 and no. 69 on Ellis Road.

Article 17 . Voted that the Town install two street lights on Bacon Street in front of the Town Hall.

Article 18 . Voted to pass over the article. (To improve street lighting at intersection of Routes 2 and 2A.

Article 19 . Voted to table the Article. (To install street lights on Fenno Drive.)

Article 20 . Voted that the Town raise and appropriate the sum of \$750.00 to install a sidewalk on Leominster Street from the corner of South Street to the Fenno property.

Article 21 . Voted to table the Article. (Fred Smith Road Bridge.)

Article 22 . Voted that the Town raise and appropriate the sum of \$4,950.00 for improvement of Fred Smith Road.

Article 23 . Voted not to raise any money for North Common Road drainage.

Article 24 . Voted to pass over the Article. (Improvement of junction of Cross Road and Knowler Road.)

Article 25 . Voted to pass over the Article. (Improvement of grade and curve on Depot Road.)

Article 26 . Voted that the Town raise and appropriate the sum of \$100.00 for the erection of a water fountain on Main St.

Article 27 . Voted that the Town transfer the sum of \$1,975.43 from Machinery Repair and Purchase account and transfer the sum of \$2,024.57 from Improvement of Highway Department buildings for an addition to the Highway Garage Annex.

Article 28 . Voted that the Town transfer the sum of \$7,800.00 from Machinery Repair, Purchase and Maintenance Account for the purchase of a Highway Department Truck and Body.

Article 29 . Voted that the Town transfer the sum of \$2,050.00 from the Machinery Repair Purchase and Maintenance Account for change over of boiler at the Highway Garage.

Article 30 . Voted that the sum of \$5,000.00 be transferred from the Machinery Repair, Purchase and Maintenance Account to add to the fund for the purchase of a Highway Grader.

Article 31 . Voted to table this Article. (Drainage on Miles Avenue.)

Article 32 . Voted to table the Article. (Surfacing of Miles Avenue.)

Article 33 . Voted to table the Article. (Improvement of Davis Road.)

Article 34 . Voted that the Town raise and appropriate the sum of \$800 for a guard rail at the end of Wyman's Reservoir on Route 140.

Article 35 . Voted that the Town raise and appropriate the sum of \$500 for repairs to Woodside Cemetery.

Article 36 . Voted that the Town transfer the sum of \$15,148.00 from the Water Assessment Reserve to the Surplus Revenue Account to be used against the tax rate.

Article 37 . Voted that the Town authorize and direct the Assessors to transfer from available funds in the Treasury, the sum of \$20,000 to reduce the tax rate for the current year.

Meeting adjourned 5:25 o'clock p.m.

ESTHER H. HICKS

Town Clerk

REPORT OF PRESIDENTIAL PRIMARY

April 26, 1960

52 Republican votes
18 Democratic votes
70 Total

Republican Party Vote

Delegates at Large - Group	No. of Votes
Leverett Saltonstall - Dover	50
Henry Cabot Lodge, Jr. - Beverly	49
Joseph W. Martin, Jr. - North Attleborough	48
Thomas A. Pappas - Belmont	47
Ralph H. Bonnell - Winchester	47
Mary R. Wheeler - Worcester	48
Daniel E. McLeon - Beverly	47
Fred Lamson - Malden	48
Frank S. Giles - Methuen	48
Robert F. Bradford - Cambridge	48
Blanks	40
	<u>520</u>

Alternate Delegates

Lloyd B. Waring - Melrose	47
John A. Volpe	47
Georgia E. Ireland - Wellesley	46
George D. Hammond - Westfield	47
Bruce Crane - Dalton	47
Irene K. Thresher - Newton	46
Richard F. Treadway - Boston	47
Augustus G. Means - Essex	47
Andrew A. Hunter - Boston	47
George L. Sargent - Dover	49
Blanks	50
	<u>520</u>

Third District Delegates

No. of Votes

Winfield A. Schuster - Douglas	49
A. Andre Gelinas - Fitchburg	49
Blanks	6
	<u>104</u>

Alternate Delegates

C. Clifford Stone - Clinton	45
Geraldine F. Wheeler - Leominster	46
Blanks	13
	<u>104</u>

Town Committee, Westminster (30)

Raymond I. Stockwell - Knowler Rd.	45
Phyllis Azarian - Academy Hill	45
Richard W. Ahlin, Jr. - Main St.	47
Lee A. Aldrich - Lovell St.	46
Preston A. Baker - State Rd.	47
Donald Blair - Worcester Rd.	42
J. Phillip Howard - Howard Ave.	44
John H. Heimo, Jr. - Sargent Rd.	42
Elaine M. Lawrence - Carter Rd.	46
Deloise L. Loescher - Narrows Rd.	45
Elmer E. Luoma - Bacon St.	45
Elvi A. Oinonen - Ellis Rd.	44
Howard I. Smith - Nichols St.	46
John E. Stiles - Nichols St.	45
Walter M. Wilcox - Main St.	47
Althes W. Brown - Bacon St.	45
Jacob K. Maki - Lovell St.	44
Edwin M. Ruuska - East Rd.	46
Edwin W. Brainard - Nichols St.	42
Raymond H. Scofield - Pleasant St.	45
Velma M. Innerasky - Seaver St.	44
Leonard C. Salo - W. Main St.	3
Lauri Aho - Overlook Rd.	1
John Lothrop - Main St.	1
Marvin Traub - Main St.	1
Esther Hicks - Bacon St.	1
Melvin Hawes - Church St.	1
Elliott Halpin - Nichols St.	1
Ahti Lahtinen - East Rd.	1
Blanks	150
	<u>1102</u>

State Committee - One Man

Ralph W. Crossman - Leominster	44
Blanks	<u>8</u>
	52
State Committee - One Woman	
Ruth Hawes	9
Martha McVickers	19
Blanks	<u>24</u>
	52
Presidential Preference	
Richard Nixon	42
John F. Kennedy	1
Hubert Humphrey	1
Nelson Rockefeller	5
Blanks	<u>3</u>
	52

DEMOCRATIC PARTY VOTE

Delegates at Large Group	
Foster Furcolo - Longmeadow	12
John W. McCormack - Boston	13
John M. Lynch - Somerville	12
Robert F. Murphy - Malden	12
Joseph D. Ward - Fitchburg	15
Edward J. McCormack, Jr. - Boston	11
Thomas J. Buckley - Boston	11
John F. Collins - Boston	14
Joseph William Belanger - Boston	10
John E. Powers - Boston	13
John F. Thompson - Ludlow	10
Endicott Peabody - Cambridge	12
Robert Francis Kennedy - Barnstable	13
Howard W. Fitzpatrick - Malden	11
Garrett H. Byrne - Boston	10
Balcom S. Taylor - Boston	10
Mary L. Fonseca - Fall River	10
John L. Saltonstall, Jr. - Brookline	10
Betty Taymor - Newton	12
Stephen T. Chmura - Holyoke	10
Bernard Soloman - Boston	10
Kenneth J. Kelley - Hanover	12
A. Frank Foster - Boston	10
Thomas J. O'Connor, Jr. - Springfield	12
Blanks	<u>157</u>
	432

Alternate Delegates

William F. Donoghue - Weymouth	13
Charles N. Collatos - Lexington	11
Mary DePasquale Murray - Milford	13
Peter J. Rzeznikiewicz - Ware	12
Edward King - Ludlow	11
Joseph A. DeGuglielmo - Cambridge	12
Cornelius W. Phillips, Jr. - Springfield	12
Anthony M. Scibelli - Springfield	11
Richard Maguire - Winchester	12
Paul W. Glennon - Worcester	11
Dan H. Fenn, Jr. - Lexington	11
Thomas J. Noonan - Brookline	13
Blanks	74
	<u>216</u>

Third District Delegates

Joseph F. Gibney - Webster	12
Bernard T. Moynihan - Fitchburg	16
Laurie J. Cormier - Leominster	11
Philip A. Quinn - Spencer	11
Blanks	20
	<u>72</u>

Alternate Delegates

Daviitt M. Rooney - Palmer	14
Doris M. Racicot - Southbridge	15
Blanks	7
	<u>36</u>

State Committee - One Man

Paul G. Gearan - Fitchburg	17
Blanks	1
	<u>18</u>

Town Committee - Westminster (10)

Ralph Meagher - Main St.	11
June A. Johnson - Knower Rd.	12
Ann M. Pilkovsky - Shady Ave.	11
Stanley V. Skamaraycz - Shady Ave.	10
Lucille C. Fitzgerald - State Rd.	12
Daniel O'Hearn - Willard Rd.	1
Blanks	34
	<u>91</u>

Presidential Preference

John F. Kennedy	11
Senator Symington	1
Hubert Humphrey	1
Blanks	5
	<u>18</u>

Meeting adjourned at 10:00 p.m.

EUGENE E. NIEMI

Town Clerk

RECORD OF STATE PRIMARY

September 13, 1960

Republican vote -	130
Democratic vote -	<u>106</u>
Total	236

Republican Party Vote

Senator in Congress	
Leverett Saltonstall - Dover	126
Blanks	4
	<u>130</u>

Governor	
John A. Volpe - Winchester	120
Blanks	10
	<u>130</u>

Lieutenant Governor	
Augustus G. Means - Essex	119
Blanks	11
	<u>130</u>

Secretary	
Edward W. Brooke - Boston	116
Blanks	14
	<u>130</u>

Attorney General	
George Michaels - Newton	116
Blanks	14
	<u>130</u>

Treasurer	
Walter J. Trybulski - Chicopee	79
Francis Andrew Walsh - Medford	39
Blanks	<u>12</u>
	130

Auditor	
Gardner B. Wardwell - Melrose	119
Blanks	<u>11</u>
	130

Congressman - Third District	
Blanks	130

Councillor - Seventh District	
Quintin J. Cristy - Shrewsbury	107
Blanks	<u>23</u>
	130

Senator - Third Worcester District	
Nathan H. Tucker - Lunenburg	115
Blanks	<u>15</u>
	130

Representative in General Court	
2nd Worcester District	
J. Philip Howard - Westminster	114
Blanks	<u>16</u>
	130

Register of Probate & Insolvency	
Worcester County	
Blanks	130

County Commissioners	
Worcester County (Vote for Two)	
Blanks	260

County Treasurer	
Worcester County	
Blanks	130

Democratic Party Vote

Governor	
Joseph D. Ward - Fitchburg	72
Francis E. Kelly - Boston	12
John F. Kennedy - Canton	5
Alfred Magaletta - Westwood	1
Robert F. Murphy - Malden	2
Endicott Peabody - Cambridge	14
Gabriel Francis Piemonte - Boston	<u>0</u>
	106

Senator in Congress	
Foster Furcolo - Longmeadow	45
Edmund C. Buckley - Cambridge	13
Thomas J. O'Connor, Jr. - Springfield	45
Blanks	3
	<u>106</u>

Lieutenant Governor	
Edward F. McLaughlin - Boston	76
Pasquale Caggiano - Lynn	21
Blanks	9
	<u>106</u>

Secretary	
Kevin H. White - Boston	47
Francis X. Ahearn - Boston	24
Margaret F. McGovern - Newton	28
Blanks	7
	<u>106</u>

Attorney General	
Edward J. McCormack, Jr. - Boston	91
Blanks	15
	<u>106</u>

Treasurer	
John Thomas Driscoll - Boston	52
George F. Hurley - Boston	7
John B. Kennedy - Saugus	15
John M. Kennedy - Boston	5
Patrick F. McDonough - Boston	12
Robert J. Sullivan - Boston	6
Blanks	9
	<u>106</u>

Auditor	
Thomas J. Buckley - Boston	85
John F. Hynes - Boston	13
Blanks	8
	<u>106</u>

Congressman - Third District	
Philip J. Philbin - Clinton	95
Blanks	15
	<u>106</u>

Councillor - Seventh District	
Michael J. Favulli - Worcester	26
Michael J. Carrigan - Worcester	5

Councillor - Seventh District (Cont'd)	
Richard T. Courtney, Jr. - Worcester	0
John V. Grady - Clinton	21
Everett D. King - Fitchburg	48
Blanks	6
	<u>106</u>

Senator - Third Worcester District	
Elizabeth A. Stanton - Fitchburg	94
John H. Philbin - Clinton	10
Blanks	2
	<u>106</u>

Representative in General Court	
2nd Worcester District	
Ernest E. Amidon - Phillipston	21
Belding E. Bingham - Princeton	18
Philip T. Mullins - Ashburnham	40
Anthony Nasis - Fitchburg	21
Blanks	6
	<u>106</u>

Register of Probate & Insolvency	
F. Joseph Donohue - Worcester	91
Blanks	15
	<u>106</u>

County Commissioners (Vote for Two)	
Joseph A. Aspero - Worcester	55
Francis E. Cassidy - Webster	43
Raymond V. Kenary - Worcester	11
Allen E. McCarthy, Jr. - Worcester	12
Robert A. Murphy - Worcester	14
Murray C. O'Brien - Worcester	18
Blanks	59
	<u>212</u>

County Treasurer	
Alexander G. Lajoie - Worcester	63
John A. DiPilato - Worcester	8
Robert X. Tivnan - Worcester	30
Blanks	5
	<u>106</u>

Meeting adjourned at 8:30 p.m.

EUGENE E. NIEMI

Town Clerk

RECORD OF SPECIAL TOWN MEETING

October 25, 1960

Article 1. Voted to accept the provisions of Chapter 133 of the acts of 1960, being an act relative to assessments in connection with the operation of the water supply system of the town of Westminster. Unanimous vote.

Article 2. Voted that the Town raise and appropriate the sum of \$125,000 for the purpose of extending a water main of not less than eight inches in diameter from the Old Mill easterly on Route 2A to the intersection of said Route 2A and the old South Ashburnham Road; thence northerly on the Old South Ashburnham Road to the site of the Decatone Division of the Fitchburg Paper Company and from Leominster St. at the junction of Willard Road, northerly along Willard Road, crossing Route 2 to the intersection of Turnpike and Willard Road, and thence easterly on Turnpike Road to the intersection of Depot Road and Turnpike Road and thence northerly on Depot Road to the intersection of Depot Road and Route 2A, and that the Town Treasurer is hereby authorized, with the approval of the Selectmen, to borrow on behalf and in the name of the Town, said sum of \$125,000 under the authority of the provisions of Chapter 44 of the General Laws, which loan shall be for a period not exceeding 15 years. 214 in favor - 2 votes opposed.

Article 3. Voted that the Town accept Kendall Court as a public road as laid out by the Selectmen. Unanimous vote.

The meeting was recessed at 8:25 and Articles 4 and 5 were tabled so that the second warrant could be acted upon. The second meeting was called to order at 8:30 p.m. with the results as follows:

Article 1. Voted that the Town transfer from available funds in the Town Treasury the sum of \$620.00 for painting the exterior of the Fire Station. Unanimous vote.

Article 2. Voted to transfer the sum of \$1,651.61 from the Water Service connections account to additional Water Service connections account. Unanimous vote.

Article 3. Voted to pass over the article. (Highway Winter Maintenance.)

Article 4. Voted to transfer the sum of \$2,400.00 from available funds in the Treasury and to transfer the sum of \$628.42 from the Highway Department Truck and Body account to the Machine Repair, Purchase, and Maintenance Account. Unanimous vote.

Article 5. Voted to transfer the sum of \$2,039.17 from available funds in the Treasury to pay for interest due on loans and notes. Unanimous vote.

Meeting adjourned at 9:00 p.m. and it was moved to return to articles 4 and 5 of the Warrant of the first meeting and action was taken on the articles as follows:

Article 4. Voted that the Town authorize the Board of Selectmen to appoint a committee of at least three members to study the advisability of creating an Industrial Commission in the Town of Westminster. Unanimous vote.

Article 5. Voted to raise and appropriate the sum of \$1,000 for completion of the new addition to the Town Highway Garage. Unanimous vote.

Meeting adjourned at 9:22 p.m.

EUGENE E. NIEMI

Town Clerk

RECORD OF PRESIDENTIAL AND STATE ELECTIONS

November 8, 1960

The polls were opened at 6:00 a.m. and closed at 8:00 p.m. after which 57 absentee ballots were deposited in the ballot box making a total of 1846 votes cast.

The canvas of the ballots was completed at 4:00 a.m. with the results as follows:

Regular ballots	- 1,789
Absentee ballots	- 57
	<hr/>
	1,846

President and Vice President	
Decker & Munn - Prohibition	2
Hass & Cozzini - Socialist Labor	2
Kennedy & Johnson - Democrat	781
Nixon & Lodge - Republican	1041
Blanks	20
	<hr/>
	1846

Senator in Congress	
Leverett Saltonstall - Republican	1200
Thomas J. O'Connor, Jr. - Democratic	594
Lawrence Gilfedder - Soc. Labor	4
Mark R. Shaw - Prohibition	0
Blanks	48
	<hr/>
	1846

Governor	
John A. Volpe - Republican	1043
Joseph D. Ward - Democrat	753
Henning A. Blomen - Soc. Labor	6
Guy S. Williams - Prohibition	5
Blanks	39
	<u>1846</u>

Lieutenant Governor	
Edward F. McLaughlin - Democrat	747
Augustus G. Means - Republican	1002
Thomas Maratia - Prohibition	10
Francis A. Votano - Soc. Labor	9
Blanks	78
	<u>1846</u>

Secretary	
Edward W. Brooke - Republican	1057
Kevin H. White - Democrat	695
Fred M. Ingersoll - Soc. Labor	9
Julia B. Kohler - Prohibition	4
Blanks	81
	<u>1846</u>

Treasurer	
John Thomas Driscoll - Democrat	799
Walter J. Trybulski - Republican	923
Warren C. Carberg - Prohibition	14
Domenico A. Digirolamo - Soc. Labor	8
Blanks	102
	<u>1846</u>

Attorney General	
Edward J. McCormack, Jr. - Democrat	830
George Michaels - Republican	928
August O. Johnson - Soc. Labor	13
William D. Ross - Prohibition	5
Blanks	70
	<u>1846</u>

Auditor	
Thomas J. Buckley - Democrat	962
Gardner B. Wardwell - Republican	788
John B. Lauder - Prohibition	5
Arne A. Sortell - Soc. Labor	4
Blanks	87
	<u>1846</u>

Congressman	
Philip J. Philbin - Democrat	1 477
Blanks	369
	<u>1846</u>
Councillor (7th District)	
Michael J. Favulli - Democrat	726
Quintin J. Cristy - Republican	998
Blanks	122
	<u>1846</u>
Senator (3rd Worcester District)	
Elizabeth A. Stanton - Democrat	971
Nathan H. Tucker - Republican	826
Blanks	49
	<u>1846</u>
Representative in General Court	
J. Philip Howard - Republican	1022
Philip T. Mullins - Democrat	776
Blanks	48
	<u>1846</u>
Register of Probate & Insolvency	
F. Joseph Donohue - Democrat	1308
John Heimo - Westminster	1
Blanks	537
	<u>1846</u>
County Commissioners (Vote Two)	
Joseph A. Aspero - Democrat	868
Francis E. Cassidy - Democrat	791
Walter R. Snyder, Jr. - Republican	943
Walter Donohue - Ashburnham	1
Blanks	1089
	<u>3692</u>
County Treasurer	
Alexander G. Lajoie - Democrat	815
Donald F. Flanagan - Republican	908
Blanks	123
	<u>1846</u>
Question No. 1	
Part A	Yes
	No
Blanks	
	1051
	578
	217
	<u>1846</u>

Question No. 1

Part B	Yes	1011
	No	544
Blanks		<u>217</u>
		1846

Part C	Yes	1129
	No	483
Blanks		<u>234</u>
		1846

The meeting adjourned at 4:00 a.m.

EUGENE E. NIEMI

Town Clerk

BIRTHS, DEATHS AND MARRIAGES

For the Year Ending December 31 , 1960

Note: If any error in names or date are noticed, or any omissions, please inform the Town Clerk.

Births recorded	68
Deaths recorded	28
Brought into Town for Burial (Non-Resident)	15
Marriages	37

BIRTHS

	Date	Name of Child	Name of Parents
Jan.	11	Vicki Lynn Phillips	Norman F. and Barbara L. (Remal) Phillips
	17	Elaine Marie Keresey	Edward M. and Clara B. (Gould) Keresey
	19	William Jean Holmes	Floyd T. and Margaret A. (Arsenault) Holmes
	22	John William Percival	Ronald W. and Carol A. (Johnson) Percival
	24	Brian Keith Babineau	Chester E. and Carole M. (Nason) Babineau
	27	Scott Curtis Honkonen	Robert E. and Ann C. (Roper) Honkonen
	29	Catherine Lea Marcotte	Roland J. and Gloria L. (Guilmette) Marcotte
	30	Peter Allen Aho	Paul E. and Phyllis H. (Kukkula) Aho
Feb.	9	Carol Louise Ramse	Russell A. and Obeline E. (Trudel) Ramse
	12	Ruth Katrine Philaya	Rev. LeRoy E. and Sylvia J. (Palomaki) Philaya
	19	Colleen Ann Ahearn	Bernard P. and Shelia P. (Downes) Ahearn

Feb.	29	David William Cunliffe	Stuart O. and Mary B. (Berglund) Cunliffe
	29	Jeannie Laury LeBlanc	Raymond and Laury M. LeBlanc
Mar.	5	David Jack Seppelin	Donald K. and Eila I. (Nikunen) Seppelin
	8	Glenn Earl Hines	Everett E. and Elsie A. (Girard) Hines
	15	Sheri Ann Smith	Arthur J. and Ardythe A. (Miller) Smith
	17	Raymond Henry Bourgeois, Jr.	Raymond H. and Shirley A. (Lacousiere) Bourgeois
	19	Saundra Jean Anderson	Gunnar B. and Valerie A. (Todd) Anderson
	20	Donald Allen Aho, Jr.	Donald A. and Sandra J. (Drake) Aho
	22	Susan Jarvenpaa	Eino W. and Alice B. (Elola) Jarvenpaa
	25	Bonnie Lou Testa	Anthony V. and Cecile T. (Rameau) Testa
	29	Kristina Kay Grado	John and Kathryn H. (Davis) Grado
	31	Robin Elaine Meagher	Ralph N. and Doris M. (Lytle) Meagher
Apr.	7	Susan Gail McDonald	Clinton G. and Claire S. (Lorenz) McDonald
	14	Kevin Robert Salo	Robert W. and Ann S. (Phinney) Salo
	19	Diane Autula	Bernhard and Viola K. (Leino) Autula
	19	Corinne Ellen Arsenault	Oswald G. and Virginia M. (Hancock) Arsenault

Apr.	21	William Henry Brandt	Henry W. and Martha D. (Mattila) Brandt
	22	Robin Lynn Phillips	Bruce A. and Fay S. (Marrow) Phillips
	26	Daniel Richard Wirtanen	Edwin J. and Jeannine M. (Desrosiers) Wirtanen
	27	Gary Chester Jean	Philip J. and Jean M. (Rowe) Jean
	27	Scott Valmore Larocque	Valmore A. and Marion H. (Levasseur) Larocque
	28	Julie Ann Scapparone	Paul F. and Elianne J. (Trainque) Scapparone
May	15	Karen Marie Gamache	Philip A. and Kathleen E. (Niall) Gamache
	20	Robin Elva Constant	Joseph A. and Elva J. (Worster) Constant
	29	Karin Ann Heikkila	Eugene C. and Eunice M. (Beauchemin) Heikkila
June	2	Denise Cordio	Anthony and Mary (Tattersall) Cordio
	17	Alicia June Johnson	Walter H. and June A. (Bartlett) Johnson
	28	Margherita Altobelli	Richard J. and Marriet A. (Lane) Altobelli
July	10	Brian Scott Bourque	Ronald H. and Eileen M. (Leger) Bourque
	12	John William Kauppinen	John W. and Marie M. (Stark) Kauppinen
	20	Sharon Kay McInnis	Richard D. and Theresa P. (Maciorowski) McInnis
	21	Thea Marie Testa	Raymond L. and Edith M. (LeBlanc) Testa

July	21	Jeffrey Richard Heisson	Richard and Dorothes L. (Richardson) Heisson
	25	Denise Marie Grenier	Clarence A. and Therese C. (Croteau) Grenier
	25	Peter Holden Johnson	Earl A. and Jean M. (Holden) Johnson
Aug.	6	Keith Andrew Williams	Alfred and Doris M. (Saunders) Williams
	7	Andrea Lee Brideau	James H. and Nancy E. (Cummings) Brideau
	10	Sandra Elizabeth Tremblay	Rosaire H. and Lorraine E. (St. Hilaire) Tremblay
	12	Todd James Andreasson	James S. and Elizabeth A. (Aho) Andreasson
	15	Deborah Susan Griffiths	William E. and Nancy E. (Hedstrom) Griffiths
	16	Wendy Elizabeth Scofield	Raymond H. and Dorothy W. (Leino) Scofield
	30	Harold Walter Hecker	Irving W. and Bertha S. (Vieweg) Hecker
	31	Eric James Melanson	Laurie R. and Marilyn L. (Twing) Melanson
Sept.	1	David Arthur Hirsch	Eugene A. and Eleanor A. (Verona) Hirsch
	2	Nancy Lyne Turner	Kenneth R. and Georgianna L. (Maynard) Turner
	9	Richard Allen Carpenter	Charles R. and Mary E. (Zungola) Carpenter
	10	Bruce Richard Loescher	Bruce C. and Judith M. (Donovan) Loescher
	22	Roberta Jean Cummings	Burt O. and Theresa M. (Albro) Cummings

Sept.	25	Kevin Michael Trainque	Lionel L. and Janice T. (Campbell) Trainque
	27	David John Loescher	Peter and Concetta S. (Romano) Loescher
	27	Susan Marcia Travers	James E. and Patricia J. (VanderMark) Travers
	27	Dorothy Anne Hamilton	John M. and Edna R. (Hawley) Hamilton
Oct.	4	Bruce John Goguen	Raymond J. and Yvonne M. (Boucher) Goguen
	11	John Anthony Audino	Daniel A. and Nancy A. (Beach) Audino
	15	Linda Marie Greenwood	Allan K. and Shirley A. (Harrington) Greenwood
Nov.	9	Donald James Barrett	Roy J. and Dorothy M. (Withington) Barrett
Dec.	1	Donna Marie Armstrong	Charles E. and Margaret A. (Alves) Armstrong

DEATHS

Date	Name	Years	Months	Days
Jan.	Parmetine Gaudet	84	6	10
	George Anton Engman	62	0	11
	Martha M. Kyto	59	8	15
	Fanny C. Rautaruusu	74	3	8
	Elaine Marie Keresey	0	0	11
Mar.	Lawrence J. Cadwell	82	3	24
	Joseph H. Scott	85	10	13
Apr.	Diane Autula	0	0	1
	Baby Rameau	0	0	0
May	Olga Aina Cedar	76	11	19
	Marion H. Hobbs	66	5	17
	Adelard J. Paul	59	7	18
	Annie C. Kelley	77	6	9
June	Denise Cordio	0	0	0
	Eino E. Sutela	65	1	16
July	Nellie Raymond	65	1	16
Aug.	Issakki Walkkinen	82	0	0
	Nathan Howard	78	10	3

Sept.	15	Grace E. Merriam	80	2	22
	17	Frank E. Arsenault	62	6	3
	21	Earl J. Remick	57	2	6
Oct.	18	Rawl R. Baum	11	7	13
	31	John Petak	53	7	13
Nov.	17	Arthur G. Eaton	73	5	13
	21	Charles Howard	72	2	16
	28	Elizabeth S. Hitchcock	48	2	14
	28	Raymond Thibodeau	47	9	1
Dec.	12	Gordon F. Leavenworth	66	7	0
	13	Helmar Carlson	47	2	14
	16	Daniel Kieth Osborne	0	0	0
	25	John J. MacConlogue	60	2	15

BROUGHT INTO TOWN FOR BURIAL
(Non Residents)

Jan.	11	Flora L. Saum	Fitchburg	93	10	20
	31	Mabel W. Brown	Springfield	83	8	24
Feb.	6	Mabel H. Simonds	East Templeton	85	0	27
	13	Helen L. Baker	New Ipswich, N.H.	83	0	0
Mar.	3	Thomas G. May	Fitchburg	76	8	6
Apr.	3	Ralph L. Newton	Fitchburg	77	6	30
May	11	Baby Macy	Holyoke	0	0	0
	14	Lewis M. Foscett	Gardner	82	11	20
	17	Arthur C. Willis	Charlemont	88	1	2
June	4	Annie C. MacAloney	Groton	65	1	4
	19	Roy E. Parker	Greenwich, Conn.	63	0	0
	29	Elmer W. Crouch	Daytona Beach, Fla.	77	0	0
Sept.	18	Aurore M. L'Ecuyer	Worcester	77	5	1
Oct.	26	Jennie M. Parcher	Fitchburg	81	11	19
	31	Cora MacDonald	Henderson, Ky.	96	0	0

MARRIAGES

Date and Place of Marriage	Name	Residence
January 2	Charles Terranova	Fitchburg
Westminster	Delores Joy Chartrand	Westminster
January 9	Frank Farrar	Westminster
Westminster	Ruth Nina (Clark) Shattuck	Westminster
January 16	Robert William Simens	Dorchester
Fitchburg	Joyce Belle Carbonneau	Westminster

February 20 Westminster	Arthur Benjamin Trainque Sandra Louise Asselin	Westminster Westminster
February 27 Ashby	Lionel J. Dion Marie Paule (Sauvageau) Fortin	Westminster Ashburnham
February 27 Westminster	Richard Newman Steele Beverly Prisca Lanson	New York, New York New York, New York
March 16 Westminster	Leroy Peter Letendre Martenah Elizabeth (Prescott) Smith	Rutland Rutland
April 2 Gardner	Timothy G. Girouard Carol Waterman	Gardner Westminster
April 9 Templeton	Robert L. DuVerger Gladys P. Leland	Westminster Templeton
April 14 Westminster	Donald R. St. John Betty J. Gumlaw	Keeseville, New York Keeseville, New York
May 2 Winchendon	George A. Cormier Lorraine C. Lavoie	Gardner Westminster
May 7 Westminster	Eugene C. Buckley Phyllis J. Kennedy	Leominster Westminster
May 28 Fitchburg	David Anselm Kulkkula Linnea Louise Salminen	Westminster Fitchburg
June 11 S. Ashburnham	Albert William Harding Jeanette Theresa Chambers	Westminster South Ashburnham
June 18 Westminster	Robert Joseph Cormier Betty Lou Wuth	Gardner Westminster
June 25 Fitchburg	Elwin William Shepard Diane Wiley	Leominster Westminster
July 2 Westminster	David H. J. LeBlanc Judith A. Quinn	Fitchburg Westminster
July 4 Fitchburg	Richard S. Brunell Janice F. Cormier	Westminster Fitchburg
July 13 Westminster	Stephen Arthur Foss Margaret Christine Keating	Portsmouth, N.H. Fitchburg

July 30 Williamstown	Henry H. Morse Vicki C. Baum	Westminster Westminster
August 11 Ashby	Charles Picciuto Marjorie A. (Varney) Jeffs	Westminster Fitchburg
August 27 Westminster	Herve E. Tanguay Joan M. Charles	Gardner Gardner
September 3 Westminster	Edward C. Francis Marion (Rowe) Brooks	Westminster Westminster
September 3 Westminster	Paul N. Guenette Pauline Y. Marien	Fitchburg Westminster
September 10 Leominster	Kenwood D. Towle Pauline A. Aubuchon	Westminster Leominster
September 18 Westminster	Robert Allen Young Nancy Karleen Ingertila	Westminster Fitchburg
September 24 Westminster	John A. Bernard Pauline A. Halloran	Leominster Westminster
October 3 Fitchburg	Lyle R. Baker Clair S. Godin	Westminster Fitchburg
October 8 Gardner	Richard W. Niemi Jane E. Granquist	Westminster Gardner
October 9 Westminster	Richard W. Rix Muriel A. Gallant	Ashburnham Westminster
October 15 Andover	Wayne O. Newton Marjorie A. Stewart	Westminster Andover
October 15 Worcester	Karl K. Makela Ritva S. Vuorela	Westminster Worcester
October 29 Westminster	Clyde Leroy DeForest Gladys (Hawthornth) Donovan	Leominster Westminster
November 5 Fitchburg	Paul R. Loescher Suzanne K. Olson	Westminster Fitchburg
November 15 Ashby	Paul T. Kirk Dona M. Hopkins	Westminster Ashburnham
November 27 Williamstown	David B. Hall Linda Lee Morlock	Westminster Baldwinville

DOG LICENSE ACCOUNT

For the Year Ending December 31 , 1960

Licenses have been issued as follows:

Male	251 @ \$ 2.00	\$502.00
Female	33 @ \$ 5.00	\$165.00
Spayed Female	134 @ \$ 2.00	\$268.00
Kennel	7 @ \$10.00	\$ 70.00
Kennel	2 @ \$25.00	<u>\$ 50.00</u>

\$1,055.00

Clerk's Fees

106.75

Amount Paid to Town Treasurer to
December 31 , 1960

\$948.25

EUGENE E. NIEMI

Town Clerk

TOWN TREASURER'S REPORT

For the Year Ending December 31, 1960

Cash on Hand January 1, 1960	\$130,916.87
Received from Town Collector 1960 Polls	1,814.00
Received from Town Collector 1958 Real Estate	1,586.35
Received from Town Collector 1959 Real Estate	17,945.69
Received from Town Collector 1960 Real Estate	317,671.26
Received from Town Collector 1958 Personal Property	94.00
Received from Town Collector 1959 Personal Property	796.65
Received from Town Collector 1960 Personal Property	35,615.24
Received from Town Collector 1958 Motor Vehicle	48.30
Received from Town Collector 1959 Motor Vehicle	14,177.11
Received from Town Collector 1960 Motor Vehicle	41,107.84
Received from Town Collector 1960 Animal Excise	324.65
Received from Income on Library Funds	767.30
Received from Income on Wyman Water Fund	543.76
Received from Income on Mare Meadow Water Fund	523.39
Received from City of Fitchburg Direct Tax	4,326.93
Received from Commonwealth of Massachusetts (Tax Loss)	3,543.85
Received from Water Rates 1960	13,870.01
Received from Town Collector Interest on Taxes	547.85

TRANSFERS FROM TRUST FUNDS

Forbush Worthy Poor Fund	\$	250.00
Frederick W. Smith Poor Fund		1,295.01
Upton School Fund		96.56
Joseph Hager School Fund		400.00
Cemetery Perpetual Care Funds		1,570.79
Federal Income Withheld from Wages		33,629.84
State Income Taxes Withheld from Wages		2,447.80
All Other Receipts as Shown in Accountant's Report		404,682.49
Total Receipts	\$900,224.52	
Cash Balance January 1, 1960	<u>130,916.87</u>	\$1,031,141.39
Total Disbursements	\$917,091.07	
Cash Balance January 1, 1961	114,050.32	\$1,031,141.39

JOSEPH HAGER SCHOOL FUND

Worcester North Savings Institution	\$2,500.00	
Gardner Savings Bank	4,000.00	
Leominster Savings Bank	2,000.00	
Worcester North Savings Institution	1,606.30	
U.S. Government Bonds	<u>5,000.00</u>	\$15,106.30

PRESTON P. ELLIS FUND

Fitchburg Savings Bank	\$ 500.00	
Worcester North Savings Institution	<u>671.47</u>	\$ 1,171.47

CHARLES R. DUTTON SCHOOL FUND

Worcester North Savings Institution		\$ 1,231.08
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GEORGE C. UPTON SCHOOL FUND

Worcester North Savings Institution	\$4,540.02	
Orange Savings Bank	541.20	
Gardner Savings Bank	612.63	
Fitchburg Savings Bank	694.83	
Worcester Mechanic's Savings Bank	1,000.00	
Peoples Savings Bank	1,000.00	
Worcester County Savings Institution	1,100.00	
25 Shares Pullman	250.00	
84 Shares American Tel. & Tel.	<u>2,800.00</u>	\$12,538.68

JOSEPH W. FORBUSH WORTHY POOR FUND

Worcester North Savings Institution		\$ 4,953.57
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MILTON A. CREED CEMETERY WALL FUND

Worcester North Savings Institution		\$ 1,703.44
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DANIEL W. SANDERS CEMETERY FUND

Gardner Savings Bank		\$ 2,669.92
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JOSEPH R. BARRELL CEMETERY FUND

Fitchburg Savings Bank	\$ 541.47	
Gardner Savings Bank	<u>2,864.40</u>	\$ 3,405.87

FREDERICK W. SMITH POOR FUND

Worcester North Savings Institution	\$2,336.53	
Charlestown Five Cent Savings Bank	3,000.00	
Gardner Savings Bank	5,821.60	
Athol Savings Bank	3,000.00	
Leominster Savings Bank	3,000.00	
Worcester Mechanic's Savings Bank	3,000.00	
Worcester County Institute for Savings	3,000.00	
Worcester North Savings Institution	6,851.00	
Fitchburg Savings Bank	3,000.00	
U.S. Government Bonds	<u>5,000.00</u>	\$38,009.13

MARE MEADOW WATER FUND

Fitchburg Savings & Loan Association	\$14,351.27
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WYMAN WATER FUND

Gardner Savings Bank	\$3,500.00	
Worcester North Savings Institution	<u>11,500.00</u>	\$15,000.00

CHARLES F. GILES FUND

Worcester North Savings Institution	\$3,822.39	
Winchendon Savings Bank	1,456.10	
Athol Savings Bank	1,007.95	
Worcester Mechanic's Savings Bank	1,022.06	
Gardner Savings Bank	1,256.01	
Worcester County Institute for Savings	3,100.00	
Worcester North Savings Institution	<u>4,000.00</u>	\$15,663.62

FORBUSH LIBRARY TRUST FUNDS

Sarah M. Barnes		
Gardner Savings Bank	\$ 200.00	
Adelaide W. Berry		
Gardner Savings Bank	100.00	
Florence M. Benjamin		
Worcester North Savings Institution	19.22	
Lucy J. Child's		
Fitchburg Savings Bank	150.00	
Minnie E. Dexter		
Leominster Savings Bank	1,000.00	
Preston P. Ellis		
Fitchburg Savings Bank	500.00	
Mary A. Farnsworth		
Leominster Savings Bank	525.00	
Charles A. Forbush		
Leominster Savings Bank	500.00	
Joseph W. Forbush		
Athol Savings Bank	1,000.00	
Henrietta S. Gates		
Worcester North Savings Institution	3,516.97	
Arabella R. Hager		
Gardner Savings Bank	600.00	
Manson D. Hawes		
Winchendon Savings Bank	1,000.00	
George A. Miller		
Worcester North Savings Institution	1,901.16	
Daniel W. Sanders		
Fitchburg Savings Bank	2,000.00	
Local Town Subscription		
Fitchburg Savings Bank	1,800.00	
Universalist		
Worcester North Savings Institute	200.00	
Fred S. Whitman		
Gardner Savings Bank	300.00	
Charles Wyman		
Worcester North Savings Institute	<u>6,000.00</u>	\$21,293.75
Cemetery Perpetual Care Funds		<u>43,987.49</u>
TOTAL ALL FUNDS		\$191,485.59

DANIEL J. O'HEARN
Treasurer

CEMETERY PERPETUAL CARE FUNDS

*New Funds

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Adams, F. A.	\$ 100.99	\$ 3.66	\$ 3.00	\$ 101.65
Adams, G. H.	160.14	5.84	5.00	160.98
Allard, R.	103.42	3.77	3.00	104.19
Allen, F.	168.66	6.15	6.00	168.81
Allen, L.	169.92	6.19	6.00	170.11
Barrett, J.	181.50	6.65	6.00	182.15
Barron, W. B.	125.02	4.58	4.00	125.60
Barrows & Griffin	114.73	4.18	4.00	114.91
Battles, A.	108.98	3.98	3.00	109.96
Bacon, E.	130.86	4.81	4.00	131.67
Baker, A. A.	108.19	3.98	3.00	109.17
Baker, C.	69.60	2.52	2.00	70.12
Baker, C. F.	58.93	2.13	2.00	59.06
Baker, E. E.	124.30	4.53	4.00	124.83
Baker, E.	148.92	5.46	5.00	149.38
Baker, E. L.	121.87	4.43	4.00	122.30
Baker, G. C.	83.86	3.08	3.00	83.94
Ballow & Goodfellow	109.78	3.99	3.00	110.77
Bancroft, A.	100.99	3.66	3.00	101.65
Barlow, W.	100.72	3.66	3.00	101.38
Barnes, S. M.	113.12	4.16	4.00	113.28
Barton, H. W.	59.73	2.18	2.00	59.91
Battles, B. F.	117.41	4.28	4.00	117.69
Battles, G. A.	117.55	4.28	4.00	117.83
Beaman, R. R.	61.67	2.24	2.00	61.91
Bean, J. M.	58.33	2.13	2.00	58.46
Bean, L. J.	122.61	4.47	4.00	123.08
Benjamin, F. E.	212.53	7.76	7.00	213.29
Benjamin, W. H.	135.53	4.96	4.00	136.49
Bergstrom, W.	101.21	3.68	3.00	101.89
Berry, A. W.	107.80	3.94	3.00	108.74
Berry, B.	220.40	8.10	8.00	220.50
Bigelow, B.	123.91	4.51	4.00	124.42
Bigelow, F. B.	112.55	4.10	4.00	112.65
Bolton, A. D.	129.86	4.74	4.00	130.60
Bolton, A. J.	109.46	4.01	4.00	109.47
Bolton, F. E.	114.38	4.20	4.00	114.58
Bolton F.	100.54	3.66	3.00	101.20
Bolton & Whitney	116.21	4.24	4.00	116.45
Borey, M. J.	61.40	2.24	2.00	61.64
Black, W. J.	115.66	4.20	4.00	115.86

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Brown, W. M.	\$ 100.83	\$ 3.66	\$ 3.00	\$ 101.49
Bruce, G. W.	128.85	4.70	4.00	129.55
Brown, J.	136.19	4.97	4.00	137.16
Brown, F.	121.24	4.44	4.00	121.68
Burnham, E. L.	111.06	4.09	4.00	111.15
Burpee, V. U.	92.13	3.35	3.00	92.48
Canham & Whitney	116.49	4.24	4.00	116.73
Carpenter, H. & B.	101.10	3.68	3.00	101.78
Carpenter, J.	90.83	3.31	3.00	91.14
Carr, G. W.	130.29	4.76	4.00	131.05
Carter, W. H.	112.43	4.12	4.00	112.55
Chase, L. J.	59.52	2.16	2.00	59.68
Childs, L. J.	239.75	8.79	8.00	240.54
Clark, H. & F.	118.97	4.34	4.00	119.31
Clarkson, F.	100.00	2.76	2.00	100.76
Coleman & Derby	194.77	7.11	7.00	194.88
Cook, L.	109.22	4.01	4.00	109.23
Cowee, S. M.	159.99	5.82	5.00	106.81
Crouch, L. M.	108.59	3.95	3.00	109.54
Curtis, A. & F. A.	225.21	8.23	8.00	225.44
Cutler, J.	121.74	4.43	4.00	122.17
Cygan, J. A.	100.83	3.66	3.00	101.49
Daisy, H. H.	125.64	4.57	4.00	126.21
Damon, E. C.	203.85	7.43	7.00	204.28
Davis, G. M.	113.37	4.14	4.00	113.51
Davis, H. E.	112.12	4.10	4.00	112.22
Dawley, C. B.	111.38	4.06	4.00	111.44
Derby, W.	109.75	4.01	4.00	109.76
Dewey, M. J.	103.94	3.77	3.00	104.71
Drury, S. E.	170.73	6.22	6.00	170.95
Dube, J.	100.44	3.66	3.00	101.10
Dupée, C. H.	270.25	9.87	9.00	271.12
Burling, A. R.	120.18	4.40	4.00	120.58
Eager, A.	110.14	4.05	4.00	110.19
Eager, H.	107.86	3.94	3.00	108.80
Miller & Eaton	100.44	3.66	3.00	101.10
Eaton, F.	116.67	4.24	4.00	116.91
Eaton, L. B.	123.64	4.49	4.00	124.13
Eaton, Mary	59.36	2.16	2.00	59.52
Eaton & Marshall	168.23	6.15	6.00	168.38
Eaton, S.	169.37	6.19	6.00	169.56
Eaton, Wm.	181.12	6.62	6.00	181.74
Ehalainen, O.	104.03	3.79	3.00	104.82
Emerton, U. B.	107.88	3.94	3.00	108.82

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Emerton, N.	\$ 100.96	\$ 3.66	\$ 3.00	\$ 101.62
Eaton, N.	113.61	4.14	4.00	113.75
Estey, O.	135.61	4.96	4.00	136.57
Elliott, F.	59.16	2.16	2.00	59.32
Ellis, P. P.	203.75	7.47	7.00	204.22
Estabrook, E. C.	116.14	4.24	4.00	116.38
Estabrook, J. W.	62.43	2.27	2.00	62.70
Farnsworth, M. A.	68.46	2.48	2.00	68.94
Fenno, F. W.	171.16	6.25	6.00	171.41
Fenno, E. E.	221.71	8.09	8.00	221.80
Fenno, F. B.	115.99	4.22	4.00	116.21
Fenno, T. B.	117.55	4.28	4.00	117.83
Forbush, C. A.	153.43	5.61	5.00	154.04
Forbush, J. W.	287.92	10.50	10.00	288.42
Flagg, O.	120.42	4.39	4.00	120.81
Flibbert, J. F.	100.54	3.66	3.00	101.20
Foskett, S. A.	65.88	2.56	2.00	66.44
Foster, J.	100.99	3.66	3.00	101.65
Foster, J.	226.24	8.27	8.00	226.51
Foster & Urban	201.98	7.36	7.00	202.34
Fossell, O.	100.74	3.66	3.00	101.40
Friberg, J.	101.80	3.70	3.00	102.50
Frye, R.	109.51	3.99	3.00	110.50
Gardner, J. A.	100.44	3.66	3.00	101.10
Gates, H.	82.17	3.01	3.00	82.18
Gates, L.	112.90	4.10	4.00	113.00
Gaut, T.	61.02	2.23	2.00	61.25
Giles, C. F.	222.49	8.13	8.00	222.62
Goodnow & Learned	110.75	4.05	4.00	110.80
Goodridge, J. C.	173.01	6.35	6.00	173.36
Gass & Sanborn	112.31	4.10	4.00	112.41
Graves, J. C.	100.70	3.66	3.00	101.36
Greene, R. H.	114.56	4.18	4.00	114.74
Griffin, C.	232.88	8.49	8.00	233.37
Hadley, L. E.	112.91	4.10	4.00	113.01
Hager, E.	107.24	3.91	3.00	108.15
Hager, G. W.	102.30	3.74	3.00	103.04
Hager, J.	474.19	17.43	17.00	474.62
Hartwell, L.	62.90	2.27	2.00	63.17
Ham, G.	100.00	3.64	3.00	100.64
Ham, A. C.	262.64	9.60	9.00	263.24
Hanson, A. K.	118.19	4.32	4.00	118.51
Happonen, J.	101.47	3.70	3.00	102.17
Hardy, F. M.	100.72	3.66	3.00	101.38

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Harrington & Wheeler	\$ 63.30	\$ 2.30	\$ 2.00	\$ 63.60
Harrington, J. S.	103.94	3.85	3.00	104.79
Harris & Barnes	111.56	4.09	4.00	111.65
Hastings & Smith	101.01	3.68	3.00	101.69
Haynes, G. N.	116.59	4.28	4.00	116.87
Hay, A.	260.92	9.52	9.00	261.44
Hayden, K. P.	100.54	3.66	3.00	101.20
Healy & Dalrymple	59.80	2.18	2.00	59.98
Heden, Carl	100.72	3.66	3.00	101.38
Herold, O.	110.75	4.04	4.00	110.79
Hicks, C. E.	167.33	6.73	6.00	168.06
Hill & Wilson	319.73	11.67	11.00	320.40
Hill, D. W.	250.54	9.19	9.00	250.73
Hodge, C. L.	105.18	3.86	3.00	106.04
Holden & Eames	189.02	6.91	6.00	189.93
Holden, A.	115.36	4.20	4.00	115.56
Holden, J.	114.92	4.18	4.00	115.10
Holm, C.	100.76	3.66	3.00	101.42
Holmes, J. W.	161.31	5.90	5.00	162.21
Holmes, R.	118.93	4.34	4.00	119.27
Hood, M. E.	159.20	5.80	5.00	160.00
Howard, N.	192.33	7.06	7.00	192.39
Howard, N.	60.71	2.19	2.00	60.90
Howard, J.	184.20	6.73	6.00	184.93
Howe, D.	230.92	8.42	8.00	231.34
Hurd, D. E.	166.34	6.08	6.00	166.42
Huusari, O.	100.97	3.66	3.00	101.63
Ingram, E. D.	114.23	4.18	4.00	114.41
Jackson, L.	148.84	5.47	5.00	149.31
Jamsa, J.	100.54	3.66	3.00	101.20
Jillson, L. D.	114.78	4.18	4.00	114.96
Johnson, J.	115.22	4.20	4.00	115.42
Jones, Henry	157.32	5.75	5.00	158.07
Karkkainen, A.	109.96	3.99	3.00	110.95
Kelty, B.	108.33	3.98	3.00	109.31
Kelty, L. J.	103.14	3.75	3.00	103.89
Kendall, E. F.	512.17	18.81	18.00	512.98
Kendall, E. S.	113.60	4.16	4.00	113.76
Kendall, G. S.	117.21	4.28	4.00	117.49
Klemetti, K. I.	103.61	3.77	3.00	104.38
Kinsman, R.	101.27	3.70	3.00	101.97
Knower, H. H.	131.55	4.78	4.00	132.33
Knower, H. & C.	163.99	5.96	5.00	164.95
Lamb, S.	126.43	4.63	4.00	127.06

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Lane, F. C.	\$ 103.31	\$ 3.77	\$ 3.00	\$ 104.08
Lanou, W. H.	101.01	3.68	3.00	101.69
Lantz, M. T.	121.72	4.43	4.00	122.15
Lovers, F.	106.72	3.89	3.00	107.61
Leino, O. A.	109.50	3.99	3.00	110.49
Leland, H. J.	59.67	2.18	2.00	59.85
Lewis, N.	111.77	4.09	4.00	111.86
Loughlin, P. H.	112.40	4.12	4.00	112.52
Lucander, A.	100.63	3.66	3.00	101.29
Lucas, H.	112.29	4.10	4.00	112.39
Lunde, E. B. & F. A.	227.49	8.30	8.00	227.79
Lynde, J.	297.56	10.86	10.00	298.42
MacDonald, C.	109.30	4.01	4.00	109.31
Mansur, R.	227.09	8.35	8.00	227.44
Maki, E.	100.54	3.66	3.00	101.20
Marcy, R.	101.23	3.70	3.00	101.93
Marshall, J. L.	113.41	4.16	4.00	113.57
Mausert, E. L.	101.23	3.70	3.00	101.93
Mayo, W.	227.37	8.30	8.00	227.67
McAllister, R. W.	201.01	5.56	5.00	201.57
McAllister, W. C.	110.40	4.03	4.00	110.43
Merriam, A.	185.09	6.77	6.00	185.86
Merriam, Carter & Hannaford	254.75	9.31	9.00	255.06
Merriam, F.	114.45	4.20	4.00	114.65
Merriam, F. A.	115.55	4.20	4.00	115.75
Merriam, F. E.	100.97	3.66	3.00	101.63
Merriam, O. M.	128.93	4.70	4.00	129.63
Merriam, R.	113.98	4.17	4.00	114.15
Merriam, T.	123.65	4.52	4.00	124.17
Miles & Puffer	70.32	2.73	2.00	71.05
Miles, D. C.	110.95	4.04	4.00	110.99
Minott, F. E.	131.12	4.78	4.00	131.90
Miller, F. E. & I. A.	113.98	4.14	4.00	114.12
Miller, G. C.	221.53	8.12	8.00	221.65
Miller, J. W.	135.42	4.95	4.00	136.37
Miller, S.	224.11	8.20	8.00	224.31
Miller, G. L. & H. H.	100.00	1.88	1.00	100.88
Miller, J. C.	126.60	4.63	4.00	127.23
Miller, J.	322.52	11.74	11.00	323.26
Miller, J.	214.17	7.84	7.00	215.01
Minott, J.	137.79	5.03	5.00	137.82
Minott, J. & M. H.	117.92	4.28	4.00	118.20
Morse, F.	120.57	4.39	4.00	120.96

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Morse, M. E.	\$ 116.16	\$ 4.24	\$ 4.00	\$ 116.40
Myrick, G. A.	592.34	21.94	21.00	593.28
Neal, W. F.	109.86	4.00	4.00	109.86
Nichols, C.	228.87	8.39	8.00	229.26
Nichols, F.	110.69	4.04	4.00	110.73
Nichols & Stanbridge	208.39	7.66	7.00	209.05
Nichols, C.	112.57	4.12	4.00	112.69
Nichols & White	118.63	4.32	4.00	118.95
Nygard, E.	109.21	3.99	3.00	110.20
Ober, B.	240.19	8.78	8.00	240.97
Oinonen, J. & W.	100.00	3.35	3.00	100.35
Page, P.	323.61	11.82	11.00	324.43
Parker, R. E.	216.87	7.91	7.00	217.78
Partridge, Seaver, Hartwell	173.53	6.33	6.00	173.86
Pickering, G. N.	218.21	8.02	8.00	218.23
Peckham, H.	63.90	2.33	2.00	64.23
Perkins, H.	68.25	2.48	2.00	68.73
Pierce, E.	402.61	14.71	14.00	403.32
Puffer, S.	79.13	2.88	2.00	80.01
Puffer, J. & S.	113.37	4.16	4.00	113.53
Ray, H.	142.32	5.19	5.00	142.51
Ray, I.	149.05	5.44	5.00	149.49
Raymond, A. H.	113.15	4.16	4.00	113.31
Raymond, F. G.	102.22	3.74	3.00	102.96
Raymond, H.	285.37	10.43	10.00	285.80
Rice & Goodridge	108.79	3.97	3.00	109.76
Rice, W. S.	110.32	4.04	4.00	110.36
Rider, W. D.	109.72	4.00	4.00	109.72
Rhoades, G. O.	100.27	3.66	3.00	100.93
Rose, G. M.	141.46	5.15	5.00	141.61
Sakkinen, C.	178.13	6.51	6.00	178.64
Sargent, J. W. C.	237.33	8.67	8.00	238.00
Saunders, A.	117.28	4.30	4.00	117.58
Sawin, F.	103.78	3.77	3.00	104.55
Sawin, O.	274.40	10.07	10.00	274.47
Sawyer, S.	124.26	4.53	4.00	124.79
Seaver & Baker	92.72	3.36	3.00	93.08
Sharron & Mansur	104.07	3.79	3.00	104.86
Shay, W.	106.71	3.90	3.00	107.61
Simonds, C. A.	123.10	4.49	4.00	123.59
Smith, C. H.	170.82	6.22	6.00	171.04
Smith, F. E.	160.44	5.88	5.00	161.32
Smith, G. G.	110.77	4.04	4.00	110.81

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Smith, S. B.	\$ 60.38	\$ 2.19	\$ 2.00	\$ 60.57
Spaulding & Rugg	303.41	11.08	11.00	303.49
Sprague, S. H.	211.68	7.72	7.00	212.40
Stearns, S. H.	143.32	5.22	5.00	143.54
Stockwell, W. H.	101.12	3.68	3.00	101.80
Stillman & Brooks	236.95	8.70	8.00	237.65
Sundstrom, J. A.	101.01	3.68	3.00	101.69
Suomela, M.	100.72	3.66	3.00	101.38
Taylor, G. S.	100.72	3.66	3.00	101.38
Taylor, P.	110.49	4.03	4.00	110.52
Toivonen, E.	101.58	3.70	3.00	102.28
Towle, C.	101.27	3.70	3.00	101.97
Towle, K. D.	100.83	3.66	3.00	101.49
Towle, W.	100.83	3.66	3.00	101.49
Ukkola, O.	100.27	3.66	3.00	100.93
Upton, G. C.	1,337.50	48.90	25.00	1,361.40
Viner, C. S.	108.59	3.95	3.00	109.54
Ward, L. A. & E.	100.99	3.66	3.00	101.65
Walton, J. L.	59.86	2.18	2.00	60.04
Ware, A. E.	303.08	11.08	10.00	304.16
Warner, E.	178.14	6.51	6.00	178.65
Wetherby, L. W.	113.27	4.16	4.00	113.43
Wheeler, D.	69.11	2.52	2.00	69.63
Whipple, M. C.	140.22	5.11	5.00	140.33
Whitcomb & Hancock	100.54	3.66	3.00	101.20
Whitman, F. S.	630.00	23.05	23.00	630.05
Whitney, A.	116.66	4.20	4.00	116.86
Whitney, A.	114.66	4.18	4.00	114.84
Whitney, J.	147.18	5.41	5.00	147.59
Whitney, M.	111.06	4.08	4.00	111.14
Whitney, S.	120.36	4.39	4.00	120.75
Whitney, W.	123.13	4.49	4.00	123.62
Wiinkainen, A.	100.00	2.46	2.00	100.46
Wilen & Raita	103.14	3.75	3.00	103.89
Wintturi, W.	100.83	3.66	3.00	101.49
Wolski, H.	100.00	2.17	2.00	100.17
Wood, A.	114.71	4.18	4.00	114.89
Wood, T. S.	114.61	4.20	4.00	114.81
Woodbury, J.	118.09	4.33	4.00	118.42
Wyman, B.	253.65	9.27	9.00	253.92
Wyman, D.	57.64	2.10	2.00	57.74
Wyman, H.	57.64	2.10	2.00	57.74
Wyman, S.	173.71	6.33	6.00	174.04

	Balance 1/1/60	Income	Expended	Balance 12/31/60
Young, F. S.	\$ 61.36	\$ 2.23	\$ 2.00	\$ 61.59
	<u>43,121.70</u>	<u>1,568.28</u>	<u>1,405.00</u>	<u>43,284.98</u>

CEMETERY PERPETUAL CARE NEW FUNDS

Baum, R.	\$ 100.00	\$ -	\$ -	\$ 100.00
Clarkson, F.	200.00	-	-	200.00
Malmgren, K. J.	100.00	.94		100.94
Prouty, Samuel	100.00	.94		100.94
Rice & Walcott	100.00	-	-	100.00
Ross, Jouke	100.00	.63		100.63
Hicks, C. E.	100.00	-	-	100.00
	<u>800.00</u>	<u>2.51</u>	<u>-</u>	<u>802.51</u>
Total	43,921.70	1,570.79	1,405.00	44,087.49

TRUST FUNDS CASH AND SECURITIES

	Balance 1/1/60	Income	Expended	New Funds	Balance 12/31/60
Hager School Fund	\$ 14,997.52	\$ 508.78	\$ 400.00	\$	\$ 15,106.30
Ellis School Fund	1,130.23	41.24			1,171.47
Dutton School Fund	1,209.92	67.75			1,277.67
Upton School Fund	12,371.58	717.25	96.56		12,992.27
Forbush Poor Fund	5,019.98	185.59	250.00		4,955.57
Smith Poor Fund	37,942.33	1,361.81	1,295.01		38,009.13
Creed Cemetery Fund	1,674.14	93.76			1,767.90
Sanders Cemetery Fund	2,575.72	94.20			2,669.92
Barrell Cemetery Fund	3,280.79	125.08			3,405.87
Mare Meadow Water Fund	18,827.88	523.39	5,000.00		14,351.27
Wyman Water Fund	15,000.00	544.06	544.06		15,000.00
Giles Fund	15,132.64	531.87			15,664.51
Cemetery Perpetual Care Funds	43,121.71	1,570.79	1,405.00	700.00	43,987.50
Barnes Library Fund	200.00	7.25	7.25		200.00
Benjamin Library Fund	332.82	18.60	332.20		19.22
Berry Library Fund	100.00	3.63	3.63		100.00
Childs Library Fund	150.00	5.44	5.44		150.00
Dexter Library Fund	1,000.00	36.25	36.25		1,000.00
Ellis Library Fund	500.00	18.14	18.14		500.00
Farnsworth Library Fund	525.00	19.03	19.03		525.00
Forbush C. A. Library Fund	500.00	18.13	18.13		500.00
Forbush J. W. Library Fund	1,000.00	29.17	29.17		1,000.00
Gates Library Fund	3,516.97	127.46	127.46		3,516.97
Hager Library Fund	600.00	21.75	21.75		600.00
Hawes Library Fund	1,000.00	38.75	38.75		1,000.00
Miller Library Fund	1,901.16	68.91	68.71		1,901.16
Sanders Library Fund	2,000.00	72.50	72.50		2,000.00
Town Library Fund	1,800.00	65.26	65.26		1,800.00
Universalist Library Fund	200.00	7.25	7.25		200.00
Whitman Library Fund	300.00	10.88	10.88		300.00
Wyman Library Fund	6,000.00	217.50	217.50		6,000.00
Total	\$193,910.39				

DANIEL J. O'HEARN
Treasurer

TOWN ACCOUNTS 1960
RECEIPTS
TAXES

Current Year 1960

Polls	\$ 1,814.00	
Personal	35,615.24	
Real Estate	317,671.26	
Farm Animal Excise	<u>324.65</u>	\$355,425.15

Commonwealth of Massachusetts		3,543.85
City of Fitchburg		4,326.93

Previous Years

1958 Personal	94.00	
1959 Personal	796.65	
1958 Real Estate	1,586.35	
1959 Real Estate	<u>17,945.69</u>	20,422.69

1958 Motor Vehicle Excise	48.30	
1959 Motor Vehicle Excise	14,177.11	
1960 Motor Vehicle Excise	<u>41,107.84</u>	55,333.25

Water Assessments 1958	70.04	
Water Assessments 1959	<u>149.50</u>	219.54

Water Liens		144.64
Municipal Liens		9.00

From State, Corporations, Banks, etc.

Income Tax	\$ 11,822.46	
Old Age Meals Tax	557.31	
Corporation Taxes	<u>9,853.41</u>	22,233.18

From Department of Education

Chapter 70	48,922.59	
High School Tuition & Transportation	26,886.41	
School Superintendent	3,333.33	
Vocational Schools	1,855.43	
National Defense Education Act Title III	<u>239.15</u>	81,236.91

From Liquor Licenses	3,900.00	
From All Other Licenses & Permits	437.50	
From Court Fines	175.00	
From Dog Licenses to County	963.50	
From Care and Sale of Dogs	420.00	
From School Dental Clinic	293.00	
From Sale of Miscellaneous Items	577.50	
From Restitution of Cemetery Damage	<u>186.00</u>	6,952.50

Town Hall Rentals	199.50
Commission from Telephone Booth	15.30

PROTECTION OF PERSONS AND PROPERTY

From Sealer of Weights and Measures	44.45
From State	
For Inspection of Livestock and Barns	50.00

HIGHWAYS

Town Rentals	24,020.53	
Outside Rentals	<u>7,183.80</u>	31,204.33
Chapter 718--1956 Bond Issue	3,205.38	
Chapter 81--1959 Contract No. 6957	4,081.62	
Chapter 81--1960 Contract No. 7139	12,624.30	
Chapter 90--Maintenance		
1959 Contract State	2,999.60	
1959 Contract County	2,999.60	
Chapter 90--Construction		
1959 Contract North Common--State	9,797.34	
1959 Contract North Common--County	<u>4,898.67</u>	40,606.51
Snow and Ice, Route 140		363.52

WATER DEPARTMENT

Deposits on Water Installations	250.00	
Water Installations	1,652.04	
Water Rates	<u>13,870.01</u>	15,772.05

CHARITIES

Reimbursements from Federal		
Disability Administration	229.60	
Disability Aid	1,411.00	
Aid Dependent Children--Administration	368.71	
Aid Dependent Children--Aid	1,858.32	
Old Age Assistance--Administration	500.06	
Old Age Assistance--Aid	<u>8,778.72</u>	13,146.41
Reimbursement from State		
Disability Administration	49.35	
Disability Aid	1,384.66	
Aid Dependent Children	1,065.61	
Old Age Assistance--Aid	<u>6,274.98</u>	8,774.60

Reimbursements from Other Cities and Individuals	\$	1,056.03	
Reimbursements from State for Veterans Benefits		1,028.54	
Reimbursements from Other Cities and Individuals		292.58	

SCHOOLS

From State for School Lunches	\$	11,060.71	
From Individuals for School Lunches		<u>23,025.66</u>	34,086.37

LIBRARY

From Fines			151.87
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CEMETERIES

Burials and Care of Lots			929.00
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INTEREST

On 1958 Taxes	108.45		
On 1959 Taxes	349.49		
On 1960 Taxes	65.80		
On 1959 Motor Vehicle Excise	12.17		
On 1960 Motor Vehicle Excise	<u>11.94</u>	547.85	
Demands and Interest on Water Bills			41.20

INCOME FROM LIBRARY TRUST FUNDS

George Miller Fund	68.91		
Universalist Society Fund	7.25		
H. M. Gates Fund	127.46		
P. P. Ellis Fund	18.14		
D. W. Sanders Fund	72.50		
Childs Fund	5.44		
Town Fund	65.26		
J. W. Forbush Fund	29.17		
C. A. Forbush Fund	18.13		
M. A. Farnsworth Fund	19.03		
M. E. Dexter Fund	36.25		
A. W. Berry Fund	3.63		
F. S. Whitman Fund	10.88		
A. R. Hager Fund	21.75		
Sarah Barnes Fund	7.25		
M. D. Haws Fund	38.75		
Hattie Wyman Fund	<u>217.50</u>	767.30	

Income from Wyman Water Fund	\$ 543.76
State Tax Deductions	2,447.80
Federal Tax Deductions	33,629.84
Retirement	3,774.36
Blue Cross Deductions	3,884.60

TRUST AND INVESTMENT FUNDS

Cemetery Perpetual Care Funds (New)	800.00
Dog Licenses from County	687.44
Mare Meadow	5,000.00

REFUNDS AND TRANSFERS

Refunds		
School	\$ 10.36	
Motor Vehicle	19.24	
Disability Assistance--Fed. Aid	<u>6.15</u>	35.75

Transfers		
(Special) Forbush Worthy Poor Fund	250.00	
Smith Poor Fund	1,295.01	
Upton School Fund	96.56	
Hager School Fund	400.00	
Cemetery Perpetual Care Funds	1,405.00	
200th Celebration Fund	<u>24.94</u>	3,471.51

Reimbursements from Individuals	45.00
Reimbursements from State--Board of Health	38.57

MUNICIPAL INDEBTEDNESS

Anticipation of Revenue	125,000.00	
Reimbursement on First School		
Addition Bond Issue	7,414.80	
Reimbursement on Second School		
Addition Bond Issue	<u>14,526.04</u>	<u>146,940.84</u>

TOTAL RECEIPTS	\$900,224.52
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Cash on Hand, January 1, 1960	<u>130,916.87</u>
	\$1,031,141.39

EXPENDITURES

<u>Legislative</u>			
<u>Moderator</u>	(Appropriation \$35 .00)		\$ 35 .00
<u>Selectmen</u>			
Salaries			1 ,000 .00
Expenses:			
Printing, postage, stationery	123 .94		
State and County Dues	61 .25		
Attendance at meeting	62 .02		
All Other	<u>134 .14</u>		381 .35
Salary Appropriations	1 ,000 .00		
Expense Appropriation	400 .00	Balance	\$18 .65
<u>Accounting and Clerical</u>			
Salaries			4 ,676 .96
Expenses:			
Printing, postage, stationery	185 .99		
Office Supplies, Repairs	<u>5 .46</u>		191 .45
Salary Appropriation	4 ,000 .00		
From Reserve	676 .96		
Expense Appropriation	200 .00	Balance	\$ 8 .55
<u>Treasurer</u>			
Salary			1 ,400 .00
Expenses:			
Printing, postage, stationery	251 .64		
Surety bond	179 .30		
All Other	<u>11 .84</u>		442 .78
Salary Appropriation	1 ,400 .00		
Expense Appropriation	700 .00	Balance	\$257 .22
<u>Town Collector</u>			
Salary			2 ,000 .00
Expenses:			
Tax Title Expense	23 .30		
Printing, postage, stationery	693 .74		
Surety bond	318 .70		
Dues and attendance at meetings	97 .28		
Office typewriter	111 .50		
All Other	<u>13 .05</u>		1 ,257 .57
Salary Appropriation	2 ,000 .00		
Expense Appropriation	1 ,263 .35	Balance	\$ 5 .78

Deputy Tax CollectorFees and Telephone
Appropriation

50.00 Balance \$12.30

\$ 37.70

Tax Title Foreclosures

Balance Forward Jan. 1, 1960

\$554.55

Revenue

90.00

Balance Forward Dec. 31, 1960

644.55

Town Co-ordinator

Salary and Mileage

440.40

Appropriation

500.00 Balance \$59.60

Assessors

Salaries

1,125.00

Expenses:

Printing, postage, stationery

380.49

Mileage assessing

44.00

Dues and meetings

38.00

Telephone

115.82

Photostatic copies

80.20

658.51

Expense Appropriation

450.00

From Reserve

248.00 Balance \$39.49

Salary Appropriation

1,125.00

Assessors Clerk

Salary

1,067.49

Clerk's Appropriation

800.00

From Reserve

267.49

Town Clerk

Salary

250.00

Expenses:

Vital Statistics

150.00

Bond

10.13

Printing, postage, stationery

76.12

Typing Street List

35.00

Dues and Meetings

21.70

All Other

2.50

295.45

Salary Appropriation

250.00

Expense Appropriation

300.00 Balance \$ 4.55

Election and Registration

Registrars

358.29

Election Officers

470.19

Printing, postage, stationery

209.00

All Other

185.07

1,222.55

Appropriation	\$ 750.00
From Reserve	472.55

<u>Law</u>		\$ 131.30
Appropriation	300.00	Balance \$168.70

Advisory Committee Expense:

Dues	15.00	
Printing and Supplies	105.75	
All Other	<u>74.22</u>	194.97

Appropriation	150.00
From Reserve	100.00
	Balance \$55.03

Planning Board Expense: 20.00

Appropriation	876.00	Balance \$856.00
Guarantee Deposit in Lieu of Bond for Planning Board		
Balance Forward Jan. 1, 1960	1,000.00	
Balance Forward Dec. 31, 1960	1,000.00	

Town Hall

Janitor's Salary	900.00	
Janitor's Supplies	312.17	
Telephone	207.91	
Fuel Oil	660.51	
Electricity	237.64	
Water	17.50	
Building Upkeep	911.08	
Addressograph	496.29	
All Other	<u>156.62</u>	3,899.72

Appropriation	3,500.00
Overdraft	399.72

PROTECTION OF PERSONS AND PROPERTY

Police:

Chief's Salary		4,800.00
Appropriation	4,800.00	

Assistant Police:

Appropriation	1,200.00	Balance \$.04
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Police Expense:

Telephone	437.93
Mileage	325.12
Radio Laboratories	139.47
Car Insurance	129.94

Police Expense (Cont'd):

Dues	\$ 10.00	
Use of Lockup	26.00	
Equipment and Supplies	308.02	
All Other	<u>313.76</u>	\$1,690.24

Expense Appropriation \$1,699.00 Balance \$ 8.76

Dog Officer:

Salary Appropriation	200.00	Balance \$70.00	401.12
Expense Appropriation	210.00		
From Reserve	61.12		

Fire Department:

Yearly Salaries	335.00	
Wages	808.25	
Forestry Warden's Salary	50.00	
Forest Fire Wages	<u>608.00</u>	1,801.25

Salary Appropriations	2,425.00	Balance \$623.75
Salaries	2,275.00	
Chief	100.00	
Forest Warden	50.00	

Fire Department Expense:

Insurance	298.50	
Telephone, Electricity, Water	492.09	
Gas, Oil Heat	782.28	
Police Radio Labs	290.35	
Equipment, Repairs, Labor, Supplies	820.36	
Forestry Hose	416.00	
All Other	<u>37.30</u>	3,136.88

Fire Phones:

Salaries	1,098.00	
Telephone	<u>362.90</u>	1,460.90
		<u>4,597.78</u>
Expense Appropriation	4,424.00	
From Reserve	173.78	

New Fire Station:

Balance Forward Jan. 1, 1960	116.79
Balance Forward Dec. 31, 1960	116.79

Fire Station Second Floor (Special Appropriation):

Balance Forward Jan. 1, 1960	697.66	686.59
Balance Forward Dec. 31, 1960	11.07	

Moth (Appropriation \$100.00):	\$ 100.00
Tree Warden (Appropriation \$100.00):	100.00
Dutch Elm Disease (Appropriation \$100.00):	100.00
<u>Sealer of Weights and Measures:</u>	

Salary	\$100.00	
Insurance	52.50	
All Other	<u>40.80</u>	193.30

Appropriation	\$ 225.00	Balance \$31.70
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<u>Wire Inspector:</u>		271.74
Appropriation	300.00	Balance 28.26

<u>Blanket Insurance:</u>		7,962.06
Appropriation	9,000.00	Balance \$1,037.94

<u>Board of Health:</u>		
Wages	1,424.23	
Highway Rentals	158.40	
Garbage Collection	2,000.00	
Dental Clinics	1,818.40	
School Clinic	139.70	
T.B. Hospital	343.50	
Inspection of Animals and Barns	100.00	
All Other	<u>47.50</u>	6,031.73
Appropriation	5,200.00	
From Reserve	831.73	

HIGHWAYS

<u>Guarantee Deposits to Labor:</u>		3,904.94
<u>Chapter 81 (1959):</u>		
Overdraft forward	4,082.24	
From State	4,081.62	
From Surplus Reserve	.62	

<u>Chapter 81 (1960):</u>		
Wages	11,885.49	
Machine Rentals	6,452.80	
Tar and Cold Patch	7,768.22	
Metal Culverts	457.77	
Gravel, blocks, etc.	694.88	
Supplies	233.08	
Hired Rentals	<u>507.50</u>	27,999.74
Appropriation	6,000.00	
From State	12,624.30	
Overdraft forward	9,375.44	

Machinery, Purchase, Maintenance, and Repairs:

Wages	\$555.13	
Fuels	3,526.24	
Telephone, Electricity, Water	438.65	
Licenses and Diesel Tax	17.88	
Repairs	4,034.68	
Parts and Supplies	6,930.13	
All Other	<u>219.72</u>	\$15,722.43

Transfer from Machine Rental \$30,000.00 Balance \$480.56

From Excess and Deficiency 2,400.00

Transfer from Highway Dept.

Truck & Body 628.42

Guide Boards:

Appropriation 200.00 Balance \$.08 199.92

Bridges:

Wages	241.05	
Supplies	436.77	
Hired Rentals	<u>55.90</u>	733.72

Appropriation 400.00

From Reserve 333.72

Contract:

Appropriation 4,200.00 Balance \$434.63 3,765.37

Winter Maintenance (1959):

Overdraft Forward 9,937.13

Appropriation 9,937.13

Winter Maintenance (1960):

Wages	15,335.73	
Telephone and Electricity	241.79	
Supplies and Parts	6,873.85	
Repairs	1,974.11	
Rental	142.80	
Fuels	2,851.90	
All Other	<u>1,925.30</u>	29,345.48

Appropriation 20,000.00

From Reserve 1,800.00

Overdraft 7,545.48

Sidewalk Maintenance:

Wages	347.47
Rental	53.90

Sidewalk Maintenance (Cont'd):

Supplies	\$93.99	
Trap Rock	714.00	
Gas	<u>39.88</u>	\$1,249.24

Appropriation \$1,500.00 Balance \$250.76

Salt for Ice: 2,618.65

Appropriation	2,000.00
Overdraft	<u>618.65</u>

Chapter 90 Maintenance (1959):

Overdraft forward	5,998.80	
From State	2,999.20	
From County	2,999.20	Balance \$.40

Chapter 90 Maintenance (1960):

Wages	2,255.43	
Rentals	2,032.30	
Tar	3,924.98	
Supplies	104.78	
Sand	110.00	
Pipes	315.42	
Hired Rentals	<u>257.00</u>	8,999.91

Appropriation	3,000.00
Overdraft	<u>5,999.91</u>

Chapter 90 Construction--Nichols Street (1959):

Wages	118.40	
Pipe	1,081.29	
Supplies	<u>325.00</u>	1,524.69

Balance Forward Jan. 1, 1960 \$1,524.76 Balance \$.07

Chapter 90 Construction--Nichols Street (1960):

Concrete Pipe	141.90	141.90
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Appropriation 1,475.24 Balance \$1,333.34

Chapter 90 Construction--North Common Road (1959):

Wages	7,735.14	
Rentals	6,698.05	
Materials	<u>216.57</u>	14,649.76

Overdraft	3,250.29	
From State and County	17,901.39	Balance \$1.34

Chapter 90 Construction--North Common Road (1960):

Wages	\$5,767.97	
Rentals	2,545.00	
Cold Patch	1,723.85	
Gravel	95.00	
Materials	3,031.20	
Metal Culvert	100.00	
Tar	<u>320.19</u>	\$13,583.21

Appropriation	\$4,000.00
Overdraft	9,583.21

<u>Vacation Pay:</u>		1,937.54
Appropriation	2,000.00	Balance \$62.46

<u>Emergency Use:</u>		444.78
Appropriation	200.00	
From Reserve	300.00	Balance \$55.22

Improvement of Streams:

Balance forward Jan. 1, 1960	5,000.00
Balance forward Dec. 31, 1960	5,000.00

Additional Drainage on Nichols Street:

Balance forward Jan. 1, 1960	2,193.19
Balance forward Dec. 31, 1960	2,193.19

Sick Leave Program:

Appropriation	400.00	483.45
From Reserve	83.45	

Highway Grader Fund:

Balance forward Jan. 1, 1960	5,000.00
Transfer from Mach. Repair	5,000.00
Balance forward Dec. 31, 1960	10,000.00

Highway Department Truck and Body:

Appropriation from Mach. Repair	7,800.00	7,171.58
Transfer to Mach. Repair and		
Purchase Account	628.42	

Highway Garage Annex:

Appropriation from Mach. Repair	1,975.43	4,410.79
From Improvement Highway Dept. Bldg.	2,024.57	
Overdraft	410.79	

Special Road Purpose:

Appropriation	2,500.00	Balance \$.14
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<u>Improvement of Fred Smith Road:</u>		\$4,949.43
Wages	\$995.38	
Rental	2,414.96	
Coal Tar	1,539.09	
Appropriation	\$4,950.00	Balance \$.57
<u>Salaries of Public Welfare Board:</u>		350.00
Appropriation	350.00	
<u>Public Welfare General Control:</u>		
Appropriation	19,150.00	
Cash Reimbursements	129.60	Balance \$484.47
<u>Public Welfare Administration:</u>		
Director's Salary	1,555.00	
Printing, stationery and postage	19.00	
All other	74.42	1,648.42
Appropriation	1,850.00	Balance \$201.58
<u>Public Welfare--General Relief:</u>		
Cash Grants	929.75	
Groceries	232.37	
Fuel	55.17	
Board and Care	1,162.48	
Medicine, Hospitals, Medical Attendance	652.98	
All Other	277.40	3,310.15
<u>Disability Assistance:</u>		
Town Aid		1,721.52
Federal Administration		127.82
Balance Forward Jan. 1, 1960	83.95	
Received from Federal	229.60	
Balance Forward	185.73	
Federal Aid		1,499.85
Balance Forward Jan. 1, 1960	426.60	
Received from Federal	1,411.00	
Refund	6.15	
Balance Forward	343.90	
<u>Aid to Dependent Children:</u>		
Town Aid		2,482.53
Federal Administration		115.07
Balance Forward Jan. 1, 1960	56.36	
Received from Federal	368.71	
Balance Forward	310.00	
Federal Aid		1,897.20
Balance Forward Jan. 1, 1960	297.43	
Received from Federal	1,858.32	
Balance Forward	258.55	

Old Age Assistance:

Town Aid		\$11,280.93
Federal Administration		214.88
Balance Forward Jan. 1, 1960	\$224.88	
Received from Federal	500.06	
Balance Forward	510.06	
Federal Aid		10,400.36
Balance Forward Jan. 1, 1960	2,625.80	
Received from Federal	8,778.72	
Old Age Assistance--Recovery	1,571.70	
Balance Forward	2,575.86	

Smith Fund: 1,441.71

Forbush Worthy Poor Fund (Special): 250.00

VETERANS BENEFITS

Cash Grants	\$1,331.59	
Medical	116.36	
Emergency	496.29	\$1,944.24
Appropriation	\$4,000.00	Balance \$2,055.76

VETERANS SERVICES

Salary	175.00	
Expenses	65.00	
Dues	10.00	250.00
Appropriation	350.00	Balance \$100.00

SCHOOLS

Superintendent's Salary	2,493.84	
Principal's Salary	5,985.04	
Salary of Superintendent's Clerk	448.44	8,927.32

Superintendent:

Travel and meetings	165.26	
Printing, postage, and other expense	707.81	873.07

Principal:

Travel and meetings	142.02	
Clerk	1,972.00	
Instr. Expense & Petty Cash	326.32	2,440.34

Supervisors:

Music	2,838.27	
Writing	920.00	3,758.27

<u>School Health:</u>		
Nurse's Salary	\$3,097.64	
Travel and Supplies	<u>58.93</u>	\$3,156.57
<u>Physician:</u>		350.00
<u>Teacher's Salaries:</u>		
Secondary	41,530.75	
Elementary	<u>95,998.08</u>	137,528.83
<u>Teachers' Insurance Deductions:</u>		670.48
<u>Massachusetts Teachers' Retirement Fund Deductions:</u>		7,712.70
<u>Textbooks and Supplies:</u>		
Secondary Supplies	575.74	
Elementary Books	2,897.71	
Elementary Supplies	<u>1,996.00</u>	5,469.51
<u>Tuition:</u>		
Senior High School	6,960.00	
Special Class	<u>40.50</u>	7,000.50
<u>Truant Officer:</u>		50.00
<u>Transportation:</u>		
Secondary	5,041.32	
Elementary	20,831.18	
Senior High	<u>3,060.70</u>	28,933.20
<u>Janitor Expense:</u>		
Salaries	9,111.51	
Assistants' Wages	1,668.63	
Junior High Supplies and Repairs	619.00	
Elementary Supplies and Repairs	<u>4,399.77</u>	15,798.91
<u>Utilities:</u>		
Electricity	2,659.93	
Fuel	6,449.95	
Water	<u>237.50</u>	9,347.38
School Committee Expense	288.68	
Telephone	683.05	
Diplomas and Graduation Exercises	<u>88.17</u>	<u>1,059.90</u>
		\$233,076.98

Refund	10.36	
National Defense Education Act Title	239.15	
Appropriation	234,742.00	Balance \$1,914.53
<u>Hager Fund:</u>		\$ 400.00
Transfer from Hager Fund	\$400.00	
<u>Upton Fund:</u>		296.56
Balance Forward Jan. 1, 1960	200.00	
Transfer from Upton Fund	96.56	
<u>Vocational:</u>		
Transportation	512.60	
Tuition	<u>1,969.56</u>	2,482.16
Appropriation	\$3,591.00	Balance \$1,108.84
<u>School Lunch Program:</u>		
Salaries	8,924.50	
Milk	5,851.31	
Groceries	16,090.35	
Supplies	770.11	
Bottled Gas	536.50	
Meetings	30.62	
Express and Storage	95.15	
All Other	<u>105.32</u>	32,403.86
Overdraft Forward Jan. 1, 1960	1,436.23	
From State	11,060.71	
From Individuals	23,025.66	Balance Forward \$246.28
<u>Vocational School (1959):</u>		
Overdraft Brought Forward Jan. 1, 1960	1,011.55	
Appropriation	1,011.55	
<u>Renovation of Loughlin Shower Rooms:</u>		
Balance Forward Jan. 1, 1960	194.52	
Balance Forward Dec. 31, 1960	194.52	
<u>Oakmont Regional School District:</u>		\$119,787.27
Appropriation	\$119,787.27	
<u>Vocational Tuition 1958 Bill:</u>		588.54
Appropriation	882.00	
Balance	293.46	

LIBRARY

Salaries:

Co-librarians	\$2,327.50	
Assistants	583.50	
Janitor	826.00	
Extra Labor	<u>94.05</u>	\$3,831.05

Books, Periodicals, Supplies:

Books, Periodicals, Films	1,835.60	
Stationery, postage, supplies	331.53	
Dues and Meetings	<u>18.75</u>	2,185.88

Building and Grounds:

Fuel	176.57	
Utilities	255.26	
Care of Grounds	33.45	
Furniture	631.00	
Repairs and Supplies	<u>279.37</u>	<u>1,375.65</u>

7,392.58

Appropriation	\$5,700.00
Dog Fund	687.44
Trust Fund Income	767.30
From Reserve	237.84

Florence Benjamin Fund (Draperies):

332.20

Transfer F. Benjamin Fund (Rec'd by Treas. Jan. 3, 1961 --\$332.20)

WATER DEPARTMENT

Salaries:

Superintendent	\$1,500.00	
Assistant Superintendent	<u>250.00</u>	1,750.00

Appropriation	1,820.00
Balance	70.00

Water Maintenance:

Labor	563.19	
Electricity and Telephone	1,487.35	
Pipe, Fittings, Equipment	1,001.42	
Rental	47.60	
Clerk	206.58	
Supplies	185.50	
All Other	<u>829.75</u>	4,321.39

Additional Water Service Connections:

Wages	\$196.82	
Rentals	199.93	
Pipe, Fittings, Equipment, Supplies	<u>3,015.05</u>	\$3,411.80
Overdraft Forward Jan. 1, 1960	3,463.23	
From Water Serv. Conn. Reserve	5,107.36	
Overdraft	<u>1,767.67</u>	

CEMETERIES

Superintendent's Salary	2,600.00	
Wages	944.55	
Rentals	16.50	
Gas, Oil Grease	96.01	
Parts and Repairs	292.12	
All Other	<u>55.50</u>	4,004.68
Appropriation	\$4,000.00	
From Reserve	4.68	

UNCLASSIFIEDReserve Fund:

Transfer from Overlay Reserve	6,000.00
Balance	406.41

Civil Defense:

Appropriation	550.00	Balance	\$41.30	508.70
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Memorial Day:

Appropriation	250.00	Balance	\$ 3.42	246.58
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World War I Memorial:

Appropriation	125.00	Balance	\$ 3.41	121.59
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Printing Town Reports:

Appropriation	640.00			640.00
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Care of Town Clock:

Appropriation:	20.00			20.00
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Veterans Graves:

Appropriation	315.00	Balance	\$47.58	267.42
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Land Damage Settlement 1959--North Common Road:

Balance Forward Jan. 1, 1960	590.00	153.93
Balance Forward Dec. 31, 1960	436.07	

<u>Park and Recreation Commission:</u>		\$1,202.27
Appropriation	\$1,200.00	
From Reserve	2.27	
<u>200th Town Anniversary Committee:</u>		
Balance Forward Jan. 1, 1960	355.47	
From Anniversary	24.94	
Balance Forward Dec. 31, 1960	380.41	
<u>Glockner Damages:</u>		232.92
From Excess and Deficiency	232.92	
<u>Sidewalk South St. to Fenno Property:</u>		749.03
Appropriation	\$ 750.00	Balance \$.97
<u>Painting Exterior of Fire Station:</u>		620.00
Appropriation	620.00	
<u>Improvement and Maintenance of Highway Buildings:</u>		
Balance Forward Jan. 1, 1960	2,024.57	
Transferred to Highway Garage Annex	2,024.57	
<u>Miscellaneous:</u>		54.78
Appropriation	100.00	Balance \$45.22
<u>Band Concerts:</u>		250.00
Appropriation	250.00	
<u>Guard Rail Wyman's Reservoir:</u>		799.98
Appropriation	800.00	Balance \$.02
<u>Police Cruiser with Equipment:</u>		2,500.00
Appropriation	2,500.00	
<u>Boiler Change-over at Highway Garage:</u>		2,049.73
Appropriation from Mach. Repair	2,050.00	Balance \$.27
<u>Repairs to Woodside Cemetery:</u>		498.64
Appropriation	500.00	Balance \$1.36
<u>Erection of Water Fountain--Main Street:</u>		
Appropriation	100.00	
Balance Forward Dec. 31, 1960	100.00	
<u>Land Damage on Nichols Street:</u>		
Appropriation	180.00	
Balance Forward Dec. 31, 1960	180.00	

Town's Title to "Old Fire Station:"

Balance Forward Jan. 1, 1960	\$ 1.00
Balance Forward Dec. 31, 1960	1.00

Old Fire Station Building (Emergency Repairs):

Balance Forward Jan. 1, 1960	39.00
Balance Forward Dec. 31, 1960	39.00

INTEREST

First School Addition	3,000.00	
Second School Addition	4,380.00	
Water Loan	7,500.00	
Fire Station	576.00	
Revenue Note	<u>1,979.17</u>	\$17,435.17

Appropriation	\$15,396.00
From Excess and Deficiency	2,039.17

MUNICIPAL INDEBTEDNESS

Payment on New School House		
First Addition	15,000.00	
Second Addition	<u>15,000.00</u>	30,000.00
Payment on New Fire Station		4,000.00
Payment on Water		15,000.00

Appropriation	39,000.00	Balance \$5,000.00
From Mare Meadow Investment Fund	5,000.00	
From Water Assessment Reserve	10,000.00	

Anticipation of Revenue		125,000.00
From Cash Receipts	125,000.00	

AGENCY, TRUST, INVESTMENT

Agency:

County Tax	9,051.65	
State Parks and Reservations	1,573.89	
Auditing Municipal Accounts Tax	2,369.51	
Worcester County Retirement System	3,193.77	
T.B. Hospital Assessment	3,517.97	
Dog Licenses to County	<u>963.50</u>	20,670.29
Federal Tax Deductions	33,629.84	
Blue Cross Deductions	3,884.60	
Retirement Deductions	3,774.36	
State Tax Deductions	<u>1,918.86</u>	43,207.66

Investment

Cemetery Perpetual Care Funds (New)

\$ 800.00

REFUNDS

Water Rate	\$ 18.50	
Motor Vehicle 1959 Interest	.67	
1959 Motor Vehicle Excise	1,186.94	
1960 Personal	4.80	
1960 Real Estate	1,044.36	
1960 Motor Vehicle Excise	<u>1,624.05</u>	<u>3,879.32</u>
Total Payments		\$917,091.07
Cash Balance Dec. 31, 1960		<u>114,050.32</u>
		\$1,031,141.39

MARY B. WRIGHT

Town Accountant

TRIAL BALANCE OF DECEMBER 31, 1960

ASSETS

Cash on Hand	
Library Petty Cash	
Tax Possessions	
Tax Titles	
Poll Taxes--1960	
Real Estate--1959	
Real Estate--1960	
Personal Taxes--1959	
Personal Taxes--1960	
Farm Animal Excise--1959	
Farm Animal Excise--1960	
Motor Vehicle Excise--1957	
Motor Vehicle Excise--1959	
Motor Vehicle Excise--1960	
Water Lien--Added to Taxes 1960	
Water Assessments 1959	
County Tax	
State Parks & Recreations	
Accounts Receivable:	
Town Hall	
Emergency Use Highway Department	
Highway Bills	
Aid to Dependent Children	
O.A.A.--Other Cities & Towns	
Veterans Benefits	
Cemetery	
Water Installations	
Water Rates	

LIABILITIES

\$114,050.32	Tax Title Foreclosure	\$	644.55
10.00	Library Reserve for Petty Cash Advance		10.00
705.36	State Tax		528.94
4,273.71	Machine Rentals		25,490.74
44.00	Tailings		188.41
823.39	Overlay 1959		893.89
17,220.50	Overlay 1960		146.38
70.50	Motor Vehicle Excise Revenue		10,148.30
673.90	Farm Animal Excise Revenue		182.30
90.00	Tax Title Revenue		4,979.07
92.30	Departmental Revenue		3,677.32
23.99	Water Revenue		1,760.61
906.68	Water Assessment Revenue		18.64
9,442.46	Highway Revenue		27,377.12
51.97	Overlay Reserve		4,112.55
38.64	Water Service Connection Reserve		250.43
35.40	Water Assessment Reserve		5,961.50
339.01	Water Receipts Reserve		13,870.01
	Guarantee Deposits--Highway Bills		2,541.34
	Balances Forward:		
136.50	T.B. Hospital Assessment		2,050.61
71.80	Real Estate--1958		.06
1,193.53	Planning Board in lieu of Bond		1,000.00
692.41	Cemetery Lots		55.00
190.94	Finishing of Fire Station		11.07
1,388.64	New Fire Station		116.79
3.50	Improvement of Streams		5,000.00
714.78	Additional Drainage on Nichols St.		2,193.19
868.72			

Chap. 81 Construction #7139 1960	9,375.70
Chap. 90 Maintenance #19283 State 1960	3,000.00
#19283 County 1960	3,000.00
Chap. 90 North Common #19284 State 1960	8,000.00
#19284 County 1960	4,000.00
Chapter #81 Highway #7139 1960	9,375.44
Chapter #90 Maintenance 1960	5,999.91
Winter Maintenance 1960	7,545.48
Special Salt & Chemicals for Ice	618.65
Chapter 90 Construction North Common 1960	9,583.21
Town Hall	399.72
Additional Water Service Conn.	1,767.67
Highway Garage Annex Account	410.79
Florence Benjamin Fund	332.20
	<u>\$217,561.72</u>

Net Funded Dept.

New School House--1st Addition	\$ 56,000.00
New School House--2nd Addition	25,000.00
Fire Station	20,000.00
Water	305,000.00
	<u>\$406,000.00</u>

Chap. 90 Const. Nichols St. 1960	1,333.34
Highway Grader Fund	10,000.00
Disability Federal Administration	185.73
Disability Federal Aid	343.90
A.D.C. Federal Administration	310.00
A.D.C. Federal Aid	258.55
O.A.A. Federal Administration	510.06
O.A.A. Federal Aid	2,575.86
School Lunch	246.28
Renovation Loughlin Bldg. Shower Rms.	194.52
200th Town Anniversary Committee	380.41
Town's Title to Old Fire Station	1.00
Old Fire Station Building	39.00
Land Damage Settlements	436.07
Erection of Water Fountain--Main St.	100.00
Land Damage of Nichols St.	180.00
Excess and Deficiency (Surplus)	87,258.18
	<u>\$217,561.72</u>

Loans

New School House--1st Addition	\$ 56,000.00
New School House--2nd Addition	25,000.00
Fire Station	20,000.00
Water	305,000.00
	<u>\$406,000.00</u>

MARY B. WRIGHT
Town Accountant

COLLECTOR OF TAXES

PERSONAL 1958

Outstanding Dec. 31, 1959	\$ 94.00
Payments to Treasurer	<u>94.00</u>

REAL ESTATE 1958

Outstanding Dec. 31, 1959	\$ 1,670.95
Payments to Treasurer	\$ 1,586.35
Taxes added to Tax Titles	<u>84.60</u>
	<u>1,670.95</u>

PERSONAL 1959

Outstanding Dec. 31, 1959	881.25
Payments to Treasurer	796.65
Abatements	14.10
Outstanding Dec. 31, 1960	<u>70.50</u>
	<u>881.25</u>

REAL ESTATE 1959

Outstanding Dec. 31, 1959	18,760.48
Refunds	98.70
Adj.	18.00
	<u>18,877.18</u>
Payments to Treasurer	17,945.69
Abatements	23.50
Taxes added to Tax Titles	84.60
Outstanding Dec. 31, 1959	<u>823.39</u>
	<u>18,877.18</u>

FARM ANIMAL EXCISE 1959

Outstanding Dec. 31, 1959	90.00
Outstanding Dec. 31, 1960	90.00

POLLS 1960

Commitment	2,262.00
Payments to Treasurer	1,814.00
Abatements	404.00
Outstanding Dec. 31, 1960	<u>44.00</u>
	2,262.00

PERSONAL 1960

Commitment	36,517.10
Refunds	4.80
	<u>36,521.90</u>
Payments to Treasurer	35,615.24
Abatements	232.76
Outstanding Dec. 31, 1960	<u>673.90</u>
	36,521.90

REAL ESTATE 1960

Commitment		\$346,148.16
Refunds		1,044.36
Adj.		<u>32.20</u>
		347,224.72
Payments to Treasurer	\$317,671.26	
Abatements	11,966.80	
Taxes added to Tax Titles	366.16	
Outstanding Dec. 31, 1960	<u>17,220.50</u>	<u>347,224.72</u>

FARM ANIMAL EXCISE 1960

Commitment		\$ 416.95
Payments to Treasurer	\$ 324.65	
Outstanding Dec. 31, 1960	<u>92.30</u>	<u>416.95</u>

MOTOR VEHICLE EXCISE 1957

Outstanding Dec. 31, 1959	23.99
Outstanding Dec. 31, 1960 (to be abated)	23.99

MOTOR VEHICLE EXCISE 1958

Outstanding Dec. 31, 1959	98.76
Payments to Treasurer	48.30
Abatements	<u>50.46</u>
	98.76

MOTOR VEHICLE EXCISE 1959

Outstanding Dec. 31, 1959	7,908.49
Commitments	10,373.69
Refunds	<u>1,186.94</u>
	19,469.12
Payments to Treasurer	14,196.35
Abatements	4,366.09
Outstanding Dec. 31, 1960	<u>906.68</u>
	<u>19,469.12</u>

MOTOR VEHICLE EXCISE 1960

Commitments	52,394.27
Refunds	<u>1,624.05</u>
	54,018.32
Payments to Treasurer	41,107.84
Abatements	3,468.02
Outstanding Dec. 31, 1960	<u>9,442.46</u>
	54,018.32

INTEREST COLLECTED

1958 Taxes	108.45	
1959 Taxes	349.49	
1960 Taxes	65.80	
1959 Motor Vehicle Excise	12.17	
1960 Motor Vehicle Excise	<u>11.94</u>	547.85

FLORENCE B. RICE
Town Collector

ASSESSORS' REPORT

For the Year 1960

The following figures relate to the property and poll taxes assessed January 1, 1960.

Value of Assessed Personal Estate	1959	1960
Stock in trade	\$ 85,720.00	\$ 83,920.00
Machinery	238,820.00	267,935.00
Livestock	7,045.00	9,195.00
Other Tangibles	34,250.00	35,875.00

Value of Assessed Real Estate

Land	\$ 700,725.00	\$ 728,745.00
Buildings	2,766,640.00	3,033,735.00
Omitted Assessment	2,450.00	
	<u>\$3,835,650.00</u>	<u>\$4,159,405.00</u>

Tax rate per \$1,000.00	\$ 94.00	\$ 92.00
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Taxes for State, County and Town Purposes:

On Real Estate	\$ 325,932.31	\$ 346,148.16
On Personal	34,388.49	36,517.10
On Polls	2,236.00	2,262.00
Omitted Assessment	<u>230.30</u>	<u></u>

Total Taxes to be Raised	\$ 362,787.10	\$ 384,927.26
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Water Assessments and Liens

Total Water Assessment	\$ 3,017.24	\$
Total Water Liens	89.79	106.82

Farm Animal Excise

Total Farm Animal Excise		
Valuation	\$ 92,765.00	\$ 83,391.25
Total Farm Animal Excise Tax	463.82	416.95

Motor Vehicle and Trailer Excise (as of 4/14/60) (as of 1/10/61)

Number of Vehicles Assessed	2,313	1,989
Total Assessed Value	\$1,046,260.00	\$ 909,290.00
Total Excise	55,895.19	55,642.46
Excise Rate per \$1,000.00	64.13	66.96

Number of Livestock Assessed

Cows	252	277
Young Stock	14	13
Horses	19	22
Swine	900	923
Fowl	39,209	32,430
Sheep	13	
All Others	50	54

Other Statistics:	1959	1960
Number of Polls Assessed	1,118	1,131
Number of Acres Assessed	19,091	19,091
Number of Houses Assessed	1,052	1,075
Number of Camps Assessed	252	246
Number of Trailer Houses Assessed		31

Abatements:

Real Estate:		
Veterans' Exemptions (61)	\$11,148.40 (61)	\$11,154.90
All other R.E. Abatements	707.61	811.90
Personal	410.08	232.76
Motor Vehicle	8,031.66	3,897.16
Men in Service	50.00	52.00
Men Over 65	320.00	334.00
All Others	20.00	18.00

REPORT OF EXPENDITURES BY THE BOARD OF ASSESSORS FOR 1960

Salaries		\$	1,125.00
Expenses:			
Association Dues	\$	9.00	
Assessors' Meetings		29.00	
Telephone		116.32	
Abstracts of Titles		91.55	
Forms, Supplies & Postage		353.02	
Transportation		44.00	642.89
Clerk			1,067.49
Expense Appropriation		450.00	
From Reserve		248.00	
Clerk Appropriation		800.00	
From Reserve		195.00	

EINO N. SALO, Chairman
HOWARD W. WINTER
ELLIOTT D. HALPIN
LILLIAN M. WINTER, Clerk

ASSESSORS' REPORT

To the Citizens of Westminster:

This year, the Assessors' Office used the Addressograph for the first time. Plates were made for Poll Taxes, all Real Estate and Personal property owners: 1,904 Real Estate plates, 294 Personal plates and 1,134 Poll Tax plates, making a total of 3,329 plates. It has proven successful to this department, and I am sure other departments found it equally successful. Time to type and compile information to a Real Estate sheet used to take about 20 minutes, with the Addressograph, it takes 35 seconds to run off one sheet.

Transition to mechanized office equipment forces new paper forms and binders with a result of increased cost in all paper forms. The total cost of new sheets and binders for this was \$292.50. This machine will be used in 1961 to compile street listings with copies to be made for sale through the Town Clerk's Office.

There was a 20 per cent increase to the Town for photostatic copies of deeds from the Registry of Deeds, Fitchburg, and Probate abstracts from the Worcester Court House. New State requirements have also increased the work burden in our office. A monthly report of each Real Estate transfer in the Town has to be sent to the Tax Commissioner.

Minutes of Assessors' meetings have to be recorded. Closer scrutiny is required of anyone holding Dealer or Garage plates, and numerous other statistics that are required to be sent out periodically to various agencies. The Town is continuing to grow at a steady pace, thus requiring more office work.

In 1960, the Assessors streamlined part of the office procedure in conjunction with the Addressograph machine. A cross index of our valuation cards was done with a considerable amount of time and no additional cost to the Town, which brought about a more equitable Real Estate value with an end result of additional revenue for the Town.

Ground work can be done now with an eye to the future. Much saving of money and time can be accomplished. The Assessors would like to have copies of certified plot plans by a registered surveyor which Real Estate owners might have in their possession. These would be placed together like a jig-saw puzzle to compile a master map of the Town.

The plans should indicate the road frontage, back side of lot and type of terrain. Our planning board has in effect on subdivisions, plot plans which the Assessors receive and which prove to be most helpful. In effect, this will help in the planned growth and general welfare of the Town, with a substantial savings in tax dollars.

Assessors' meetings are held Monday nights. In 1959, 38 meetings were held--73 1/2 hours. Attendance: Howard Winter 34; Eino Salo 38; Elliott Halpin 30. In 1960, 39 meetings were held--180 hours. Attendance: Howard Winter 31, Eino Salo 39, Elliott Halpin 35.

Respectfully submitted,

EINO N. SALO, Chairman

Board of Assessors

REPORT OF THE BOARD OF PUBLIC WELFARE For the Year Ending 1960

The following charts cover actual monthly expenditures for Old Age Assistance, Medical Assistance to the Aged, Aid to Dependent Children and Disability Assistance. The distribution of actual cost to Federal, State and Local government is clearly designated.

OLD AGE ASSISTANCE & MEDICAL ASSISTANCE TO THE AGED

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	19	1,543.90	788.50	565.00	190.40
February	19	1,537.85	788.50	562.91	186.44
March	19	1,604.68	788.50	631.51	184.67
April	20	2,008.40	830.00	977.54	200.86
May	20	1,626.80	830.00	600.99	195.81
June	20	1,815.12	830.00	706.50	278.62
July	20	1,540.71	830.00	523.46	187.25
August	20	1,548.38	830.00	526.10	192.28
September	20	1,681.12	830.00	629.94	221.18
October	21	2,086.09	997.50	780.59	308.00
November (1 MAA		117.90	58.95	39.30	19.65
(20 OAA		1,768.66	950.00	600.41	218.25
December (1 MAA		114.50	57.25	38.17	19.08
(20 OAA		2,010.77	997.50	829.31	183.96
Total		21,004.88	10,406.70	8,011.73	2,586.45

AID TO DEPENDENT CHILDREN

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	1	122.55	41.00	40.85	40.70
February	2	273.65	82.00	91.22	100.43
March	2	259.50	82.00	88.64	88.86
April	3	420.90	205.00	140.30	75.60
May	3	346.60	143.50	115.53	87.57
June	4	623.05	389.50	207.69	25.86
July	4	568.00	266.50	189.33	112.17
August	3	465.60	205.00	155.20	105.40
September	3	852.28	184.50	284.09	383.69
October	2	191.35	82.00	63.79	45.56
November	1	166.50	41.00	55.50	70.00
December	1	146.70	41.00	48.90	56.80
Total		4,436.68	1,763.00	1,481.04	1,192.64

DISABILITY ASSISTANCE

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	3	432.50	124.50	199.88	108.12
February	2	367.20	83.00	192.41	91.79
March	2	175.90	83.00	48.93	43.97
April	2	160.90	83.00	37.67	40.23
May	2	188.70	83.00	58.53	47.17
June	3	416.82	124.50	188.12	104.20
July	3	241.15	124.50	56.36	60.29
August	3	230.90	124.50	48.68	57.72
September	3	288.90	124.50	92.18	72.22
October	4	227.30	166.00	9.79	51.51
November	3	189.60	124.50	35.43	29.67
December	3	262.90	124.50	72.68	65.72
Total		3,182.77	1,369.50	1,040.66	772.61

PUBLIC WELFARE

ADMINISTRATION EXPENSES

Quarters	Salaries Board & Director	Benefits Supplies Travel & Rent	Total	Federal Share	State Share	Local Share
January to March	412.50	89.11	501.61	201.70	11.85	288.06
April to June	412.50	77.51	490.01	215.52	18.75	255.74
July to September	547.50	143.04	690.54	337.85	18.75	333.94
October to December	807.50	112.56	920.06	365.83	34.30	519.93
Total	2,180.00	422.22	2,602.22	1,120.90	83.65	1,397.67

The Board of Public Welfare reports that during the year of 1960 there were eleven cases who received General Relief, of the eleven cases receiving Aid there were eight cases with Westminster settlement, two cases that will be reimbursed by another Town, and one unsettled case to be reimbursed by the State. Total expenditures for General Relief for the year of 1960 was \$3,310.15 plus \$1,295.01 spent from the Fred Smith Fund.

Respectfully submitted,

EINO W. WINTER, Chairman
KAINO POIKONEN, Secretary
OLIVE J. RIVERS, Member
EVA E. COOMBS, Director

ANNUAL REPORT
WESTMINSTER PLANNING BOARD

Frank Onischuk, Chairman	Term expires 1964
John McKinnon	Term expires 1963
Walter Engman, Agent	Term expires 1962
John Lothrop	Term expires 1961
June Johnson, Clerk	Term expires 1965

The Planning Board has held ten regular and special meetings during 1960. Several inspection tours were made to the various subdivisions: LaChance Homes, Inc., off West Main Street; Edro Isle, at Wyman Pond; Hy-Val Corp., and Phelps Development on East Road; and the subdivision at Ellis Pond. Inspections of bounds and catch basins, roadways and drains were made at LaChance Homes, Inc., for bond release.

Layouts and descriptions of roadways at LaChance Homes, Inc., were submitted to the townspeople for their approval at two different town meetings, and were accepted.

Interviews with professional planners were held in preparation for a Master Plan for the town. This would include surveys, studies and research of the town in view of a final report and master plan.

The Planning Board hopes that the townspeople will vote to appropriate the necessary funds of \$3,000.00 which will be matched by Federal funds, making a total of \$6,000.00 for the Master Plan, which they feel is most necessary for the future of the town.

Appropriation for 1960	\$896.00
Expenditures	20.00
Balance	<u>\$876.00</u>

Respectfully submitted,

FRANK ONISCHUK, Chairman

REPORT OF THE CHIEF OF POLICE

To the Board of Selectmen:

I submit the following report for the year 1960:

I am pleased to present to you and the citizens of Westminster my fifteenth annual report as Chief of Police; 1960 was another busy year in the Police Department, although 1959 was one of the busiest due to the 200th Anniversary Celebrations. Police Department along with the Civil Defense Police went to Fitchburg and Gardner to assist with their Celebrations in July in return for the service they rendered to Westminster in 1959.

Police work can be expected to increase every year as the influx of population brings new problems to this department, traffic and motor vehicle operation, family and juvenile problems, etc. It seems that each year our investigation work increases and court cases which follow require much time. Records and report writing have become a major part of Police work.

Juvenile problems are still at a minimum considering how fast the community has grown in recent years. Also, we must take into consideration that this community is between two cities on a main highway and the motor vehicles play such a big role in crime these days. In due respect to the parents, teachers of our schools, all organizations affiliated with children's welfare, this is real good reason that the problems stay at a minimum.

Summons served 31, arrested were 9 for drunkenness, 2 for operating under the influence of liquor, 5 for operating to endanger, 7 for hit and run accidents, 4 for speeding, 1 for failure to stop for police officer, 3 for traffic rule violations, 4 for disturbing the peace, 2 for morals charges, 1 for larceny by false pretense, 1 for minor obtaining liquor falsifying his age, 1 for desertion of minor children, 1 for fugitive from justice, 1 for non-support, 2 for assault and battery, 1 for larceny from building, 1 for receiving stolen goods, 1 for breaking and entering in the daytime and 1 indicted on 3 counts--assault and battery by means of a dangerous weapon. 5 for malicious mischief, 1 was guilty and 4 not guilty and discharged. Fines amounted to \$685.00, most all goes to the county. One to women's reformatory, in some cases suspended sentence and probation and 2 males committed to the State Hospital on Sec. 100 by Court.

We had 98 auto accidents. An increase of 13 over 1959. Fifty-three people were injured, a decrease of 18 over 1959. One-hundred seventy-three vehicles were involved. Fifty-four operators were under 25 years of age and 119 were over 25. Twenty-five accidents occurred in the a.m. and 73 in the p.m. Forty-five accidents occurred on Route 2; 8 on Route 2A; 8 on Route 140; 6 on Route 12; 1 on Route 31 and 30 on other town roads.

Twenty-two accidents occurred on Saturday, 19 on Thursday, 17 on Tuesday, 15 on Sunday, 15 on Friday, 7 on Monday and 3 on Wednesday. March had

thirteen accidents, April and November 5 each, May and June 10 each; July, September and December 9 each; August and October each had 8 and January and February each had 6 accidents. Three vehicles were involved with bicycles and one vehicle and a horse were involved. Nine hundred and seventy-three days without a fatality--from November 17, 1957 to July 20, 1960.

On July 20, 1960, a woman pedestrian was fatally injured on Leominster Street and Academy Hill intersection. Woman passenger in a car was fatally injured November 8, 1960, at the intersection of Route 2 and Depot Road. The Fitchburg Municipal Ambulance and Wood Ambulance Service of Gardner continue to give good service whenever called. \$685 fines mentioned above. \$545 were court fines resulting from the above accidents. Participated in 4 early morning road watches requested by the Registry of Motor Vehicles.

We had 2 house breaks, 5 business places entered, various other larcenies such as outboard motor, tire and wheels, lawn mower, two cars stolen, both found same day in another town. One of the house breaks and one of the business places were solved, the other cases are still open. The first of the year we had a wave of window breaking at the North Common area. The State Police of Leominster were notified on 90 per cent of the above cases.

Sixteen inquiries were sent back to the Army, Navy and industrial plants, etc. Thirty-five pistol permits were issued, one commitment to the State Hospital, three escaped and returned to State Hospital.

I have done patrol work on Sundays, nights, after midnight patrol has been done more this past year. Traffic duty on holidays and funerals, same done by other officers. Officer Ruuska on Main and Bacon Street morning and afternoons for school crossing safety. Also, now in effect is safety for school children at the intersection of South and Route 140; also an officer at the North Common narrow bridge for the safety of the school busses passing, morning and afternoon.

I extend my sincere thanks to the Board of Selectmen, citizens of Westminster, members of this Department, all other Town Departments for their continued cooperation. I am very grateful to the Civil Defense, neighboring Police Departments and the State Police for the assistance they have given me in carrying out my official duties.

The 1961 estimated budget is the same as the 1960 budget but has been revised. The expense account in 1960 was \$1,699 but with the Town owned cruiser the expense account will be \$1,200. The difference of \$499 transferred to the assistants account which will be \$1,699 for 1961. The school crossing guard was paid from the assistants account--a total of \$600.80 in 1960.

The budget is as follows: Chief \$4,800; Assistants \$1,699; Expense \$1,200; Total \$7,699. After Town Meeting and total appropriations are voted in, this will figure out about one and one-tenth per cent. I have tried to and will continue to try to please everyone day and night to the best of my ability to carry my share of the burden, by oath, to give the taxpayer service demanded.

If there is anything further you would want to know about the Police Department, drop in at South Street, anytime, I'll be glad to have you.

Respectfully submitted,

TOIVO O. TUOMINEN
Chief of Police

REPORT OF THE CONSTABLE

To the Board of Selectmen:

Warrants were served for one (1) Annual Town Meeting, two (2) Special Town Meetings.

Three (3) women and seven (7) men were drawn to jury duty during the year.

Respectfully submitted,

TOIVO O. TUOMINEN
Constable

REPORT OF DOG OFFICER

To the Board of Selectmen:

My dog report for the year 1960 is as follows:

I cared for and destroyed 24 dogs whose owners could not be located. I returned 10 dogs to owners. I investigated 3 dog bite cases. I worked on other dog cases.

Dog owners should try to keep their dogs under their supervision as much as possible. Especially during the time we have deep snow because of the deer.

Owners of dogs three months old and up must license the dogs by April 1 every year or face Court charges. Dogs may be licensed at the Town Clerk's office.

Respectfully submitted,

LEO C. GRENIER
Dog Officer

REPORT OF THE CIVIL DEFENSE DIRECTOR

To the Board of Selectmen:

During the past year Civil Defense has not been as active as in the previous year. As explained at the time of my re-appointment, the matter of earning a living has taken more of the Director's time. This has resulted in a loss of enthusiasm on the part of many.

However, Civil Defense has not been entirely idle. Uniforms were procured for the Police Force which have been in evidence assisting Chief Tuominen with traffic on Sundays. The hospital project was dropped from our medical section because we have been told that hospitals were not available except where there already was an existing hospital.

Surplus property to the extent of approximately \$3,000 was obtained at a cost of about \$180 to the town. The wiring for the new generator was installed in the firehouse. However, the generator is still not in a permanent place due to the expense involved--neither the town nor the Director have seen fit to go ahead with the plans originally made for its installation.

Before the year is out, a new operations plan and a home preparedness program will have been completed. The Director wishes to thank all who have assisted in the various projects and drills during the year.

Respectfully submitted,

PHILIP K. SCHENCK
Director

REPORT OF BARN AND ANIMAL INSPECTOR

To the Board of Selectmen:

I submit the following report for the year 1960:

Attended the Inspector's meeting in Worcester. Five dog bites were reported and placed on quarantine. Four inspections on animals transported out of state. Forty-one stops on barn inspections and recorded the following animals:

292 dairy cattle
15 beef cattle
17 horses
1,108 swine

I have observed from reports on dog bites that youngsters abuse dogs by throwing stones, etc., at them and trying to pick them while riding their bicycles. These incidents aggravate dogs and they bite innocent youngsters.

We had one serious face bite that could scar a youngster's face. Parents cooperation could help in preventing some of these bites. Most dogs respond to kindness.

Respectfully submitted,

EINO W. WINTERS
Barn and Animal Inspector

SEALER OF WEIGHTS AND MEASURES

To the Board of Selectmen:

I herewith submit to you my annual report as Sealer of Weights and Measures.

A total of 71 measuring devices, scales and weights have been tested and sealed during 1960. These results have been reported to the Director of Standards, Boston.

The Sealer of Weights and Measures would call attention to the provisions of Section 41, Chapter 98, of the General Laws, requiring him to give notice to all the inhabitants or persons having usual places of business in Westminister, who use weights and measures and balances for the purpose of buying and selling goods or any commodity to notify him and have their weights, measures and balances tested and sealed.

Respectfully submitted,

EDWIN M. RUUSKA
Sealer of Weights and Measures

REPORT OF THE HIGHWAY DEPARTMENT

Chapter 81 is allocated for Maintenance work only. Under this allotment of money, the State contributes \$22,000.00 and the Town \$6,000.00. This allotment has become inadequate to do the necessary work, for the increase in labor, materials, equipment, etc. We have to cut surface treatments from streets year after year and any improvements which are necessary cannot be done.

The estimate made out by the State Engineers and the Street Superintendent each year before the work is started shows a need for \$10,000 more money, to protect the surfacing we now have, and do other work in dangerous areas. The following roads were surfaced and treated the entire length: Knower, Minott, Newton, Harrington, Town Farm, Battles, Pleasant, Overlook, Brooks, Barrell, Dean, Mark Newton and Leominster.

Partial treatments to the following roads: Depot, Willard, 5th Mass. Turnpike, Dean Hill, Potatoe, Davis (South half).

Drainage, brush on corners and general maintenance carried on.

Chapter 90 Maintenance: Surface treatments to the following roads: South Street 10,530', West Main 1,950', Colony Road 4,200', North Common Road 3,200', South Ashburnham Road 8,000', Mile Hill Road 5,380', East Road 6,550', Gate House Road 2,900'. Drainage and widening done, brush work on corners.

SPECIAL ROAD PURPOSES: Dean Hill X Road gravelled and surface treated.
Davis Road 2,000' gravelled and surface treated.
Easement and surveying done.

FRED SMITH ROAD APPROPRIATION: Entire road gravelled and surface treated from Route 12 to the Smith Farm. One drop inlet and 18" pipe installed. One cross culvert put in and ditching done.

BRIDGES: Fred Smith Road Bridge was all replaced with new planks.

Chapter 90 - Construction North Common Road: This section of construction was mixed in place from Jct. of East Gardner Road to the B & M Underpass. 2,000' Flex Beam Guard Rail with treated wooden posts installed in all danger points.

Chapter 90 - Construction Nichols Street: All materials for proper drainage was purchased with the project allotment, but due to the delay in getting plans, the excavation was not started until the Winter season.

REPORT OF THE FIRE DEPARTMENT
For the Year Ending December 31 , 1960

To the Honorable Board of Selectmen:

We hereby submit for your approval the 42nd annual report .

Fire Record

This year we have answered 75 calls as follows:

Buildings	13
Dump	7
Brush	32
Emergency	3
Chimney	6
Automobiles	10
False	4

The following men attended training schools at their own expense:

June 25 , 26 , 1960 Ashburnham Fire Rescue Training School
 William Dube and Richard Paine

September 17 , 18 Meadowood Drill School
 William Dube Richard Ahlin
 Richard Paine Frederick Slade
 Raymond Scofield Edwin O'Connor

October 17 , 1960 Rhode Island State Fire School
 William Dube Edwin O'Connor

A boat was donated by the Douglas E. Hicks Post 738 V.F.W. for rescue work and an outboard motor by Chester Baker of Baker's Dairy. The board of Fire Engineers wish to thank these people for these gifts which were so badly needed.

The Westminster Firemen met January 2 and voted to have a year round Fire Training Program.

The Fire Department mourns the loss of its Chief J. J. MacConlogue who passed away Christmas Day.

We, the Board of Engineers, wish to thank the Board of Selectmen and all the townspeople who helped us in any way.

FRED SLADE, Acting Chief
BURTT CUMMINGS, 1st Ass't Chief
STEWART TOSH, 2nd Ass't Chief

WESTMINSTER WATER DEPARTMENT
Report for the Year 1960
Monthly Water Consumption in Gallons

	1957	1958	1959	1960
January	1,732,300	1,650,700	2,182,200	2,071,100
February	1,552,100	1,495,600	1,945,600	2,045,100
March	1,715,400	1,816,000	3,159,700	2,196,000
April	1,927,100	2,436,500	2,232,500	2,888,300
May	1,904,300	2,445,000	3,829,500	3,129,800
June	2,851,700	3,829,300	3,011,200	4,399,500
July	4,144,500	3,325,800	4,544,100	4,811,500
August	3,662,800	2,922,400	4,361,600	3,890,800
September	2,576,300	3,075,600	2,844,000	3,385,100
October	2,367,000	2,370,400	2,529,100	3,258,600
November	1,760,100	2,377,760	2,397,700	2,311,300
December	1,416,400	2,182,140	2,163,100	2,604,000
Total	28,610,000	29,927,200	35,300,300	36,991,100

Average daily consumption per day for 1960--101,345 gallons

Largest amount in a single day:

8- 8-57	310,000 gallons
7- 1-58	323,100 " "
8- 3-59	278,000 " "
7-25-60	293,200 " "

Largest amount in a single week:

8-17-57 to 8-23-57	427,700 gallons
6-29-58 to 7- 5-58	1,359,200 " "
8-12-59 to 8-18-59	1,389,000 " "
7-10-60 to 7-16-60	1,204,500 " "

Water shed area at source of supply 1.47 sq. miles

Increase in gallons from 1957 to 1958	1,317,200
Increase in gallons from 1958 to 1959	55,373,100
Increase in gallons from 1959 to 1960	1,689,900

Total water installations to date 373

No water installations will be made after December 1 due to frozen ground conditions.

New water installations 10

Your Water Commission feels that it is appropriate at this time to mention that it welcomes the opportunity to serve you in providing water to another section of Westminster. Your whole hearted support of this first extension of the water mains is much appreciated.

WILFRED H. GOODRIDGE
Water Superintendent

RALPH O. OWEN
JOHN OJALA
GEORGE A. HENSTRIDGE
Water Commissioners

REPORT OF INSPECTOR OF WIRES

To the Board of Selectmen:

I hereby submit for your approval the report of the Inspector of Wires for the year ending December 31, 1960.

Inspections were made as follows:

Electric hot water heaters	14
New and change-over services	48
Oil burners	5
Rough wiring in new buildings	14
Temporary services	13
Additional wiring to buildings	33
Electric driers	5
Trailer Services	<u>2</u>
	134

In addition to the above, a complaint by the State Fire Marshall was investigated and one for the local Fire Department.

I wish also at this time to thank the Worcester County Electric Company and all others for their cooperation during the past year.

Respectfully submitted,

GEORGE A. HENSTRIDGE
Inspector of Wires

REPORT OF THE DEPARTMENT
OF VETERANS' SERVICES

I hereby submit my report of the Department of Veterans' Services for the year ending December 31, 1960.

The following amounts were expended for aid during the past year:

January	\$261.26
February	78.60
March	156.60
April	78.60
May	69.60
June	247.60
July	214.89
August	141.29
September	103.20
October	326.60
November	-
December	<u>266.00</u>
Total	\$1,944.24

This department has available for loan one wheel chair for use of any resident of Westminster.

Respectfully submitted,

UNO W. RUUSKA
Veterans' Agent

REPORT OF THE VETERANS GRAVES OFFICER
1960

I have decorated with American flags two hundred and thirteen Veterans graves of all wars and caused same to be removed in the Fall.

Nineteen more graves of Revolutionary veterans in the old section of Woodside Cemetery have been repaired and I plan to work on the rest in 1961. The other cemeteries are in good condition.

I am doing everything possible to keep all Veterans graves marked with the help of families and Cemetery Officials. I have assisted the Memorial Day Committee in all parts of their program and placed at their disposal a complete list of all Veterans buried in Town.

I wish to thank the Board of Selectmen and all Town Officials for their help in the past year.

Respectfully submitted,
WILLIAM R. HICKEY
Veterans Graves Officer

ANNUAL SCHOOL REPORT
For the Year Ending December 1, 1960

DIRECTORY OF WESTMINSTER SCHOOLS

School Committee

Mr. Stuart C. Butterfield, Chairman
Mrs. Lee A. Aldrich, Secretary
Mr. Richard R. Fitzgerald
Mr. Windsor P. Towle
Mr. Herman C. Vieweg

Local Committee Representative on Regional High School Committee

Mr. Stuart C. Butterfield

Superintendency Union #56 Committee

Mr. Windsor P. Towle, Chairman
Mr. Stuart C. Butterfield
Mr. Herman C. Vieweg

Superintendent of Schools

Levi G. Redfield

Office Telephone: TRemont 4-2522 Residence: Telephone TRemont 4-2302

Westminster School Principal

Joseph F. Aveni

Office Telephone: TRemont 4-2043 Residence: Telephone TRemont 4-2056

Other Personnel

School Physician	Rocco Raduazo, M.D.
School Dentist	W. Edward Carroll, Jr., D.D.S.
School Nurse	Lempi Aalto, R.N.
School Secretary	Mrs. Agnes Drew
Union Secretary	Mrs. Dorothy Dorais
Cafeteria Manager	Mrs. Ruth Gemborys
School Custodians	Wilho S. Aalto - Helge Best
Matron	Mrs. Mary Pesce

FACULTY

Name	Grade
Gertrude H. Carll	1
Patricia G. Lasky	1
Isabel J. Maney	1
Gladys E. Ball	2
Beatrice P. Cross	2
Cornelia B. Hayes	2
Leontina T. LeClair	2 & 3
Leona A. Gates	3
Dona R. Luongo	3
Charlotte G. Waterman	3
Jean E. Cooper	4
Mary A. Morgan	4
Margaret C. Sheldon	4
Nancy E. Harris	5
Bernice R. Hemmi	5
Gladys B. Towle	5
Olive L. Baker	6
Paul M. DeMeo	6
Mary B. Smith	6
Marilyn Baker	Physical Education
Mary F. Burnham	Remedial Reading
Mary J. Dunn	Art
Anna F. Klemetti	Special Class
Helen G. Sullivan	Music

Bus Contractors

Peter Arcangeli	Eino Jarvenpaa
Burt Cummings	Eino Winter

Flanagan Bus Lines

REPORT OF THE SCHOOL COMMITTEE

To the Citizens of Westminster:

Noteworthy events took place in the Westminster Schools during 1960.

The grammar school of many years, the junior high school of the last decade, and the high school of the last two years were no longer a part of the local school system. Gone, also, were the Westminster students in attendance at the Gardner and Fitchburg public high schools.

Westminster pupils in grades seven through twelve entered the Oakmont Regional High School in September. With the exodus of junior and senior high school youth, the facilities of the Westminster elementary school buildings were modified to accomodate children in elementary grades one through six.

The Upton building was placed on a standby basis and plans made for maintaining it in serviceable condition. The Town is fortunate in having several rooms available for an expanding elementary enrollment.

Several rooms in the Loughlin and Fenno buildings were renovated to accommodate the 521 elementary pupils; the home economics room was converted to an art room; the industrial arts shop area to special class and reading rooms; the biology room to a fifth grade classroom. The music room, formerly located in the basement of the Upton building, was moved to the general purpose room in the Loughlin addition. With the transfer of the Superintendent's office to the regional high school, his office was converted into the School Committee room.

The Loughlin gymnasium ceiling and several classrooms were painted during the summer.

An art teacher and a physical education instructor were appointed to the faculty. The Westminster Elementary School has the facilities and staff to provide a good education to youngsters of elementary age for several years.

The amount expended from all sources for the 1959-1960 school year was \$291.66 per pupil.

The Rotary Club of Westminster constructed a combination skating rink and tennis court on the school grounds.

The Westminster School Committee wishes to thank the many individuals and organizations who contributed to the successful educational program during 1960. The staff and faculty and students who accepted and adjusted to the overtaxed facilities during the early part of the year are praised for their cooperation. The P.T.A. is commended for its support and contribution to the physical education program. The continued cooperation of the Police Department, Board of Selectmen, Advisory Committee, Town Library, and the Highway Department is acknowledged.

Respectfully submitted,

STUART BUTTERFIELD, Chairman
MRS. LEE ALDRICH, Secretary
RICHARD R. FITZGERALD
WINDSOR P. TOWLE
HERMAN C. VIEWEG

ASHBURNHAM - WESTMINSTER
SUPERINTENDENCY UNION
AND
REGIONAL SCHOOL DISTRICT

1961-1962 SCHOOL CALENDAR

FALL TERM	- 16 Weeks - September 6, 1961 to December 22, 1961
WINTER TERM	- 7 Weeks - January 2, 1962 to February 16, 1962
MID-WINTER TERM	- 7 Weeks - February 26, 1962 to April 13, 1962
SPRING TERM	- 9 Weeks - April 23, 1962 to June 22, 1962

SCHOOLS BEGIN - September 6, 1961

<u>Month</u>	<u>Number of School Days</u>	<u>Days When School Is Not In Session</u>
September	18	September 5 - Teachers' Workshop
October	21	October 12 - Columbus Day
November	19	November 3 - Teachers' Convention November 23 & 24 - Thanksgiving (Schools Close Wednesday Noon, November 22, 1961)
December	16	

CHRISTMAS VACATION - Schools Close Friday Noon, December 22, 1961
Schools Open Tuesday, January 2, 1962

January	22
February	15

MID-WINTER VACATION - Schools Close Friday, February 16, 1962
Schools Open Monday, February 26, 1962

March	22
April	16

SPRING VACATION - Schools Close Friday, April 13, 1962
Schools Open Monday, April 23, 1962

May	22	May 30 - Memorial Day
June	15	June 21 - Teachers' Workshop
Total	186 Days	

SCHOOLS CLOSE - June 22, 1962

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee and Citizens of Westminster:

In January, 1960, the Westminster Schools contained 858 pupils in grades one through eleven, with a faculty of thirty-four instructors. In September, 1960, the Westminster School became an elementary school with 521 pupils in grades one through six and a faculty of twenty-four teachers.

STAFF CHANGES

Many of our secondary level teachers joined the regional high school faculty. Several additional members were added to the Westminster elementary school faculty in September, 1960.

Mrs. Mary J. Dunn, a graduate of Rhode Island School of Design, was hired to teach art.

Miss Marilyn Baker, a graduate of the University of New Hampshire, was elected to teach physical education three days a week.

Miss Cornelia Hayes, a graduate of Fitchburg State Teachers College, was hired to teach grade two. Miss Hayes replaced Miss Clara DiNardo.

Miss Dona Luongo, a graduate of Clark University, was hired to teach grade three.

Mrs. Jean Cooper, a graduate of Michigan State University, was hired to teach grade four. Mrs. Cooper replaced Mrs. Gail Harlow early in the year.

With the transition made from a combined elementary-secondary school to an elementary school, your superintendent is confident that the staff and faculty are prepared to offer your children an education which will serve as a satisfactory educational foundation for learning in the secondary grades.

The public school education of the children in Westminster evolved through the combined efforts of many individuals and groups: The School Committee gave unstintingly of its time to consider proposals and adopt policy which would serve the overall educational welfare of the pupils. The Superintendent and principal administered the schools with renewed efforts to continue the necessary coordination between school and home. The faculty, through study and understanding, attempted to help each child achieve at his individual rate of learning. The custodians and matron provided custodial services to maintain a favorable educational environment.

The cafeteria personnel served well balanced, nutritious meals and kept the school lunch program solvent.

The school bus drivers transported 85% of the children safely to and from school. The Police Department personnel maintained constant vigilance for the safety of the school children. The officers and members of the P.T.A. donated their time and energy to support the school program and provided the school with physical education equipment. The Public Library serviced the school during and after school hours. The Advisory Committee, Board of Selectmen and the citizens of the Town maintained their confidence in the operation of the local school through the approval of the school budget.

An expression of appreciation to Mr. George S. Talcott should be made a matter of record. Mr. Talcott has donated his time and personal expense for a number of years in order that children in the Westminster School might have the opportunity to learn to play a musical instrument.

The cumulative efforts of many individuals do much to promote public education in the Town. May you maintain your interest in the education of the children of Westminster and continue to support the Westminster Elementary School.

You are cordially invited to visit the Westminster Elementary School. Please schedule your visit through the principal's office. You are urged to meet with your child's teacher or teachers. Don't hesitate to call the school whenever you need information regarding your child.

Respectfully submitted,

LEVI G. REDFIELD
Superintendent of Schools

REPORT OF ELEMENTARY PRINCIPAL

Mr. Levi G. Redfield
Superintendent of Schools
Westminster, Massachusetts

Dear Sir:

I am pleased to submit my fifth annual report as the principal of the Westminster School. Last year was a banner year for the school. It was the thirty-second graduation (ninth grade) from our Junior High School, and the last one. We also reached our highest peak in the school's history in enrollment --a total of 872 students--for grades one through eleven.

The buildings and facilities were utilized to full capacity, but the teachers and students met the challenge and came through the year with flying colors. Our students scored above average in the College Boards and in their Metropolitan Achievement Tests. They were well over the national norm.

I feel that we have sent over to our new regional high school a student body of which we can be proud.

The Town of Westminster is indeed fortunate. At present we have an ideal situation. We have adequate rooms and facilities, which has not been so in the past, and is not the case in most of the fast growing towns in our area. We have our own music, art, special class, remedial reading, science rooms, and gymnasium. We also have two new portable science tables and equipment to enrich our science program. This year, we have started a strengthening of our curriculum in the sixth grade by departmentalizing science, arithmetic and social studies. The school is fortunate this year to have a physical education instructor three days a week for grades four, five, and six, thus utilizing our gymnasium, and increasing the physical fitness of our students.

Westminster's population is growing fast. Our elementary school with the six grades has 528 students. Thanks to a cooperative and conscientious faculty and staff, I feel that the future of the school and the children is in good hands. We, along with the growth, are improving the facilities, the curricula and the instruction which are conducive to good educational practices.

I would like to end my report by stating that I feel the last school year has been very successful in all aspects. This success is credited in large measure to the students, citizens and parents of the town and through the leadership of our school committee and superintendent. In conclusion I give thanks to the above mentioned, the Parent-Teachers' Association and all other officials, committees and organizations with which the school and I have been associated.

Respectfully submitted,

JOSEPH AVENI
Principal

REPORT OF THE SCHOOL NURSE

Dear Mr. Redfield:

I hereby submit to you the annual report, and my thirteenth, as school nurse for the Town of Westminster for the year ending December 31, 1960.

The Massachusetts Vision Test was given to 872 children, of whom 55 failed the retest. The Massachusetts Hearing Test was given to 855 children, of whom 43 failed the individual puretone test.

A total of 877 students were weighed and measured and had their hair examined.

Dr. Rocco Raduazo, school physician, did physical examinations on 436 children. Spines were checked on 35 children who were not due for physicals but who we are watching for posture and curvature. Forty-two children were referred to their own physician for further treatment. Twenty-six children went to their own family physician for physical examination.

Another successful dental clinic was held during the year with Dr. Edward Carroll, Jr., as the dentist in charge. Every child had his teeth examined. In all, 155 children were given the services of the clinic. These services included 281 fillings, 41 extractions, 63 cleanings, one x-ray, and four miscellaneous treatment.

Several conferences were held with parents at which the superintendent of schools, school principal, the school physician, teacher and nurse were present.

During the year we had epidemics of measles and mumps and a few cases of German measles, chickenpox and scarlet fever.

At the immunization clinics in March, April and May the following shots were given: smallpox vaccinations (new) 18, smallpox boosters 116, repeat smallpox vaccinations 2, series of three shots for diphtheria immunization 23 children (making a total of 69 shots) and diphtheria boosters 193. Dr. Raduazo school physician, administered the shots.

Polio clinics were held in June. A clinic for adults and pre-school children was held at the Town Hall on June 13 at which a total of 204 polio shots were given by Dr. Beatrice Perkins. Helpers were Mr. and Mrs. Wilho Aalto, Mr. and Mrs. Daniel O'Hearn and Mrs. Lennard Salo. Clinics at school were held on June 9, 10, 13 and 14 at which Dr. Raduazo administered 639 shots to students, faculty and school personnel. At these clinics junior high and high school girls helped and, also, the following mothers: Mrs. Fred Chabot, Mrs. Walter Marble, Mrs. Eino Niinimaki and Mrs. Daniel O'Hearn.

I spoke to the mothers at the two pre-school orientation days for incoming first graders which were held in May.

In April I went to a one-day conference at Amherst which was a follow-up of the Workshop in which I had participated the previous summer.

In June I took part in a Workshop in Interpersonal Relations in School Nursing held at Simmons College in Boston. The leader of the Workshop was Mrs. Ruth Cummings, Nurse Mental Health Consultant.

Several children have attended clinics at the Burbank and Heywood hospitals --19 to the Orthopedic Clinic; 4 to the Rheumatic Fever Clinic, and 4 to the Speech clinic. One child attended the Cerebral Palsy clinic in Worcester.

I have received help from the Salvation Army, Red Cross, Lions Club and, also, the Catholic Charities and Exchange Club of Gardner. Mothers have donated clothes which I have given to families which can use them.

Respectfully submitted,

LEMPI AALTO, R.N.
School Nurse

HOURS OF SCHOOL SESSIONS

8:50 a.m. to 3:00 p.m.

Entering Age of Pupils

Six years of age on or before the thirty-first of December of the year in which the child enters school.

School Storm Signals

The no-school signal for the elementary grades will be sounded by the Town siren at 7:30 a.m.

On stormy mornings it is advisable to listen to the local radio and television stations.

WEIM and WFGM
WGAW
WBZ-TV

Fitchburg
Gardner
Boston - Channel 4

Weather reports may not be reliable. The school department desires to provide maximum educational service by having school remain open the greatest number of days. Storm signals will not be used when there is reasonable doubt.

Safeguard health by keeping your child home when, in your opinion as a parent, conditions warrant it.

SCHOOL COMMITTEE MEETINGS

The Committee holds its regular business meeting in the Fenno Wing of the Westminster School on the first Monday of each month at 7:30 p.m. and its policy meeting on the third Monday of each month.

WESTMINSTER SCHOOL DEPARTMENT

TENTATIVE BUDGET FOR THE YEAR - 1961

	<u>1960</u> <u>Budget</u>	<u>1961</u> <u>Budget</u>
<u>I GENERAL CONTROL</u>		
Superintendent's Salary	\$ 2,625	\$ 2,875
Union Clerk	650	1,338
Travel and Expenses	200	200
Out of State Travel	200	100
Office Expenses	165	165
Committee Expenses	100	300
Professional Books	-	50
Work Certificates	35	35
Committee Dues	170	150
Truant Officer	20	20
TOTAL	<u>\$ 4,165</u>	<u>\$ 5,233</u>
 <u>II EXPENSES OF INSTRUCTION</u>		
Principal's Salary	\$ 6,301	\$ 6,600
Travel and Expenses	200	150
Out of State Travel	-	50
School Secretary	1,440	2,140
Office Expenses	125	125
Faculty Salaries	146,588	120,616
Substitutes	1,374	1,400
Professional Growth	600	500
Homebound Instruction	400	280
Textbooks	3,500	2,500
General Supplies	3,000	3,225
Audio-Visual	-	150
Physical Education	100	100
Petty Cash	250	250
Graduation Expenses	100	-
TOTAL	<u>\$163,978</u>	<u>\$138,086</u>
 <u>III OPERATION OF PLANT</u>		
Custodians' Salaries	\$ 7,625	\$ 7,750
Summer Help	(1,175)	Under Maintenance
Matron's Salary	1,709	1,782
Janitors' Supplies	1,200	1,500
Fuel	7,000	6,500
Electricity	2,700	2,700
Telephone	592	525
Water	475	475
Gas	500	300
Cartage	160	200
P.A. System (5th Yr. Rental)	260	264
TOTAL	<u>\$ 22,221</u>	<u>\$ 21,996</u>

WESTMINSTER SCHOOL BUDGET 1961 (Continued)

	1960 Budget	1961 Budget
<u>IV MAINTENANCE</u>		
Summer Help	\$ 1,175.00	\$ 1,100.00
Paint	200.00	200.00
Overhaul Machinery & Equipment	150.00	200.00
Repairs	150.00	150.00
Piano Tuning	50.00	30.00
Classroom Conditioning	750.00	250.00
Snow Removal	500.00	450.00
TOTAL	<u>\$ 2,975.00</u>	<u>\$ 2,380.00</u>
<u>V AUXILIARY AGENCIES</u>		
Health - Nurse's Salary	\$ 3,134.00	\$ 3,234.00
Nurse's Travel	75.00	75.00
Physician	500.00	500.00
Supplies	66.00	60.00
Physical Education	(100.00)	Under Instruction Exp.
Library	200.00	200.00
TOTAL	<u>\$ 3,975.00</u>	<u>\$ 4,069.00</u>
<u>VI TRANSPORTATION</u>		
Elementary Contracts	\$ 25,931.50	\$ 25,069.00
Out-of-Town	3,296.50	-
Field Trips	-	150.00
TOTAL	<u>\$ 29,228.00</u>	<u>\$ 25,219.00</u>
<u>VII TUITION</u>	<u>\$ 7,200.00</u>	<u>\$ -</u>
<u>VIII CAPITAL OUTLAY</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
<u>TOTAL BUDGET</u>	<u>\$234,742.00</u>	<u>\$197,983.00</u>
<u>ESTIMATED INCOME</u>		
Superintendent's Salary	\$ 3,333.33	\$ 1,937.72
State Aid, Chapter 70	48,922.59	50,575.72
Transportation	29,475.66	26,886.41
Special Class	3,050.57	3,393.76
TOTAL REIMBURSEMENT	<u>\$ 84,782.15</u>	<u>\$ 82,793.61</u>
<u>APPROXIMATE NET COST TO TOWN</u>	<u>\$149,959.85</u>	<u>\$115,189.39</u>

WESTMINSTER SCHOOL DEPARTMENT

VOCATIONAL BUDGET 1961

	<u>1960 Budget</u>	<u>1961 Budget</u>
TUITION	\$2,680.15	\$2,700.00
TRANSPORTATION	<u>911.40</u>	<u>1,000.00</u>
TOTAL VOCATIONAL BUDGET	<u>\$3,591.55</u>	<u>\$3,700.00</u>
State Reimbursement	\$1,611.76	\$1,855.43
APPROXIMATE NET COST TO TOWN FOR VOCATIONAL EDUCATION	<u>\$1,979.79</u>	<u>\$1,844.57</u>

ASHBURNHAM - WESTMINSTER REGIONAL SCHOOL DISTRICT REPORT

During 1960 construction of the Oakmont Regional High School progressed from a maze of steel, brick and mortar to a complete modern educational plant. Although the gymnasium, auditorium and music areas were not completed, school opened on schedule with students utilizing the academic areas.

The District appointed a faculty of thirty-one (31) teachers, a librarian, guidance counselor, school secretary, a matron, school nurse, four (4) custodians and six (6) cafeteria workers.

Contracts for fourteen (14) bus routes and four (4) feeder routes were awarded. Ninety-five percent of the Oakmont students are transported to and from school.

Contracts were awarded to low bidders for delivery of oil, gas and milk. Bids were received and contracts awarded for the installation of stage curtains, draperies for the classrooms and machinery and equipment for the shop areas.

The District Committee met on numerous occasions to determine and adopt school policies. A teachers' salary schedule, a program of studies and several policies regarding student conduct, pupil progress and dress were adopted.

The Oakmont Regional High School held "Open House" on Sunday, December 11, 1960. Several thousand friends and neighbors toured the school plant.

The District Committee met with the Advisory Committees and Boards of Selectmen of the Towns of Ashburnham and Westminster to revise the method of payment of the District's operating expenses. The Advisory Committees and Boards of Selectmen recommended that each town pay its share in ten equal payments, the first payment on January first and the tenth and last payment on October first. The District Committee will request that an article be placed in the warrants at the annual meetings to have the revised method of payment become a part of the original agreement.

The District received a number of fine gifts for the regional school during the year. These included reference books for the library, an outdoor flag, a set of indoor flags for the auditorium, faculty lounge furniture, furniture for the superintendent's office, a Hammond organ for the auditorium, a lecturn and book plates for library books. The District acknowledges and appreciates the generosity of the public spirited friends, business concerns, civic and service organizations.

In accordance with the provisions of the agreement between the two towns, the committee and its treasurer reported and certified the amounts necessary to finance District operations for the year 1961 as follows:

Ashburnham's Share - 40.4% - \$114,910.93

Westminster's Share - 59.6% - \$169,522.07

These shares are based on enrollment as of November 1, 1960, grades 7 through 12, of pupils in the Oakmont Regional High School.

Capital Expenditures and Interest Budget for 1960:

Notes Due in 1961	\$80,000.00
Less: State Grant	<u>50,527.75</u>
To Be Raised	\$29,472.25

Ashburnham	46%	\$13,557.24	
Westminster	54%	15,915.01	
Interest Payable in 1961			\$51,840.00
Ashburnham	46%	\$23,846.40	
Westminster	54%	27,993.60	

Total 1960 Receipts on Principal & Interest	
From Commonwealth of Massachusetts,	
Towns of Ashburnham and Westminster	\$122,069.54

Planning Costs Reimbursement from	
Commonwealth of Massachusetts	83,601.25

Federal Grant for Sewage Facilities	\$12,100.00
Interest Earned on Investment	39,035.64
<u>Less:</u>	
Payment made on Principal & Interest	\$134,720.00
Transferred from Surplus Revenue to 1960 Operating Expenses	1,696.40
Transferred from Surplus Revenue to Construction Account	12,556.12
Total Expenditures to date on Construction and Equipment	\$1,693,808.28

1961 BUDGET
OAKMONT REGIONAL HIGH SCHOOL

<u>I. GENERAL CONTROL</u>		\$11,450.00
School Committee	\$ 500.00	
Treasurer's Salary	800.00	
Treasurer's Expenses	400.00	
Superintendent's Salary	5,750.00	
Superintendent's Expenses	300.00	
Out-of-State Travel	200.00	
Regional Secretary's Salary	3,100.00	
Office Expenses	300.00	
Professional Books	50.00	
Attendance Officer	50.00	
<u>II. EXPENSES OF INSTRUCTION</u>		\$202,798.00
Principal's Salary	\$8,250.00	
Principal's Expenses	120.00	
Out-of-State Travel	50.00	
School Secretary	2,878.00	
Office Expense	500.00	
Faculty Salaries	161,410.00	
Substitutes	1,300.00	
Professional Growth	800.00	
Tutoring Handicapped	690.00	
Department Chairmen	800.00	
Audio-Visual Director	200.00	
Band Director	200.00	
Coaching	2,000.00	
Textbooks	7,500.00	
General Supplies	4,800.00	

II. EXPENSES OF INSTRUCTION (Cont'd)

Audio-Visual Materials	\$ 500.00
Art	800.00
Music	400.00
Science	2,000.00
Guidance	900.00
Homemaking	800.00
Shop	1,500.00
Physical Education	3,500.00
Petty Cash	300.00
Miscellaneous	600.00
Teachers' Conference	\$125
Assembly Programs	175
Graduation	300

III. OPERATION OF PLANT

\$42,105.00

Head Custodian's Salary	\$3,700.00
4 Custodians' Salaries	12,950.00
Matron's Salary	1,185.00
Janitor's Supplies	2,500.00
Fuel	9,000.00
Gas	420.00
Telephone	1,500.00
Electricity	9,000.00
Water	400.00
Contracted Services	750.00
Care of Grounds	700.00

IV. MAINTENANCE

\$ 700.00

Service and Repairs	\$ 300.00
Maintenance Supplies	400.00

V. AUXILIARY SERVICES

\$16,575.00

Library Books and Supplies	8,750.00
School Physicians	1,500.00
Nurse's Salary	2,650.00
Nurse's Travel	75.00
Medical Supplies	100.00
Athletics	3,500.00

VI. FIXED CHARGES

\$ 4,305.00

Fire and Extended Coverage	\$2,500.00
Insurance:	
Teachers' Liability	91.00
Public Liability	49.00
Workmen's Compensation	500.00
Vehicular Insurance	165.00
Worcester County Retirement	1,000.00

<u>VII. TRANSPORTATION</u>		\$55,000.00
Bus Routes	\$50,000.00	
Activity Buses	3,000.00	
Field Buses	1,000.00	
Interscholastic Travel	1,000.00	
<u>VIII. CAPITAL OUTLAY</u>		None
<u>IX. SPECIAL ACCOUNTS</u>		\$ 1,500.00
Hot Lunch Program	<u>\$1,500.00</u>	<u> </u>
TOTAL OPERATING COSTS		<u><u>\$335,433.00</u></u>

The Committee again wishes to thank the many citizens of both towns who have helped to bring about the completion of the Oakmont Regional High School; Mr. Aho, the Clerk of Works, who conscientiously supervised the total construction project; Mr. Edward Keresey, the District Treasurer, who spent hours keeping the financial records in order; Mr. Moisio and Mr. Tuominen and the Police Departments of both towns for their cooperation; Mr. Aldrich and his staff for developing a secondary school program to serve the interests of youth in the two towns.

The Regional Committee appreciates the fine spirit of cooperation exhibited through the year by the Superintendent. Mr. Redfield has worked diligently for the success of the Oakmont Regional School. This has been a time-consuming job and we recognize that the effectiveness of our school system is due to the high caliber of his work.

Lastly, we encourage and urge the citizens of Ashburnham and Westminster to better acquaint themselves with the administration and the faculty of the Oakmont Regional School so they may better understand some of the school problems and how they are solved. The Regional School Committee meets on Wednesday evenings. The meetings are opened to the public, as are the official minutes.

Respectfully submitted,

MR. PAUL H. MURRAY, Chairman
 MRS. GORDON LEAVENWORTH, Sec'y
 MR. VICTOR BYRON
 MR. STUART BUTTERFIELD
 MR. MELVIN HAWES
 MR. RONALD SNELL

To the Ashburnham-Westminster Regional School Committee:

After months of diligent planning Oakmont Regional High School opened on schedule, Wednesday, September 7, 1960. All the phases of a modern education had been studied and provision made to meet the needs, interests, and abilities of each student. As the fourteen bus loads of students arrived at Oakmont, each student went to his assigned home room where he was presented his own completed schedule card assigning him to the subjects he had selected from the program of studies last Spring. Although approximately one hundred craftsmen were still working on the building, the school opened with a minimum of adjustments.

As recommended by Dr. James B. Conant, the curriculum was designed in three major educational tracks or levels of learning in the areas of science, mathematics and social studies. All students were grouped homogeniously into twenty-four different levels of English according to grade and level of achievement.

Provision had been made for the accelerated student, for the regular student preparing for a post-secondary education, and for the general student preparing for commerce and industry.

In order to develop a well rounded Oakmont student, a number of co-curricular activities have been included as an integral part of the total program. Students may choose to participate in musical and dramatic activities, assembly programs, interest clubs, intramural as well as interscholastic athletics and student council.

Students at the junior high level have been homogeniously grouped into five sections at each grade level according to standard achievement scores, class achievement, intelligence quotient, and teacher evaluation. By working in his assigned group, a student has the greatest opportunity for intellectual growth.

In closing we would like to express our appreciation to the Oakmont Regional School Committee for the tremendous time and effort spent in developing sound educational program, and the Oakmont Staff for its dedication to the youth of the two cooperating communities.

Yours respectfully,

LEVI G. REDFIELD
Superintendent of Schools

LESTER R. ALDRICH, Principal
Oakmont Regional High School

LIBRARIAN'S REPORT

To the Trustees of the Forbush Memorial Library:

We hereby submit our report for the year ending December 31, 1960.

National Library Week was emphasized by both the library and school. Grades 1-4 visited the library for a storytime and instruction. Refreshments were served by the Literary Department of the Westminster Women's Club which included a cake in the form of a book made by Mrs. Eric Westerfors. A display was put in the bank window and Mr. George Mason, author of many nature books spoke at a school assembly.

The reclassification has been continued but very slowly because of the increased patronage, demand for more books and no increase in help.

August 1 marked the start of re-registration for all library patrons. Because our files were so out-of-date and many incorrect, it was deemed necessary. Identification cards with an identifying number are being used. This is to make it easier for us with so many new people using the library and it is more convenient.

With the opening of the Oakmont Regional School we have witnessed a definite demand on our inadequate resources. They are inadequate because we have not been able to meet the demand for multiple copies, sources for the most current material, and more personnel to handle the great numbers of students. The students' curriculum changed but because of our limited budget we have not been able to change fast enough to meet these new demands.

The Oakmont librarian, Mrs. Jeanne Jarmon, and the teachers have been most cooperative. We have had regular meetings at the Oakmont library with Mrs. E. Bailey, librarian from Ashburnham. Mrs. Jarmon is supplying each library with a shelf list of their books which will help immensely.

Because our financial situation did not allow it, we were not able to open the extra Thursday hours in the fall, although we had many requests to do so.

The first of October we issued a library newsletter to the Elementary School. This has continued each month and contains graded lists of our new books, library news of interest to that age group and suggested reading of old favorites. This has been received very well by both students and teachers and we hope to continue with this project.

For the pre-school group we started a Story Hour, with stories, songs, and instructional exercises, on Saturday mornings. This has been received with much enthusiasm. The response has been so great that in the near future something will have to be done about seating if we are to continue.

In September we had to release our extra help and ask for volunteer help. We were fortunate in having the Senior Girl Scouts and 4-H Club girls volunteer for various jobs. Mrs. Herbert Seeley also helped out when she could.

In the field of public relations the Rand McNalley & Company contest "Name Misty's Colt" was run. More than 60 entries were submitted by children under twelve years of age. Bette-Jane Kodys submitted the winning name to be sent as the library's entry. Book reviews have been given by Mrs. B. Moore on her party line program over WGAW in Gardner. The Fitchburg Sentinel and Gardner News have carried all library news. Mrs. Smith has been guest speaker at the Rotary, Lions and Friendly Alliance groups.

Improvements in the library building the past year include new office furniture, typewriter and files, furniture for the Children's Room and pictures drawn by Mrs. Betty Andreason and Mrs. Janet Craigen for the Children's Room and drapes throughout the building. These improvements have made it easier for the librarians and more attractive for the patrons.

Before completing this report we want to mention the law that was passed this year which provides state aid for public libraries of the Commonwealth of Massachusetts. Every librarian, trustee and friend of libraries who supported this cause has good reason to feel jubilant. We supported this cause and are jubilant, but we have a long way to go before we will be eligible to benefit directly from this law. This aid is granted to libraries which meet the minimum standards drawn up by the Board of Library Commissioners. We hope eventually with the help of everybody to meet the minimum standards and be eligible.

We thank the trustees and library friends for their encouragement and support throughout the year.

Respectfully submitted,

ARDYTHE A. SMITH
HAZEL A. HAVENER
Co-Librarians

GIFTS:

Life Insurance Fact Book
Acts and Resolves of Massachusetts 1959
Ford Foundation Annual Report
General Motors 1959 Annual Report
Steel Facts
Co-operative Farmer
American Red Cross 1959 Annual Report
Rockefeller Foundation 1959 Annual Report
1 Vol. Seaports and People of Europe
1 Vol. Short Stories in the Name of Truth
2 Vol. Webster's New Collegiate Dictionary
Webster's Elementary Dictionary
1 Vol. How to Decorate For and With Antiques

5 Vol. Finnish Books
1 Vol. Birth Control Today
1 Vol. Khrushchev in America

1 Vol. Mechanical Catalog
1 Vol. The Capital in Story and Pictures
1 Vol. U.S.S.R. Electric Power Develop.
1 Vol. Lorrillard and Tobacco
1 Vol. Wall Street 20th Century
1 Vol. Juliette Low and the Girl Scouts
6 Portfolios of Famous People

GIFTS--PERIODICALS:

V.F.W. Magazine
Antiques
Missions
Rotarian
Daughters of the American Revolution

Universalist Leader
National Parent Teachers
Food Marketing
McCall's
Mechanical Engineering
9 Periodicals

FROM:

Institute of Life Insurance
J. D. Ward, Sec'y of State
Henry & Edsel Ford
General Motors
U.S. Steel Corporation
United Co-operative Farmers
American Red Cross

Rockefeller Foundation
Addis Clark Harding
Edward Mayer Baker

American Legion Auxiliary
Unit #174

Antiques Dept. of Westminster Women's Club
Mrs. Carl Holm
Leon F. Whitney, D.V.M.
Press Dept. of the Union of Soviet Socialist Republic, Washington, D. C.
Mr. Marvin Traub
Mr. Van Der Mark (Nicholas)
Edison Electrical Institute
P. Lorrillard and Company
Investment Assoc. of N.Y.
Westminster Sr. Girl Scouts Troop 9
Staff Photographics of U.S. News and World Report

FROM:

Douglas Hicks Post No. 7389
Mrs. John Sargent
Baptist Mission Circle
Westminster Rotary Club
Capt. Elisha Jackson Chapter D.A.R. Gardner
Ladies Circle
P.T.A.
First National Stores
Mrs. Freda Morse
Mr. Marvin Traub
Publishers

EXHIBITS:

Drawings by Martha Lehtola

Water colors by pupils of the Fitchburg Art Center, Susan Noble, Hugh Howard, and Evelyn Seppilin

STATISTICS:

Days Open	170
Largest day's circulation March 23 and October 17	182
Smallest day's circulation May 5	12
Average daily circulation	85.4
Total circulation	14,495
Number of volumes added by purchase	569
Number of volumes added by gift	18
Number of volumes discarded	335
Regional library cards issued (3 yrs. card)	22
Library cards issued (2 yrs. card)	
Registration began	Juvenile 228 (under 12 yrs. old)
August 1, 1960	Adult 447 (over 12 yrs. old)

REPORT OF THE TRUSTEES OF THE FORBUSH MEMORIAL LIBRARY FOR 1960

The past year has been one of distinct progress in the activities of our Library. The physical plant has been improved. In addition to the usual maintenance items, we have provided new furniture and improved surroundings in our Children's Department. Greater efficiency as well as improved working conditions for our librarians have been achieved through the installation of modern office equipment. The general appearance of the Library has been greatly improved by the addition of new draperies. These things are important, but they are secondary to the expansion of service, particularly for the children of school age, which has also taken place. The purpose of a public library is, after all, to provide books and to make available the information--and entertainment--which they contain to as many persons as possible.

Through our revised schedule of hours when the library is open, we have sought to make it particularly available to our growing population, especially those who attend the new Oakmont Regional High School.

Our librarians have met regularly with the Oakmont School librarian and representatives of the Ashburnham Public Library in order to better correlate the work of the three libraries.

We have made every effort, consistent with our somewhat limited budget, to provide added reference material needed for our students. This expanded program necessarily means that we must ask for a somewhat larger appropriation for the ensuing year. Our total expenditure is still modest, however, compared with that of many other municipal departments, and is still--we regret to say--substantially below the minimum State standard of expenditure per capita. Ultimately, we hope this standard can be met, which will make available additional library funds under the recently enacted program of State Aid for small libraries.

This year we are asking for a single appropriation from tax revenue, without reliance on the Dog Fund, which for many years has been allocated for library purposes. Unfortunately, the receipts from this source are never predictable and it has proved difficult to accurately budget our expenses in the early part of the year.

During the past year a representative of the State Library Division made a comprehensive survey of our material needs and with Westminister's rapidly growing population, it is obvious that major changes must be anticipated in the near future if our library is to supply their needs. No large capital outlays are, however, included in our request for 1961.

In conclusion, we wish to express our appreciation to our library staff--particularly our co-librarians--one or both of whom have attended all of our meetings--for their interest and cooperation.

EDWIN N. RUUSKA, Chairman
MARION R. NOBLE, Secretary
EDWARD W. HITCHCOCK

DORIS M. FENNO
THERESA TORPPA
J. PHILIP HOWARD

REPORT OF THE TOWN DIRECTOR

To the Board of Selectmen:

Balance on deposit with the Worcester County Treasurer on December 31 ,
1960--\$84.26 .

The following programs were given by leadership trained members of the Homemakers Group during 1960: Making a Sport Shirt, Closet Capers, Freezing Cooked and Prepared Foods, Backyard Cookery and Guiding our School Age Child.

"Should You Make A Will ?" was one of the Agent taught programs.

Respectfully submitted,

MILDRED G. PURANEN
Town Director

LIST OF JURORS
1960

<u>Name</u>	<u>Occupation</u>
Toivo W. Lamsa	Farmer
Joseph A. Robillard	Draftsman
Marie M. Kauppinen	Accountant
Ingrid T. Niemi	Housewife
Armas E. Pakkila	Factory Worker
Walter D. Vieweg	Farmer
Ahti Lahtinen	Papermaker
Jacqueline C. LaFortune	Housewife
Melvin A. Hawes	Office Manager
George W. Rameau, Jr.	Papermaker
David J. Kempf	Machinist
Dugal C. Laughton	Retired
Lillian M. O'Hearn	Housewife
Sylvia J. Niemi	Housewife
Elaine B. Wiktorski	Housewife
Ernest T. Barrett	Maintenance
Paul R. DeBarge	Machinist
John W. Kauppinen	Welder
Douglas P. Newcombe	Salesman
Kaino W. Oinonen	Radio Repair
Thomas A. Quinn	Assembler
Matti Rajaniemi, Jr.	Papermaker
Howard C. Sakkinen	Maintenance
Edward W. Uppgard	Machinist
Alfred I. Brunell	Truck Driver
Harold F. Desmond	Grinder
Earl A. Johnson, Jr.	Cable Splicer
Matti Kotilainen	Retired
Louise Koski	Saleswoman
Betty J. Onischuk	Housewife
Kenneth R. Strom	Salesman
Anna M. MacAloney	Housewife
Walker Brown	Factory Worker
David Schnare	Serviceman
Wilfred Goodridge	Highway Supt.
Philip Schenk	Salesman
RaeField Hicks	Carpenter
Richard Johnson	Pattern Maker
Leslie L. Reed	Papermaker
Tauno K. Nappila	Assembler
Ernest E. Rameau	Mill Worker
Helge Best	Janitor

REPORT OF THE PARKS AND RECREATIONAL COMMISSION

The Parks and Recreational Commission hereby submits its annual report for the year 1960. We have maintained our usual programs of baseball, basketball, volley ball for all age groups. This year there were many more youngsters under thirteen than in the past and this group will probably continue to increase.

This year we did not have to pay for instructors. The work was done by volunteers, mostly young men who have been interested in the playground activities for some time. The Commission wishes to express its sincere gratitude for the skating rink built by the Rotary Club and presented to the School Department for the Town of Westminster.

Although we are providing activities for hundreds of boys and girls, there are still many youngsters we do not reach. To that end, we have been laying the ground work for "music." We would like to see fifty more boys and girls take part in the Westminster Band. During the Summer we invited representatives from every organization in town to meet with us and discuss ideas about a band stand.

We were very pleased that every organization did send a representative. An idea suggested by Henry Flinkstrom of the Lions Club "took fire." Henry drew up the plans and the Parks and Recreation Commission bought the material. Mr. Thomas Luoma of the American Legion is putting the plan into execution. The band stand will be portable and available to all town organizations any time, free of charge.

We believe you will be interested in the following letter we received during the Summer school vacation:

"The children on Nichols Street and Smith Acres put on a talent show Friday afternoon at Susan Tkaczyk's to raise money for the playground fund. They realized \$3.60. Refreshments were served after the show. Those who participated were Debbie, Wendy Collins, Sharon Aldrich, Mary Maki, Peggy and Mary Jane Prendergast, Wally Haggstrom and Susan Tkaczyk."

Susan Tkaczyk and her playmates, all under twelve years old, would make any Park and Recreation Commission very proud. The money has been earmarked for a new flag pole on the playground which we shall need in the near future.

It has been a pleasure to serve you.

Respectfully submitted,
WALKER C. BROWN, Chairman
GORDON F. LEAVENWORTH, JR., Pur. Agent
CHESTER J. BAKER, Boy's Agent
EINO A. HAYNES, Girl's Agent
ARTHUR I. HURD, Clerk

APPROPRIATION RECOMMENDATIONS OF THE ADVISORY COMMITTEE

GENERAL GOVERNMENT			
1960 Approp.	Spent 1960		Recommended 1961
\$ 35.00	\$ 35.00	Moderator	35.00
1,000.00	1,000.00	Selectmen	1,000.00
		Salaries: Chairman \$350	
		Members \$325	
400.00	381.35	Expenses	400.00
500.00	440.40	Coordinator	500.00
		Town Accountant	
2,356.12	2,356.12	Salary (Req. \$2,760.00)	2,500.00
200.00	191.45	Expenses	200.00
		Town Treasurer	
1,400.00	1,400.00	Salary	1,400.00
700.00	442.78	Expenses	700.00
672.00	672.00	Mrs. Cummings	672.00
		Town Collector	
2,000.00	2,000.00	Salary (Req. \$3,000.00)	3,000.00
1,263.35	1,257.57	Expenses	1,265.00
		Clerk Hire	828.00
50.00	37.70	Deputy Tax Collector	50.00
300.00	131.30	Law	300.00
		Assessors	
1,125.00	1,125.00	Salaries: Chairman \$425	1,125.00
		Members \$350	
450.00	658.51	Expenses	500.00
800.00	1,067.49	Clerk Hire	800.00
		Town Clerk	
250.00	250.00	Salary	250.00
300.00	295.45	Expenses	600.00
750.00	1,222.55	Election and Registration	650.00
350.00	350.00	Board of Public Welfare	350.00
		Salaries: Chairman \$150	
		Members \$100	
876.00	20.00	Planning Board	317.00
150.00	194.97	Advisory Committee	150.00
3,500.00	3,899.72	Town Hall, General Maintenance	3,000.00
*\$20,399.35	**\$21,078.20	Total General Government	\$20,592.00

* Includes \$971.58 clerk hire not shown.

** Includes \$1,648.84 clerk hire not shown.

PROTECTION OF PERSONS AND PROPERTY

		Fire	
\$ 2,425.00	\$ 1,801.25	Salaries	\$2,773.00
4,424.00	4,597.78	Expenses	5,256.55
		Police	
4,800.00	4,800.00	Chief	4,800.00
1,200.00	1,199.96	Assistants	1,699.00
1,699.00	1,690.24	Expenses	1,200.00
		Dog Officer	
200.00	130.00	Salary	150.00
210.00	271.12	Expenses	260.00
		Sealer of Weights and Measures	
100.00	100.00	Salary	100.00
125.00	93.30	Expenses	72.00
100.00	100.00	Pest Control (Req. \$500.00)	100.00
100.00	100.00	Tree Warden (Req. \$200.00)	100.00
100.00	100.00	Dutch Elm Disease (Req. \$300.00)	100.00
9,000.00	7,962.06	Insurance	8,800.00
		Civil Defense	
120.00	120.00	Salary	120.00
430.00	388.70	Expenses	200.00
300.00	271.74	Wiring Inspector	300.00
\$25,333.00	\$23,726.15	Total--Protection of Persons and Property	\$26,030.55

HEALTH AND SANITATION

\$ 5,200.00	\$ 6,031.73	Board of Health	\$5,448.00
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HIGHWAYS

\$ 6,000.00	\$ 5,999.74	Chap. 81 General Repair	\$6,075.00
3,000.00	2,999.91	Chap. 90 Maintenance	4,000.00
4,000.00	3,395.80	Chap. 90 Const. No. Common	4,900.00
1,475.24	141.90	Chap. 90 Nichols St.	2,000.00
2,000.00	2,618.65	Salt and Chemicals	3,000.00
2,000.00	1,937.54	Vacation Pay	1,718.09
400.00	483.45	Sick Pay	500.00
400.00	733.72	Bridges Maintenance	400.00
1,500.00	1,249.24	Sidewalk Maintenance	700.00
20,000.00	29,345.48	Highways Winter Maintenance	23,000.00
200.00	199.92	Signs	200.00
2,500.00	2,499.86	Special Road Purposes (Selectmen)	5,000.00
200.00	444.78	Emergency	500.00
4,200.00	3,765.37	Street Lighting	4,154.04
\$47,875.24	\$55,815.36	Total Highways	\$56,147.13

WATER DEPARTMENT

\$ 1,820.00	\$ 1,750.00	Salaries	\$1,820.00
		Superintendent	\$1,560
		Ass't Superintendent	\$ 260

\$ 4,680.00	\$ 4,321.39	Operating Expenses	\$4,680.00
\$ 6,500.00	\$ 6,071.39	Total Water Department	\$6,500.00

CHARITIES

		Administration	
\$ 1,650.00	\$ 1,648.42	Agent's Salary	\$1,330.00
200.00		Expenses	200.00
19,150.00	18,795.13	Grants	19,470.00
\$21,000.00	\$20,443.55	Total Charities (Vote this one item)	\$21,000.00
\$ 3,193.77	\$ 3,193.77	Worcester County Retirement Assessment	\$3,866.61
		Veterans Services	
250.00	175.00	Agent's Salary	\$250.00
100.00	75.00	Expenses	75.00
4,000.00	1,944.24	Benefits	4,000.00
\$ 4,350.00	\$ 2,194.24	Total Veterans Services	\$4,325.00
		Veterans Graves Officer	
\$ 50.00	\$ 50.00	Salary	\$ 50.00
265.00	217.42	Expenses	256.00
\$ 315.00	\$ 267.42	Total Veterans Graves Officer	\$ 306.00
		Cemeteries, Including Trust Fund Income	
\$ 2,600.00	\$ 2,600.00	Superintendent's Salary	\$2,600.00
1,000.00	944.55	Wages	1,000.00
400.00	460.13	Expenses	400.00
\$ 4,000.00	\$ 4,004.68	Total Cemeteries	\$4,000.00
		Parks and Recreation	
\$ 400.00		Wages	\$ 400.00
800.00	\$ 1,202.47	Expenses	800.00
		Total Parks and Recreation	\$1,200.00

SCHOOLS

		Westminster School Department	
\$ 4,165.00		General Control	\$5,233.00
163,978.00		Expenses of Instruction	138,086.00
25,196.00		Operation & Mainten.	
		of Plant	24,376.00
3,975.00		Auxiliary Agencies	4,069.00
29,228.00		Transportation	25,219.00
7,200.00		Tuition	
1,000.00		Capital Outlay	1,000.00
234,742.00	232,827.47	Total	\$197,983.00
\$ 3,591.00	\$ 2,482.16	Vocational Schools	\$3,700.00
119,787.27	119,787.27	Oakmont Regional School Dist.	213,430.00
358,120.27	355,096.90	Total Schools	\$415,113.00

\$ 5,700.00	\$ 7,724.78	Forbush Memorial Library	\$7,787.50
		(Not including income from trust funds)	

DEBT AND INTEREST

\$35,000.00	\$30,000.00	First & Second School Add. Bonds	30,000.00
7,320.00	7,380.00	Interest	6,720.00

Water system bonds

\$15,000.00	\$15,000.00	Principal	\$15,000.00
7,500.00	7,500.00	Interest	7,140.00

Water system extension bonds

Interest	2,062.50
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Fire Station Note

\$ 4,000.00	\$ 4,000.00	Principal	\$4,000.00
576.00	576.00	Interest	480.00

\$69,396.00	\$64,456.00	Total Debt and Interest	\$65,402.50
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\$ 6,000.00	\$ 5,593.59	Reserve Fund	\$4,000.00
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UNCLASSIFIED

\$ 125.00	\$ 121.59	World War I Memorial	\$ 125.00
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250.00	246.58	Memorial Day	250.00
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20.00	20.00	Care of Town Clock (Req. \$100.00)	20.00
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640.00	640.00	Printing of Town Reports	640.00
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250.00	250.00	Band Concerts	250.00
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100.00	54.78	Miscellaneous	100.00
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\$ 1,385.00	\$ 1,332.95	Total Unclassified	\$1,385.00
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579,967.63	578,233.18	TOTALS	\$643,103.29
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T. FRASER NOBLE

ALBERT E. LUKE

EDWIN E. KAARELA

WALTER D. VIEWEG

GREGORY J. AZARIAN

Advisory Committee

WARRANT FOR
ANNUAL TOWN MEETING

Worcester, SS

To either of the Constables of the Town of Westminster in the County
aforesaid, GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify the Inhabitants of the Town of Westminster, qualified to vote in Elections and in Town Affairs, to meet at the Fenno Auditorium, in said Westminster, on Saturday the fourth day of March at 6:30 o'clock in the forenoon, then and there to act on the following articles

To choose by ballot all the necessary Town Officers for the ensuing year, or term of years. Polls will be opened at 6:30 a.m. and closed at 6:00 p.m. and you are further directed to notify and warn the inhabitants of the Town of Westminster, qualified to vote in Elections and Town Affairs, to meet in the Fenno Auditorium at one o'clock in the afternoon of the same day, then and there to act on the following Articles:

ARTICLE I. To see if the Town will authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, to be paid within one year, and to renew any notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws.

ARTICLE II. To see if the Town will vote to accept the list of Jurors as revised by the Selectmen, or act in relation thereto.

ARTICLE III. To choose all necessary Committees for the ensuing year.

ARTICLE IV. To see if the Town will vote to empower the Collector of Taxes to use all means for collecting taxes which a Town Treasurer may use when appointed Collector.

ARTICLE V. To hear reports of any Committee appointed to act on Town Affairs or in its behalf, or act in relation thereto.

ARTICLE VI. To see what sum of money the Town will vote to transfer from Machinery Rental Account to Machine Repair, Purchase, and Maintenance Account, or act in relation thereto.

ARTICLE VII. To see if the Town will vote to fix the compensation of officers, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

ARTICLE VIII. To see if the Town will vote to choose a Director in accordance with provisions of Chapter 128 of the General Laws, to pass a vote or votes relative thereto.

ARTICLE IX. To see what sum of money the Town will vote to transfer from the Water Service Connection Account to Additional Water Service Connections Account, or act in relation thereto.

ARTICLE X. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum or sums of money to pay prior years' bills, or act in relation thereto.

ARTICLE XI. To see if the Town will vote to approve a proposed Amendment of the "Agreement between the Towns of Ashburnham and Westminster, Massachusetts, with respect to the forming of a Regional School District" as follows: Section IV, Sub-Section H is hereby amended by striking out said Sub-Section H as now contained in said Agreement and inserting in place thereof the following new Sub-Section H:

In each year following the year in which the District is established, each Member Town shall pay to the District its proportionate share, certified as provided in Sub-Section V (C), of the capital and operating costs for that year. Each Member Town shall make payments in such amounts and at such times that at least the following percentages of its annual share shall be paid on or before the dates indicated, respectively:

With respect to operating costs:

January 1	10%	June 1	60%
February 1	20%	July 1	70%
March 1	30%	August 1	80%
April 1	40%	September 1	90%
May 1	50%	October 1	100%

With respect to Capital Costs:

June 1	50% of interest only
December 1	100% of interest and principal

ARTICLE XII. To see if the Town will vote to raise and appropriate to the Planning Board the sum of Three Thousand Dollars (\$3,000.00) for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of the Town, such sum to be expended only if a like sum is provided by the Federal Government under Section 701 of Title VII of the Housing Act of 1954, as amended, or take any action in relation thereto.

ARTICLE XIII. To see if the Town will vote to raise and appropriate, or transfer from available funds in the Treasury, a sum of money to provide for the employment of a district nurse, the same to be expended under the direction of the Board of Health, or act in relation thereto.

ARTICLE XIV. To see if the Town will vote to amend the Town By-Laws by inserting the following new Article X Section 1 :

ARTICLE X
SECTION 1

All permanent employees of the highway department who have worked continuously for a period of at least 15 years for the Town shall be granted a vacation of three weeks without loss of pay.

ARTICLE XV. To see if the Town will vote to increase the term of the Town Clerk from one to three years, this vote to become effective in 1962 .

ARTICLE XVI. To see if the Town will vote to increase the term of the Town Treasurer from one to three years, this vote to become effective in 1962 .

ARTICLE XVII. To see if the Town will vote to increase the term of the Tree Warden from one to three years, this vote to become effective in 1962 .

ARTICLE XVIII. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum of money for a new fire truck, or take any action in relation thereto.

ARTICLE XIX. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money for a new truck for the Cemetery department, or take any action in relation thereto.

ARTICLE XX. To see if the Town will vote to raise and appropriate a sum of money for drainage on Howard Avenue, or act in relation thereto.

ARTICLE XXI. To see if the Town will vote to raise and appropriate a sum of money for drainage on Elm Street, or act in relation thereto.

ARTICLE XXII. To see if the Town will vote to raise and appropriate a sum of money for drainage on Lovell Street, or act in relation thereto.

ARTICLE XXIII. To see if the Town will vote to raise and appropriate a sum of money for the improvement of Depot Road, or act in relation thereto.

ARTICLE XXIV. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum of money for a new truck for the Highway Department, or act in relation thereto.

ARTICLE XXV. To see if the Town will vote to transfer a sum of money from the Machinery Repair, Purchase and Maintenance Account to add to the fund for the Purchase of a Highway Grader, or act in relation thereto.

ARTICLE XXVI. To see if the Town will vote to raise and appropriate a sum of money for improvement of bridge located on Battles Road, or act in relation thereto.

ARTICLE XXVII. To see if the Town will vote to install one street light on pole No. 51, Route 2, or act in relation thereto.

ARTICLE XXVIII. To see if the Town will vote to install street lights on the northern end of Town Farm Road, or act in relation thereto.

ARTICLE XXIX. To see if the Town will vote to install three street lights on Poles No. 74, 75 and 76 on Ellis Road, or act in relation thereto.

ARTICLE XXX. To see if the Town will vote to install three street lights on Route 12 near Dean Hill Road, or act in relation thereto.

ARTICLE XXXI. To see if the Town will vote to install four street lights on Poles No. 6, 8, 10, 12 on Sargent Road, or act in relation thereto.

ARTICLE XXXII. To see if the Town will vote to install one street light on Ripley Road, or act in relation thereto.

ARTICLE XXXIII. To see if the Town will vote to install one street light on Pole N.E.T.&T. No. 3 on Eaton Street, or act in relation thereto.

ARTICLE XXXIV. To see if the Town will vote to install two street lights on Merriam Road, or act in relation thereto.

ARTICLE XXXV. To see if the Town will vote to install one street light on Pole No. 122 on Route 12, Fitchburg Road, or act in relation thereto.

ARTICLE XXXVI. To see what sum the Town will vote to appropriate from the payment received from the City of Fitchburg under the provisions of Section 11 of Chapter 732 of the Acts of 1951 for the payment of principal and interest on the Water Loan.

And you are directed to serve this warrant by posting up attested copies thereof at the Post Office and Town Hall in said Town, seven days, at least, before the time for holding said meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid. Given under our hands this thirteenth day of February in the year one thousand nine hundred and sixty-one.

LENNARD C. SALO
DANIEL J. O'HEARN
PRESTON A. BAKER
Selectmen of Westminster

A true copy, ATTEST:

TOIVO O. TUOMINEN
Constable of Westminster



ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Westminster
MASSACHUSETTS



For the Year Ending December 31

1961



ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
Town of Westminster
MASSACHUSETTS



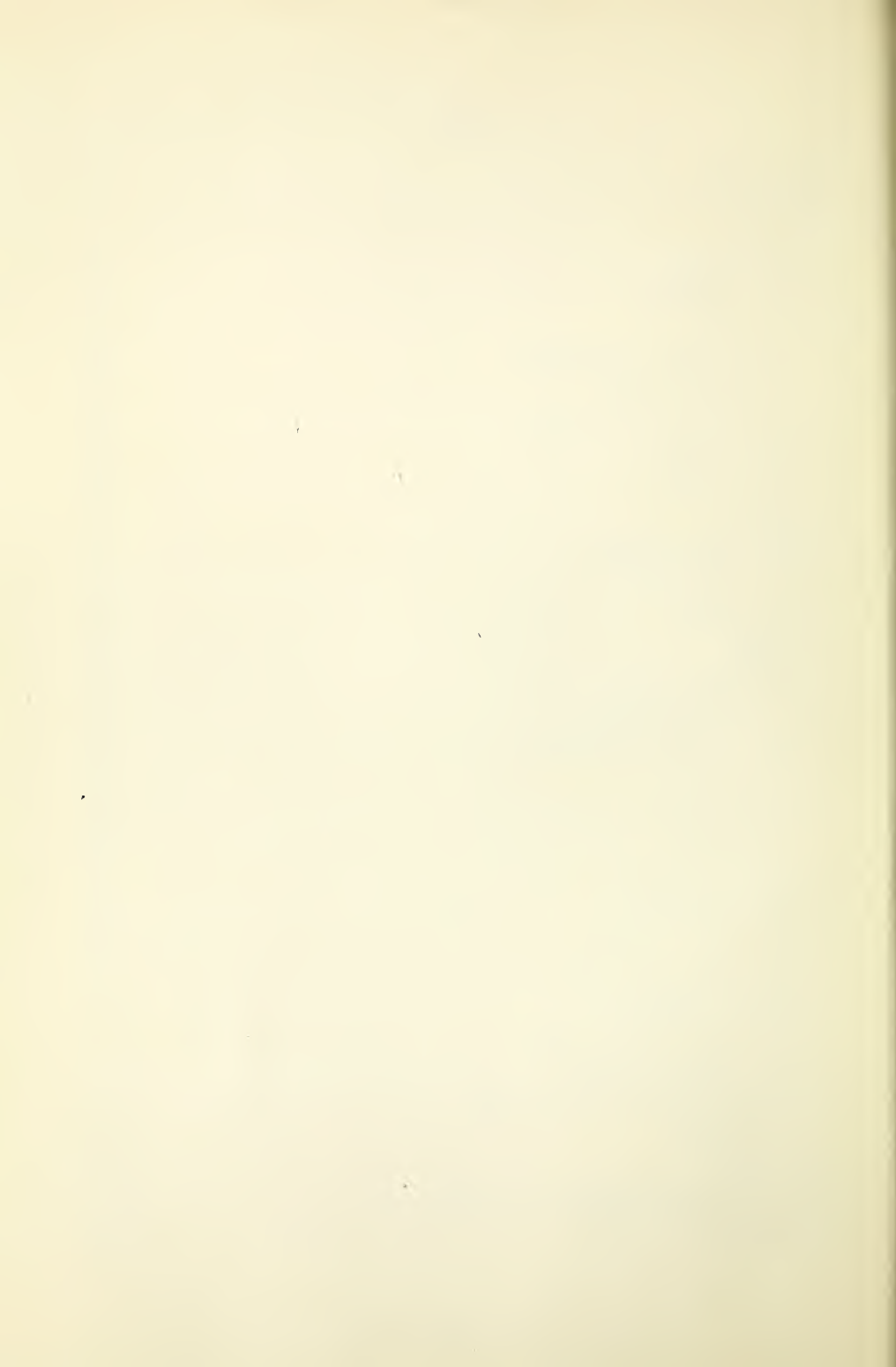
For the Year Ending December 31

1961



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VOTERS GUIDE

Financial Terms

- 1 - Excess & Deficiency (E&D) - Surplus Revenue - The amount by which the cash, accounts receivable and other floating assets exceed liabilities and reserve funds.
- 2 - Free Cash or Available Funds - Surplus revenue less outstanding taxes of prior years.
- 3 - Overlay Fund - Amount raised by the assessors by setting the tax rate a little higher, creating a fund to cover abatements granted.
- 4 - Overlay Reserve or Surplus - Unused, accumulated amount of the overlay for various years which may be VOTED by the town for extraordinary or unforeseen purposes.
- 5 - Reserve Fund - Amount transferred from overlay surplus or appropriated for unforeseen or emergency purposes. Controlled exclusively by the Advisory (Finance) Committee.
- 6 - Available Funds - Free cash reserves and unexpended balances from other years available for appropriation. This affects the tax rate indirectly as any money spent other than that reimbursed by the County, State or Federal government must be raised by taxes and fees.
- 7 - Estimated Receipts - Estimate of miscellaneous receipts based on previous years receipts deducted by the assessors from the gross amount to be raised by taxation.
- 8 - Matching Funds - Amounts made available by special State and Federal acts to supplement appropriations for specific types of projects.
- 9 - Cherry Sheet - Details of State and County charges and reimbursements used in determining the tax rate. Name comes from color of paper used.
- 10 - Machinery & Rental Account - Town equipment used is charged against each specific job and the amount charged goes into this account. This enables the town to see actual cost for each job. Money is transferred from this account by the town for repairs, maintenance and purchase of new equipment.

Financial Facts

- 1 - \$4200 spent - \$1.00 on the tax rate at the present time. (approximation)
- 2 - Street Lights cost \$25 each per year. Once installed this expense reoccurs each year.
- 3 - Money voted for separate items of a budget of a department (i.e. segregated budget) may NOT be transferred by that department to other items within the department without town approval.
- 4 - No department or official may make an overdraft.
- 5 - If the School Committee budget is not accepted and it be "deemed" reasonable by the courts after a ten taxpayer suit, any cut is increased 25% and the town must pay. Unless the school committee agrees to a broken-down budget, the committee can transfer funds within their budget at the discretion.
- 6 - The Advisory Committee has absolute veto over transfers between separate accounts after a budget has been accepted. Without their approval the town can not even vote on the transfer.

Parliamentary Terms

The town uses Cushing's Manual where the By-Laws are silent. The town library has a copy.

- 1 - Reconsideration - Motions to reconsider must be made by a member of the majority within ONE HOUR of the original vote and may be reconsidered if two-thirds of the voters there agree.
- 2 - Precedence - When a question is under debate the following motions may be considered in order of precedence.

ADJOURN)	Not
LAY ON TABLE, or table)	Debatable

POSTPONE, or pass over)	
AMEND)	Debatable
PREVIOUS QUESTION, (Move the question))		

- 3 - Pass Over - Means not to take any action on the article, or motion.
- 4 - Table - Means to lay aside. A majority vote is required to take from the table.
- 5 - Move the Question - Means let's vote on the motion on the floor.
- 6 - There is NO QUORUM for town meeting. A handful of voters can spend all the town's money and commit the town to long term debt.
- 7 - TALLY OF VOTE on most actions can be taken by voice vote or show of hands with the Moderator deciding whether yeas or nays predominate. For most actions a simple majority is all that is required. Actions requiring two-thirds in favor are: Authorization to borrow, sale or purchase of town land. Approval of overdrafts require four-fifths for regular meetings or nine-tenths for special town meetings.

Key State Statutes

Chapter 90 of the general laws provides for a split between the Town, County and State, for the construction and maintenance of certain Town ways. The State pays 50%, the County and Town 25% each for construction, while maintenance is a three-way split. These are usually roads leading from one town to another, such as South Street, North Common, etc. The State and County do not make any money available until the town has appropriated its share.

Chapter 81 of the general laws provides for contribution by the State for the maintenance of certain town roads. The State contributes \$275.00 per mile, the Town \$75.00 per mile.

The Duties and prerogatives of Department Heads and Committee Heads are listed at the end of their reports. The following committees and officials do not report:

- 1 - Field Drivers - Formed in early days to take charge of stray animals, much like the dog officer does today. They operated the pound.
- 2 - Fence Viewers - This old-time committee assisted in settling disputes between abutters concerning repairs of fences and walls. They also walk-around the town's boundaries as required by law.
- 3 - Measurers of Wood, Lumber and Bark settle any disputes and officiate in measurement or tally of these items.
- 4 - Moderator - Presides at all town meetings. He appoints the Advisory Committee.

Submitted by:
Richard H. Lawrence, Jr.
Esther H. Hicks

REMUNERATION OF TOWN OFFICIALS AND EMPLOYEES
BY DEPARTMENTS

	<u>Salary or Wages</u>	<u>Fees</u>
SELECTMEN:		
Daniel J. O'Hearn	\$ 350.00	
Preston A. Baker	325.00	
John M. O'Neil	270.83	
Lennard C. Salo	54.17	
TOWN COORDINATOR:		
Raymond I. Stockwell	392.50	
TOWN HALL:		
Lorne Stevenson	900.00	
CLERICAL:		
S. Mildred Lindreth	1,150.40	
Mae S. Cummings	672.00	
Marion R. Noble	522.87	
Marcia Beers	19.37	
LICENSE COMMISSION:		
Arthur J. Hunt, Chairman	none	
Thomas A. Quinn, Clerk	none	
Walter H. Johnson	none	
BOARD OF HEALTH:		
Dental Clinic: Dr. William E. Carroll	2,044.00	
Public Health Nurses: Marilyn Niemi	2,131.70	
Ardeen Burgess	384.41	
Town Dump: Roscoe Hoagland	1,248.00	
Raymond I. Stockwell	24.00	
TOWN CLERK:		
Eugene E. Niemi	250.00	856.40
Street List: Elliott D. Halpin	62.50	
Eino N. Salo	95.00	
Howard W. Winter	73.75	
Marion R. Noble	72.99	
Lillian M. Winter	44.90	
ELECTION AND REGISTRATION:		
Eugene E. Niemi	22.00	
Sylvia Niemi	10.50	
U. W. Ruuska	19.00	
Deloise Loescher	16.50	
Richard Ahlin	6.00	
Warren Wiktorski	2.00	
Ernestine Adams	12.50	

ELECTION AND REGISTRATION (Cont'd)

Beverly Lothrop	\$ 12.50
Mabel Story	12.50
Elaine Lawrence	6.50
Ellen Mason	6.50
Ellen Stockwell	6.50
Lucille Fitzgerald	6.50
Ann Pilkovsky	6.50
Jeannette Skorko	6.50
Catherine Pisaruk	6.50
Sylvia Ahlin	6.50
Lillian I. Green	6.50
Wilho S. Aalto	30.18
Helge Best	12.95
Thomas Makela	2.00

TOWN TREASURER:

Eino N. Salo	1,151.36
Daniel J. O'Hearn	248.64

TOWN ACCOUNTANT:

Mary B. Wright	2,500.00
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COLLECTOR OF TAXES:

Florence B. Rice	3,000.00
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ASSESSORS:

Howard W. Winter, Chairman	425.00
Eino N. Salo	350.00
Elliott D. Halpin	350.00
Lillian M. Winter, Clerk	892.49

BOARD OF PUBLIC WELFARE:

Olive J. Rivers, Chairman	150.00
Eino W. Winter	100.00
Kaino Poikonen	100.00
Eva E. Coombs, Director	989.16

PLANNING BOARD:

Frank Onischuk, Chairman	none
John J. McKinnon	none
June Johnson	none
Walter E. Engman	none
John H. Lothrop	none

CHIEF OF POLICE: Toivo O. Tuominen

Assistants: Arthur I. Hurd	4,800.00
Austin Carroll	114.45
U. W. Ruuska	133.25
Joseph Adams	735.25
William Aldrich	13.75
	21.00

CHIEF OF POLICE:**Assistants (Cont'd):**

Fanny Braks	\$ 76.25
James Brideau	245.64
Leroy Hawkins	260.62
Arthur Rameau	12.00

CONSTABLES:

Toivo O. Tuominen	none
U. W. Ruuska	none

DOG OFFICER:

Leo C. Grenier	74.50
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CIVIL DEFENSE DIRECTOR:

Philip K. Schenck	120.00
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BARN AND ANIMAL INSPECTOR:

Eino W. Winter	104.00
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SEALER OF WEIGHTS AND MEASURES:

Edwin M. Ruuska	100.00
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CEMETERY SUPERINTENDENT:

Fred Chalmers	2,600.00
John Gronroos	666.00
Orren Clarkson	78.45

HIGHWAY DEPARTMENT:

Wilfred H. Goodridge, Supt.	5,554.04
Everett E. Hines	5,817.57
Selfred S. Andreasson	5,292.82
James H. Page	4,880.98
George W. Green	5,009.81
Roger Bragdon	4,199.63
Edward H. Page	4,328.26
Orrin A. Brigham	3,860.00
Werner L. Hermanson	4,609.65
Richard Niemi	3,231.10
James H. Brideau	2,575.65
Lionel J. Dion	2,335.05
Mae S. Cummings	728.00
Roscoe Hoagland	1,044.50
U. W. Ruuska	22.40
Austin Carroll	8.00
Roger Smith	305.05
Dennis Johnson	751.80
John M. O'Neil	15.20
Daniel J. O'Hearn	16.00
Victor Viita	264.00
Philip Casavant	148.55

HIGHWAY DEPARTMENT (Cont'd)

Vaito Niemi	\$ 468.60
Harold Young	51.20
Albert Sanford	59.25
Orren Clarkson	51.10
Richard Clarkson	20.30
Arthur J. Smith	1,283.06
Bruce Peal	2,881.30

FIRE DEPARTMENT:

Frederick J. Slade, Chief (100)	184.00
Burt P. Cummings, 1st Asst. (75)	123.00
Stewart Tosh, 2nd Asst. (50)	167.00
Ralph E. Young, Captain (25)	88.00
William Dube, Lieutenant (25)	119.50
Peter Loescher, Lieutenant (25)	101.50
Raefield M. Hicks, Lieutenant (25)	103.50
Harold Young, Lieutenant (25)	79.00
Ralph W. Young (10)	44.50
Eino A. Hintala (10)	28.00
Harold Buckman (10)	14.50
Richard Ahlin (10)	84.00
Albert C. Rossner, Jr. (10)	73.00
Richard Paine (10)	92.50
Richard H. Scofield, Jr. (10)	101.50
James Walker (10)	47.50
Gilbert W. Parks (10)	55.00
Ernest Nappila (10)	52.00
Edward O'Connor (10)	94.00
Burt O. Cummings (10)	92.50
Other Volunteer Firefighters	220.50
Frederick J. Slade, Forest Warden	50.00
Fire Phones: Frederick J. Slade	365.00
Burt P. Cummings	730.00
Stewart Tosh	334.00
Dorcas MacConlogue	31.00

Note: (-) Annual Salary)

WATER DEPARTMENT:

Wilfred H. Goodridge, Supt.	1,560.00
Everett E. Hines, Asst. Supt.	260.00

WATER MAIN EXTENSION:

Wilfred H. Goodridge	230.76
Everett E. Hines	144.00
Selfred Andreasson	117.00
James H. Page	292.50
George W. Green	130.65
Roger Bragdon	268.60
Edward W. Page	164.90

WATER MAIN EXTENSION (Cont'd):

Orrin A. Brigham	\$ 212.80
Werner L. Hermanson	102.60
Richard Niemi	152.00
James Brideau	173.54
Lionel J. Dion	125.60
Roscoe Hoagland	64.50
Bruce Peal	47.60

WATER COMMISSIONERS:

Ralph O. Owen, Chairman	none
George A. Henstridge	none
John Ojala, Jr.	none

WIRING INSPECTOR:

George A. Henstridge	154.00
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VETERANS' AGENT:

U. W. Ruuska	250.00
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VETERANS' GRAVES OFFICER:

William R. Hickey (50)	200.00
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SCHOOL COMMITTEE:

Richard R. Fitzgerald, Chairman	none
Shirley Aldrich	none
Herman Vieweg	none
Stuart Butterfield	none
John Grado	none
Windsor Towle	none

SCHOOL DEPARTMENT:

Levi G. Redfield, Supt.	2,874.96
Joseph F. Aveni, Principal	6,600.00
Barbara Allain	1,333.44
Olive L. Baker	5,266.56
Marilyn Baker	2,560.00
Gladys E. Ball	5,066.72
Mary Burnham	5,666.72
Gertrude M. Carll	5,900.00
Beatrice P. Cross	5,666.72
Mary J. Dunn	4,066.56
Barbara Evans	1,533.44
Leona A. Gates	5,166.72
Elfriede Goetz	1,533.44
Bernice R. Hemmi	5,166.72
Anna E. Klemetti	6,075.08
Patricia G. Laskey	5,266.72
Leontina T. LeClair	4,966.56
Isabel J. Maney	4,666.56
Mary A. Morgan	5,516.72
Margaret C. Sheldon	5,166.72

SCHOOL DEPARTMENT (Cont'd):

Mary B. Smith	\$ 6,183.28
Helen G. Sullivan	5,227.20
Gladys B. Towle	5,116.56
William J. Van Orden, Jr.	1,433.44
Charlotte G. Waterman	4,893.73
Stephen L. Whiting	1,333.44
Lempi R. Aalto, Nurse	3,233.23
Dr. Rocco Raduazo	230.00
Wilho S. Aalto, Custodian	3,923.44
Truant Officer	20.00
Helge Best, Custodian	3,868.64
Mary Pesce, Matron	1,777.82
Sylvia Ahlin, Clerk	950.00
Agnes Drew, Clerk	1,200.00
Dorothy Dorais, Clerk	1,338.00
W. L. Rinehart	800.00
Jean E. Cooper	293.28
Nancy E. Harris	2,800.00
Uldene Capron	2,360.00
Paul DeMeo	3,700.00
Cornelia Hayes	2,666.56
Donna Stein	2,646.56
Doris M. Fenno, Work Certificates	35.00

Substitute Teachers:

Phyllis Azarian	65.00
Leila Brooks	78.00
Nancy Burrill	13.00
Nancy Curran	39.00
Eleanor DeMeo	183.00
Carrie Estabrook	13.00
Georgiana Goehl	78.00
Lydia Morrow	39.00
Ingrid Niemi	247.00
David Popple	65.00
Ida Simenas	195.00
Amy Van Hazinga	182.00
Sandra Young	13.00

Extra Custodians:

Carl Adams	55.50
Arthur Hurd	359.60
Kenneth Keough	412.50
Stephen Whiting	51.00
Jeffrey Wilcox	65.00

SCHOOL CAFETERIA:

Ruth Gemborys	2,400.00
Bertine C. Marion	1,556.37
Phyllis Henstridge	1,556.37
Rena M. Leighton	1,552.00
Ann MacAloney	6.25

SCHOOL CAFETERIA (Cont'd):

Margaret Malenfant	\$ 21.68
Barbara Grainger	20.00
Mae Engman	7.81

LIBRARY TRUSTEES:

Edwin M. Ruuska, Chairman	none
Marion R. Noble, Secretary	none
Doris M. Fenno	none
V. Theresa Torppa	none
Edward W. Hitchcock	none
J. Philip Howard	none

LIBRARY STAFF:

Hazel A. Havener, Librarian	1,280.00
Ardythe Smith	260.00
Thelma Hakkarainen	444.50
Freda Morse	490.57
Carolyn Walker	315.13
Mabel R. Fenno	280.31
Patricia Charland	3.00
Helge Best, Custodian	787.50

TOWN DIRECTOR:

Mildred G. Puranen	none
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PARKS AND RECREATION COMMISSION:

Carl Adams, Chairman	none
Gordon Leavenworth	none
Chester J. Baker	none
Eino A. Haynes	none
Arthur I. Hurd, Clerk	none

ADVISORY COMMITTEE:

Gregory Azarian, Chairman	none
Albert E. Luke	none
T. Fraser Noble	none
Edwin E. Kaarela	none
Walter D. Vieweg	none

HAGER PARK COMMISSION

Fred Chalmers	none
Peter V. Arcangeli	none
Donald Grahn	none

TREE WARDEN:

Peter V. Arcangeli	none
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MISCELLANEOUS:

Care of Civil War Memorial

\$ 25.00

R. Hoagland

World War I Memorial Committee

none

Chester J. Baker

none

Marion R. Noble

none (Salary)

William B. MacAloney, Jr.

61.00 (Care)

REPORT OF THE SELECTMEN

The year 1961 saw the highest town budget in the history of the town. There was a brighter side to the increased budget though, for 1961 also saw the completion of the new Decotone plant in Westminster. This plant is one of the most modern industrial plants in this area today, and Westminster should be proud to have such a progressive industry located within its town limits. This plant is in full operation now, and is a great asset to the town. 1961 was also the first year that an extension was voted to the existing Water System. The added revenue and the future development of the area on this extension will more than pay for itself in the next few years.

We regret to report that the Highway Department was so busy during the past year that some scheduled projects were not completed. In the following year, we hope to complete all planned projects, to the satisfaction of both the citizens of the Town and the State and County officials. We wish to report at this time that the address-o-graph machine and the postage meter are being used by several departments, and hope in the future all departments of Town government will avail themselves of this equipment.

1961 also saw the establishment of a License Commission in Westminster. At the present time, there are only four towns, including Westminster, in the Commonwealth that have separate License Commissions. In the future, however, it looks like the trend will be to establish more. This Board feels that the License Commission has done an admirable job and should be a benefit to the town.

Board of Selectmen

DANIEL J. O'HEARN
PRESTON A. BAKER
JOHN M. O'NEILL

BOARD OF HEALTH REPORT

The Board of Health started the year 1961 with a small epidemic of hepatitis. This was quickly checked by the inoculation of all persons who had been in contact with the persons afflicted. The cost to the Town was slightly over the two thousand dollars, most of which is reimbursable by the State.

The Dental Clinic was held as usual, and for a more complete report on this, one can refer to the School Nurse's report. Only one inoculation clinic was held this year, this being a make-up clinic.

The Public Health Nurse was of great assistance to this board; not only in weeding out the cases that were being missed, but also in following up cases that had been taken care of either by Welfare or this board. This follow-up is a saving to the Town, in that the cases do not occur quite as often, and were prevented in many cases.

The Town should look forward to obtaining a suitable piece of land in the near future for a town dump. The present location is fast filling to capacity.

Two other items that the people of this town should think about are: First, a sewage district for the center of the town; Second, joining with other area towns in an Associated Board of Health. These are both food for thought.

FIRST REPORT OF WESTMINSTER
LIQUOR LICENSE COMMISSION

The License Commissioners were appointed and effective:

May 8, 1961

During this tenure we have issued eight (8) temporary one (1) day licenses, and nine (9) annual liquor licenses.

It's our policy to inspect all liquor establishments at least once a month, and respond to complaints, of which there were six (6).

Investigations of premises and complaints have occurred 250 miles of travel.

Liquor has been prohibited from the Fitchburg Beach at Wymans Pond, because of the unsavory conditions existing from the misuse of alcoholic beverages on the public beach.

The Fitchburg Beach area has been posted with signs:

(No Drinking of Intoxicating Beverages)

With the help of the Townspeople conditions will improve and liquor violations will become non-existent.

Meetings were held twice a month on Monday evenings at 7.00 P.M. in the Town Hall. Twenty Meetings were held during 1961.

Arthur J. Hunt, Chairman

Thomas Quinn, Clerk

Walter H. Johnson

REPORT OF THE TOWN CO-ORDINATOR

To the Board of Selectmen:

Gentlemen:

Herein is my annual report of my activities as Town Co-Ordinator for the year 1961.

In my capacity as Town Co-Ordinator I have collected \$377.51 on over-due bills.

There has been 46 septic tank permits issued at the cost of 50 cents each, a total of \$23.00, which has been turned over to the Board of Health.

Permits for Septic Tanks	46
Laid out, septic tanks and drainage fields	46
Approved, septic tanks and drainage fields	45
Checked on septic tanks and drainage fields	8
Complaints of sewerage	32
Miscellaneous complaints	27
Collection of Bills	19
Notices to Gardner News	7
Land Damage	4
School Drainage	3
Lunch Room Inspections	5
Hearings attended	1
Arranging for Easements	10
Checking Pole locations	2
Arranging for hearings with Selectmen	4
Delivering papers to Town Clerk	6
Trips to Town Councilor	5
Total number of miles travelled - 1311 @ 8¢ per mile	- \$104.88
Total number of hours - 314 @ \$1.25 per hour	- 392.50
	<u>\$497.38</u>
Appropriation	\$500.00
Balance of	\$ 2.62

This year the Board of Health has laid plans for a survey of the town, in regard to establishing a sewerage system. The cost of this survey would be paid for by the Federal Government. I do not believe that the town can afford a sewerage system at this time, but do believe a survey is a step in the right direction. Sewerage in Westminster, especially in the center, is becoming a very serious problem.

Respectfully submitted,

RAYMOND STOCKWELL

TOWN CLERK'S REPORT
For the Year Ending December 31, 1961

There were two Town Meetings held during the year. (In the following report of the Town meetings is a synopsis from the records of the meetings.)

ANNUAL TOWN MEETING AND ELECTION

March 4, 1961

The results of the election was as follows:

Moderator - For One Year

J. Phillip Howard - Howard Avenue - Citiz. Cau.	908	
	Blanks	200
		1108

Town Clerk - For One Year

Eugene E. Niemi - Main Street - Citiz. Cau.	978	
	Blanks	129
Lauri L. Aho, Overlook Road		1
		1108

Selectmen - For Three Years

Lennard C. Salo - Kendall Court - Nom. Paper	374	
Toivo W. Lamsa - Newcomb Road - Nom. Paper	229	
John M. O'Neill, Jr. - Leino Park - Citiz.Cau.	487	
	Blanks	18
		1108

Town Treasurer - For One Year

Daniel J. O'Hearn - Willard Road - Nom. Paper	458	
Eino N. Salo - Shady Avenue - Citiz.Cau.	621	
	Blanks	29
		1108

Board of Public Welfare - For Three Years

Eino W. Winter - Davis Road - Citiz.Cau.	994	
	Blanks	114
		1108

Assessor - For Three Years

Howard W. Winter - Davis Road - Citiz.Cau.	967	
	Blanks	141
		1108

School Committee - For Three Years - Vote Two

Herman C. Vieweg - Turnpike Road - Citiz.Cau.	778	
John Grado, Jr. - Church Street - Citiz.Cau.	793	
Irving Hecker - Bean Porridge Hill		1
	Blanks	644
		1108

Regional School Committee - For Three Years		
Floyd S. Clarkson - Overlook Road - Nom. Papers		453
John K. Hobbs - Dawley Road - Citz.Cau.		575
	Blanks	90
		<u>1108</u>
Library Trustee - For Three Years - Vote Two		
Edward W. Hitchcock - Bacon Street - Citz.Cau.		884
Edwin M. Ruuska - East Road - Citz.Cau.		856
	Blanks	476
		<u>1108</u>
Hager Park Commissioner - For Three Years		
Peter V. Arcangeli - Main Street - Citz.Cau.		978
	Blanks	130
		<u>1108</u>
Constable - For One Year - Vote Two		
Toivo O. Tuominen - South Street - Citz.Cau.		1061
Uno W. Ruuska - Davis Road - Citz.Cau.		765
	Blanks	390
		<u>1108</u>
Tree Warden - For Three Years		
Peter V. Arcangeli - Main Street - Citz.Cau.		964
	Blanks	144
		<u>1108</u>
Water Commissioner - For Three Years		
George A. Henstridge - Turnpike Road - Citz.Cau.		952
	Blanks	156
		<u>1108</u>
Planning Board - For Five Years		
John H. Lothrop - Main Street - Citz.Cau.		910
	Blanks	198
		<u>1108</u>
Question No. 1		
	Yes	303
	No	689
	Blanks	116
		<u>1108</u>
Question No. 2		
	Yes	684
	No	379
	Blanks	45
		<u>1108</u>
Question No. 3		
	Yes	550
	No	452
	Blanks	106
		<u>1108</u>

Completed counting the ballots at 12:15 a.m.

Afternoon Session

The meeting was called to order at 1:00 o'clock p.m. by the Moderator J. Philip Howard at Fenno Auditorium, Eugene E. Niemi, Clerk. Voted to dispense with the reading of the Warrant by the Town Clerk same being printed in the annual Town Report.

Tellers appointed by the Moderator and duly sworn in by the Town Clerk were: Ted Hurme and Walker C. Brown.

Article 1 - Voted that the Town authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in the anticipation of revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, to be paid within one year and to renew any notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws.

Article 2 - Voted that the Town accept the list of Jurors as revised by the Selectmen:

List of Jurors

NAME	OCCUPATION
Toivo W. Lamsa	Farmer
Joseph A. Robillard	Draftsman
Marie M. Kauppinen	Accountant
Ingrid T. Niemi	Housewife
Armas E. Pakkila	Factory Worker
Walter D. Vieweg	Farmer
Ahti Lahtinen	Papermaker
Jacqueline C. LaFortune	Housewife
Melvin A. Hawes	Office Manager
George W. Rameau, Jr.	Papermaker
David J. Kempf	Machinist
Dugal C. Laughton	Retired
Lillian M. O'Hearn	Housewife
Sylvia J. Niemi	Housewife
Elaine B. Wiktorski	Housewife
Ernest T. Barrett	Maintenance
Paul R. DeBarge	Machinist
John W. Kauppinen	Welder
Douglas P. Newcombe	Salesman
Kaino W. Oinonen	Radio Repair
Thomas A. Quinn	Assembler
Matti Rajaniemi, Jr.	Papermaker
Howard C. Sakkinen	Maintenance
Edward W. Uppgard	Machinist
Alfred I. Brunell	Papermaker
Harold F. Desmond	Grinder
Earl A. Johnson, Jr.	Cable Splicer
Matti Kotilainen	Retired
Louise Koski	Saleswoman

Betty J. Onischuk
 Kenneth R. Strom
 Anna M. MacAloney
 Walker Brown
 David Schnare
 Wilfred Goodridge
 Philip Schenk
 Raefield Hicks
 Richard Johnson
 Leslie L. Reed
 Tauno K. Nappila
 Ernest E. Rameau
 Helge Best

Housewife
 Salesman
 Housewife
 Factory Worker
 Serviceman
 Highway Supt.
 Salesman
 Carpenter
 Pattern Maker
 Papermaker
 Assembler
 Mill Worker
 Janitor

Article 3 - Voted to choose all committees for the ensuing year.

Committees as Follows

Field Drivers:

Daniel J. O'Hearn, Preston Baker John M. O'Neil, Jr.

Fence Viewers:

Raymond I. Stockwell, Alfred P. Jones

Measurers of Wood, Lumber and Bark:

Arthur E. Merriam Ralph W. Young Edward Hetu

Article 4 - Voted that the Town empower the Collector of Taxes to use all means for collecting taxes which a Town Treasurer may use when appointed collector.

Article 5 - Voted to hear reports of any Committee appointed to act on Town affairs or in it's behalf.

Article 6 - Voted to transfer the sum of \$28,000.00 from Machinery Rental Account to Machine Repair, Purchase and Maintenance Account.

Article 7 - Town Appropriation 1961

General Government

Moderator		35.00
Selectmen		1,000.00
Salaries: Chairman	\$350.00	
Members	325.00	
Expenses		400.00
Coordinator		500.00
Town Accountant		2,500.00
Expenses		200.00
Town Treasurer		
Salary		1,400.00
Expenses		700.00
Clerk Hire		672.00

Salary	3,000.00
Expenses	1,265.00
Clerk Hire	828.00
Deputy Tax Collector	50.00
Law	500.00
Assessors	1,125.00

Salaries: Chairman \$425.00

Members 350.00

Expenses	500.00
Clerk Hire	800.00
Town Clerk	
Salary	250.00
Expenses	600.00
Elections and Registration	650.00
Board of Public Welfare	350.00

Salaries: Chairman \$150.00

Members 100.00

Planning Board	257.00
Advisory Committee	150.00
Town Hall - General Maintenance	3,000.00

TOTAL - GENERAL GOVERNMENT	\$20,732.00
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PROTECTION OF PERSONS AND PROPERTY

Fire Department	8,029.55
Police	
Chief	4,800.00
Assistant	1,699.00
Expenses	1,200.00
Dog Officer	
Salary	150.00
Expenses	260.00
Sealer of Weights and Measures	
Salary	100.00
Expenses	72.00
Pest Control	100.00
Tree Warden	100.00
Dutch Elm Disease	100.00
Insurance	8,800.00
Civil Defense	
Salary	120.00
Expenses	200.00
Wiring Inspector	300.00

TOTAL - PROTECTION OF PERSONS AND PROPERTY	<u>\$26,030.55</u>
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HEALTH AND SANITATION

Board of Health	6,000.00
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HIGHWAYS

Chapter 81 General Repairs	6,075.00
Chapter 90 Maintenance	3,500.00
Chapter 90 Construction, North Common	5,000.00
Chapter 90 Nichols Street	3,000.00
Salt and Chemicals	3,000.00
Vacation Pay	2,200.00
Sick Pay	500.00
Bridges Maintenance	400.00
Sidewalk Maintenance	700.00
Highways Winter Maintenance	23,000.00
Signs	200.00
Special Road Purpose (Selectmen)	2,500.00
Emergency	500.00
Street Lighting	4,154.04

TOTAL - HIGHWAYS	\$54,729.39
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WATER DEPARTMENT

Salaries	1,820.00
Superintendent \$1,560.00	
Asst. Supt. 260.00	
Operating Expenses	4,680.00

TOTAL - WATER DEPARTMENT	\$ 6,500.00
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CHARITIES

Administration	
Agent's Salary	1,330.00
Expenses	200.00
Grants	19,470.00

TOTAL - CHARITIES	\$ 21,000.00
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WORCESTER COUNTY RETIREMENT ASSESSMENTS	\$ 3,866.61
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VETERANS SERVICE

Agent Salary	250.00
Expenses	75.00
Benefits	4,000.00

TOTAL - VETERANS SERVICE	\$ 4,325.00
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VETERANS GRAVES OFFICER

Salary	50.00
Expenses	256.00

TOTAL - VETERANS GRAVES OFFICER	\$ 306.00
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CEMETERIES

(Including Trust Fund Income)

Superintendent's Salary	\$ 2,600.00
Wages	1,000.00
Expenses	970.00
TOTAL- CEMETERIES	<u>\$ 4,570.00</u>

PARKS AND RECREATION

Wages	400.00
Expenses	800.00
TOTAL - PARKS AND RECREATION	<u>\$ 1,200.00</u>

SCHOOLS

Westminster School	\$197,983.00
Vocational School	3,700.00
Oakmont Regional School District	213,430.00
TOTAL - SCHOOLS	<u>\$415,113.00</u>

FORBUSH MEMORIAL LIBRARY

(Not Including Income from Trust Funds or Dog Tax)	\$ 7,100.00
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DEBTS AND INTEREST

First and Second School Addition Bonds - \$30,000	
(Transferred from Available Funds 11,300)	\$ 18,700.00
Interest	\$ 6,720.00

WATER SYSTEM BONDS

(Article 36) To appropriate from Mare Meadow Fund	\$ 5,000.00
To transfer from the Water Assessment Reserve	5,961.50
To transfer from the Water Receipts Reserve	10,051.27
To raise and appropriate the sum of \$3,006.39 for the payment of the principal and interest on the Water System Debt	3,006.39

FIRE STATION NOTE

* Principal	4,000.00
Interest	480.00
TOTAL -- DEBT AND INTEREST	<u>\$ 32,906.39</u>

RESERVE FUND

Reserve Fund (Transfer from Overlay Reserve to Reserve Fund)	\$ 4,000.00
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UNCLASSIFIED

World War 1 Memorial	\$ 125.00
Memorial Day	250.00
Care of Town Clock	100.00
Printing of Town Reports	640.00
Band Concerts	250.00
Miscellaneous	100.00
TOTAL - UNCLASSIFIED	<u>\$ 1,465.00</u>

Total All Departments \$ 609,843.94

Article 23 - Raise and Appropriate for Depot Road 3,500.00

TOTAL - APPROPRIATIONS \$ 609,343.94

TRANSFERS OF MONEY VOTED AT TOWN MEETING

Article 9. Voted to transfer the sum of \$250.43 from the Water Service Connection Account to Additional Water Service Connection Account.

TRANSFERS TO BE EXPENDED

\$11,300.00 to be transferred from available funds in the treasury and applied to the first and second School Addition Bonds.
 5,000.00 to be appropriated from Mare Meadow Fund for the payment of principal and interest on Water loan - Article 36.
 5,961.50 to be transferred from the Water Assessment Reserve for the payment of principal and interest on Water loan.
 10,051.27 to be transferred from Water Receipts Reserve for the payment of principal and interest on Water loan.
 4,000.00 to be transferred from Overlay Reserve to Reserve Fund.
 8,639.08 to be transferred from available funds in the Treasury to pay prior years bills. Article 10.
 4,895.00 to be transferred from available funds in the Treasury to provide for the employment of a district nurse to be expended under the direction of the Board of Health. Article 13.
 7,000.00 to be transferred from the Machinery Repair, Purchase and Maintenance Account for the purchase of a Highway Grader. Article 25.
 7,000.00 to be transferred from the Machinery Repair, Purchase and Maintenance Account for the purchase of a Highway Truck. Article 24.

\$63,846.85 TOTAL TO BE TRANSFERRED

\$609,343.94	Total to be Raised and Appropriated
63,846.85	Total to be Transferred
<u>\$673,190.79</u>	TOTAL AMOUNT VOTED ON AT THE ANNUAL TOWN MEETING OF MARCH 4, 1961

Article 8 - Voted to choose a Director in accordance with provisions of Chapter 128 of the General Laws. Mildred Puranen was chosen.

Article 9 - Voted to transfer the sum of \$250.43 from the Water Service Connection Account to Additional Water Service Connection Account.

Article 10 - Voted to transfer from available funds in the Treasury the sum of \$8,639.08 to pay prior years bills.

Article 11 - Voted to approve the proposed Amendment of the "Agreement between the Towns of Ashburnham and Westminster, Massachusetts with respect to forming of a Regional School District" as follows: Section IV, Sub Section H, is hereby amended by striking out said Sub Section H as now contained in said Agreement and inserting in place thereof the following New Sub Section H.

In each year following the year in which the district is established, each Member Town shall pay to the District it's proportionate share certified as provided in Sub Section V (C), of the capital and operating costs for that year. Each Member Town shall make payments in such amounts and at such times that at least the following percentages of its annual share shall be paid on or before the date indicated, respectively. With respect to the operating costs:

January 1	10%	June 1	60%
February 1	20%	July 1	70%
March 1	30%	August 1	80%
April 1	40%	September	90%
May 1	50%	October 1	100%

With respect to Capital Costs:

June 1	50% of Interest only
December 1	100% of Interest and Principal

Article 12 - Voted not to raise and appropriate to the Planning Board the sum of \$3,000.00 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of the Town. Unanimous Vote.

Article 13 - Voted that the Town transfer from Available Funds in the Treasury the sum of \$4,895.00 to provide for the employment of a District Nurse, the same to be expended under the direction of the Board of Health. 74 voted in favor-yes - 71 voted against - no.

Article 14 - Voted to pass over the article. (Highway 3 weeks vacation pay)

Article 15 - Voted to pass over the article. (Town Clerk term for three years)

Article 16 - Voted to pass over the article. (Town Treasurer term for three years)

Article 17 - Voted to pass over the article. (Tree Warden Term for three years)

Article 18 - Voted to pass over the article. (New Fire Truck)

Article 19 - Voted to pass over the article. (New Pickup Truck, Cemetery Dept.)

Article 20 - Voted to pass over the article. (Drainage Howard Avenue)

Article 21 - Voted to pass over the article. (Drainage Elm Street)

Article 22 - Voted to pass over the article. (Drainage Lovell Street)

Article 23 - Voted that the Town raise and appropriate the sum of \$3,500.00 for the improvement of Depot Road.

Article 24 - Voted that the Town transfer the sum of \$7,000.00 from the Machinery Repair Purchase and Maintenance Account for a new truck for the Highway Department.

Article 25 - Voted that the Town transfer the sum of \$7,000.00 from Machinery Repair, Purchase and Maintenance Account to add to the fund for the Purchase of a Highway Grader.

Article 26 - Voted to pass over the article. (Bridge improvement Battles Road)

Article 27 - Voted to pass over the article. (Street light pole #51 Route 2)

Article 28 - Voted to pass over the article. (Street lights - Town Farm Road)

Article 29 - Voted to pass over the article. (Street lights - Ellis Road)

Article 30 - Voted to pass over the article. (Street lights, Route 12 near Dean Hill Road)

Article 31 - Voted to pass over the article. (Street lights - Sargent Road)

Article 32 - Voted to pass over the article. (Street lights - Ripley Road)

Article 33 - Voted to pass over the article. (Street lights - Eaton Street)

Article 34 - Voted to pass over the article. (Street lights - Merriam Road)

Article 35 - Voted to pass over the article. (Street lights -Route 12-Fitchburg Rd)

Article 36 - Voted that the Town appropriate the sum of \$5000.00 from the payment received from the City of Fitchburg under the provisions of Section 11 of Chapter 732 of the Acts of 1951 for the payment of principal and interest on the Water Loan.

Meeting adjourned at 5:57 o'clock p.m.

EUGENE E. NIEMI
Town Clerk

RECORD OF SPECIAL TOWN MEETING
December 16, 1961

Pursuant to the foregoing Warrant the voters of the Town of Westminster assembled at the Town Hall and the meeting was called to order by the Moderator at 2:00 o'clock. Action was taken on the articles as follows:

Article 1 - Voted to transfer \$200.00 from Parks and Recreations salary to Parks and Recreations Expense Account.

Article 2 - Voted to transfer \$6,699.06 from the Water Service Connections Account to the Additional Water Service Connections Account.

Article 3 - Voted that the Town require the Selectmen to publish in the next annual town report and subsequent annual town reports, the aggregate annual remuneration of all elected and appointed officials and department heads. This aggregate shall include all pay and fees from any and all town jobs that the above mentioned officials and department heads hold.

Article 4 - Voted that the Town accept Article four, printing a glossary of terms listing items, 2,3,4,5,6 as mentioned in Warrant. The glossary shall be prepared by a committee appointed by the Selectmen and limited to three pages. Also Selectmen print duties and perogatives, terms of office and whether official is appointed or elected in that officials report as printed in town report.
Vote: 16 yes. 4 no.

Article 5 - Voted that the Town transfer from the Town Clerks expense account the sum of \$300.00 into the fund for Elections and Registration.

Article 6 - Voted to pass over the article. (Unanimous vote)

Article 7 - Voted that the Town authorize the discontinuance of the joint infirmary maintained by the Charlton Home Farm Association and to authorize the joint Board of Directors to sell at Public Auction the real and personal property belonging to the Association. (Unanimous vote)

Article 8 - Voted that the Town transfer the sum of \$1,535.58 from the Highway Truck Account and the sum of \$64.62 from the Highway Grader Account to purchase snow wing equipment for the larger Walter's snow truck.

Article 9 - Voted that the Town transfer the sum of \$90.85 from the Highway Grader Account to Highway Sick Pay.

Article 10 - Voted that the Town raise and appropriate the sum of \$20,000 for the purchase of a New Fire Engine and that of said appropriation the sum of \$4,000 be raised by taxation and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow on behalf of the Town the balance of \$16,000 said loan to be for a period of not more than five years, and to be under the authority of the provisions of Chapter 44 of the General Laws.
Unanimous vote.

Article 11 - Voted that the Town transfer the sum of \$2,700 from Available Funds for the Board of Health

Article 12 - Voted that the Town transfer the sum of \$300 from Available Funds for the Town Hall Account.

Article 13 - Voted not to pass over the article with the motion made by Selectman Daniel O'Hearn that a further study of the cost to the town of the Smith Water System be made by the Water Commissioners and the Advisory Board and this report be brought into the next annual Town Meeting and that the article be resubmitted in March. Vote: To Pass Over - 14 Not to Pass Over - 21

Article 14 - Voted that the Town release and convey to Robert C. Mason and Jane W. Mason, husband and wife, as tenants by the entirety, both of Westminster the right to use for a gravel pit a certain parcel of land bounded as follows: Beginning at the line of the road passing by the house now or formerly of Lysander W. Bassett in said Westminster at a point three feet from land now or formerly of Mary Jane Wyman; thence northerly on said line 100 feet; thence southwesterly 100 feet; thence southeasterly 100 feet to said road. Thence on line of said road 100 feet to the first mentioned bound which right was reserved for the use of the Inhabitants of the Town of said Westminster by deed of Lysander W. Bassett dated December 21 1900 and recorded with the Worcester Northern District Registry of Deeds in Book 150, page 13.

Article 15 - Voted that the Town transfer the sum of \$5,000 from Machinery Rental Account to Machinery Repair Maintenance Purchase Account.

Article 16 - According to Chapter 798, Section 6, of the Acts of 1951 (Home Rule Act) this article was vetoed by the Advisory Board.

Article 17 - Voted to pass over the article. Unanimous vote.

Meeting was adjourned at 4:00 o'clock p.m.

EUGENE E. NIEMI
Town Clerk

BIRTHS, DEATHS, AND MARRIAGES

For the Year Ending December 31, 1961

NOTE: If any error in names or date are noticed, or any omissions please inform the Town Clerk.

Births recorded	74
Deaths recorded	36
Brought into Town for Burial (Non-Resident)	12
Marriages	34

BIRTHS

Date	Name of Child	Name of Parents
Jan. 1	Mary Ann Chatigny	Raymond E. and Leona I. (LeBlanc) Chatigny
4	Kevin Paul Baker	Preston A. and Grace F. (Jarvis) Baker
9	David Grammel	Francis W. and Joan T. (Fenno) Grammel
12	Kimberly May Wiktorski	Warren S. and Elaine (Bevis) Wiktorski
14	Wayne Richard Thompson	Royal R. and Patricia M. (Campbell) Thompson
17	Martha Jane Hurd	Roy E. and Ruth L. (Packard) Hurd
18	Donna Marguerite Maynard	Robert S. and Lorraine L. (Trainque) Maynard
18	Karin Elizabeth Owler	Thomas D. Jr., and Lois Mae (Church) Owler
Feb 11	Mark Richard Ahearn	William D. and Gloria C. (Hurtubise) Ahearn
20	Diane Patricia Beer	George W. and Patricia A. (Walsh) Beer
23	Timothy D. Myllykangas	Martin W. and Ingrid V. (Swanson) Myllykangas

Feb.	24	Janice Ann Boucher	Robert J. and Margaret C. (Deignan) Boucher
	26	Rustine Ellingsworth	Russell T. and Marilyn A. (Flynn) Ellingsworth
Mar.	1	James Moran Aveni	Joseph F. and Elizabeth (Kelty) Aveni
	3	Scott Allan Levin	Russell A. and Donna (Wheeler) Levin
	1	Karen Marie Knox	James G. and Janet M. (Workowski) Knox
	8	Carol Ann Morse	Henry H. and Vicki (Baum) Morse
	9	Brian E. Marcinkiewicz	Anthony J. and Ramona C. (Jenning) Marcinkiewicz
	10	Janet Terry Parks	Gilbert and Joan (Walters) Parks
	15	John Arthur Fournier and Joseph Robert Fournier (twins)	Joseph R. and Nancy Y. (Girard) Fournier
	16	Nancy Jean Lovewell	James H. and Irma C. (Shane) Lovewell
	16	Mary Kate Sampson	Robert J. and Nancy A. (Colbert) Sampson
	27	Pamela Jayne Grado	John and Kathryn H. (Davis) Grado, Jr.
	30	Susan Lynn Ullman	Andrew T. and Maryellen (McPhearson) Ullman
April	5	Mark Roger Robichaud	Roger D. and Elsie M. (Niemi) Robichaud
	16	Thomas Roland Hollenbeck	Roland H. and Gloria M. (Plante) Hollenbeck
	19	Lisa Ann Karpowicz	Edmond C. and Sandra L. (Bujnicki) Karpowicz
	30	Gary Arthur DeBlois	Paul O. and Lois A. (Mogren) DeBlois

May	3	William Robert Rahaim	Robert J. and Alice R. (LaFlamme) Rahaim
	14	Jeffrey Raymond Barrett	Raymond L. and Louise B. (Hutchinson) Barrett
	19	Lynn Dominick Dodson	Edward W. and Eleanor M. (Concetti) Dodson
	20	Teresa Ann Williams	Jack and Joan (Parker) Williams
	26	Renne M. Scapporone	Paul F. and Elianne (Trainque) Scapporone
	29	Bonnie Elizabeth White	Henry W. and Janice A. (Therrien) White
	29	John David Boucher	Maurice A. and Edith (Matson) Boucher
June	6	Cheryl Ann Esposito	John R. and Claudette E. (Greenough) Esposito
	8	Debrah Marie Trainque	Lionel L. and Claire (Pellitier) Trainque
	11	Marleen Mary Flynn	Joseph B. and Ida H. (Barrett) Flynn
	13	David Bruce Hall, Jr.	David B. and Linda L. (Morlock) Hall
	24	Michelle Ann Wright	George H. and Mary P. (Belliveau) Wright
	30	John William Matilainen	Waino W. and Marion B. (Skamarycz) Matilainen
July	8	Timothy Edward Hurd	Arthur I. and Bertha E. (Tourigny) Hurd
	11	Carol Lee Cormier	Clarence J. and Lillian T. (Stevens) Cormier
	16	Donald Wayne Linnus	Raymond A. and Eleanor A. (Brodie) Linnus
	19	Velinda Margaret Jalo	John F. and Claudia M. (Roper) Jalo

July	19	Tina Louise LeBlanc	Leonard L. and Evelyn L. (Royer) LeBlanc
	21	Richard William Leger	Robert H. and Dorothy E. (Brewer) Leger
	25	Thomas Bernard Gallant	Alvin A. and Mary P. (Baker) Gallant
	25	Douglas Alan Harding	Stuart M. and Joan P. (Algier) Harding
Aug.	10	Mary Elizabeth Grenier	Leo C. and Anette R. (Roy) Grenier
	13	Susan Jane Marble	Walter J. and Lili T. (Tuomi) Marble
	16	Todd Arnold Wheaton	Warren A. and Evelyn M. (Brown) Wheaton
	22	Alice Laura Casavant	Philip C. and Laura A. (Aho) Casavant
	25	Bruce Raymond Testa	Anthony V. and Cecile T. (Rameau) Testa
	27	Porter Woodbury Dawley III	Porter W. and Constance (Duchsher) Dawley, Jr.
	30	Scott Stephen Lundeen	Gerald R. and Phyllis A. (Novakowski) Lundeen
Sept.	2	Lorraine Sue Pulve	James and Karen (Barkkari) Pulve
	3	Regina Marie Roy	George H. and Mary A. (Aragona) Roy
	7	Lloyd Alan Day	Dennis L. and Marsha A. (Wiinikainen) Day
	10	John Markos Salovardos	Markos and Karole A. (Thompson) Salovardos
	10	Daniel Brian Arsenault	Oswald G. and Virginia M. (Hancock) Arsenault
	12	Timo Weli Ojanpera	Terho M. and Martta M. (Alpere) Ojanpera

Sept.	12	Gerard Joseph Provencial, Jr.	Gerard and Peral E. (Proulx) Provencial
	16	Jon Joseph Thibodeau	Joseph P. and Lorraine M. (Burke) Thibodeau
	21	Lisa Joan Paine	Richard L. and Nancy A. (Dube) Paine
	22	Andre' Norman Fredette	Norman H. and Shelia A. (LaForunte) Fredette
Oct.	3	Robert Paul Bourgeois	Raymond H. and Shirley A. (Lacousiere) Bourgeois
	8	Daniel Scott Drew	Richard F. and Agnes E. (Waxlax) Drew
Nov.	5	Kelly Jo Burke	James J. and Ruth E. (Adams) Burke
	22	Christopher Michael Parker	Roderick E. and Jessica A. (Richard) Parker
Dec.	1	Holly Waarama	Howard A. and Bertha F. (Hannula) Waarama

DEATHS

Date	Name	Years	Months	Days
Jan. 1	Baby Chatigny			4
2	Barbara A. Wyatt	1	10	25
17	Chester G. Stockwell	79	2	25
20	Hilja Laakkonen	67	6	21
Feb. 10	Sherman G. Rice	79	8	25
Mar. 7	Elizabeth M. Kelty	70	2	10
12	Alma Wilen	70	1	21
17	John A. Fournier			2
28	Donat J. Beauregard	69	11	13
Apr. 24	John Druzinski	78	8	26
May 5	Ernest T. Barrett	73	8	24
16	Hilja S. Waronen	80	3	7
27	Thomas Hollenbeck		1	11
June 4	Laura R. Skorko	52	6	3
20	Willie Huff	48	6	6
22	Florence E. Paul	58	2	25
23	Alice White	23	11	17
July 16	Albert E. Beach	84	0	0
17	Hector P. Delaney	61	5	15
19	Beata Olson	81	9	24
Aug. 8	Wilho A. Wiinikainen	45	8	14
14	Chester S. Rowe	62	4	1
16	Elvi Lizotte	48	4	23
19	John Saarela	73	1	24
23	Vilma E. Saari	68	11	3
29	Rhona A. Kelly	2	10	16
Sept. 12	Bertha Black	71	8	24
20	Frank J. Page	79	5	24
Oct. 6	Ida Sillanpaa	78	6	1
25	Hilja M. Huttula	74	3	1
Nov. 1	Matti Kotilainen	82	1	5
8	Hattie Baum	81	0	0
12	Lila M. Withington	65	1	0
18	Nomi Carpenter	92	6	9
24	Luigi Arcangeli	82	0	0
Dec. 1	Edna Palmatier	86	5	21

BROUGHT INTO TOWN FOR BURIAL
(Non Resident)

Mar.	24	Millie Feltman	Fitchburg	72	4	29
May	5	Anna Kempf	Gardner	76	10	17
	9	Charlotte A. Cushing	Leominster	91	1	1
	9	Nettie R. Rice	Quincy	80	6	10
June	9	Ada Jane Willis	Shelburne Falls	87	6	19
	15	Annie Hall	Gardner	62	5	10
Aug.	17	Arthur E. Smith	Putnam, Conn.	84	0	23
Sept.	9	Theodora A. Smith	Putnam, Conn.	82	7	25
	14	Bertha C. Rose	San Leandro, Calif.	76	0	0
	15	Ernest A. Byron	Springfield	63	3	23
Nov.	10	Josephine C. Scott	Gardner	82	11	12
Dec.	3	Ubaldo Robillard	Worcester	71	4	4

MARRIAGES

Date and Place of Marriage	Name	Residence
January 21 East Templeton	Richard A. Winnikainen Saundra M. Antil	Westminster Templeton
January 21 Athol	Harold E. Parker Jr. Laura O. Jolly	Westminster South Royalston
February 4 Ashby	Ronald N. St. Jean Linda J. Maine	Westminster Sterling
February 11 Fitchburg	Albert E. Rameau Corrinne M. Fors	Westminster Fitchburg
February 11 Westminster	Arthur Boudreau Marie D. T. Lizotte	Gardner Westminster
March 25 Westminster	James J. Burke III Ruth E. Adams	Concord, N.H. Westminster
April 8 Westminster	Walter C. Duval Betty Ann Arcangel i	Fitchburg Westminster
April 15 Fitchburg	William P. Kotoski Katherine M. Connors	Westminster Fitchburg
April 15 Athol	Frederick M. Vieweg Anita E. Lindsey	Westminster Athol
April 29 Westminster	Charles O. Reed Doris F. DeVincke	Westminster Westminster
May 13 Winchendon	William A. Leighton, Jr. Nancy M. Landry	Westminster Gardner
June 18 Westminster	Bruce K. Johnson Marsha D. Halpin	Woburn Westminster
June 24 Hubbardston	Arthur A. Erickson Irene S. Holm	Hubbardston Westminster
July 2 Westminster	Ernest M. DeNapoli Joyce C. Rivers	Malden Westminster
July 4 Westminster	Hollie E. Buchanan Elizabeth J. LeBlanc	Leominster Westminster

July 28 Winchendon	Richard C. Hancock Beverly M. Emma	Westminster Winchendon
August 5 Westminster	Alan B. Morse Cheryl A. Janhunen	Townsend Westminster
August 26 Fitchburg	Robert M. Potter Mary J. Pepin	Westminster Fitchburg
August 26 Westminster	Richard P. Carpenter Barbara M. Babineau	Fitchburg Fitchburg
September 1 Temple, N.H.	Henry L. Beland Linda A. Bush	Westminster Gardner
September 2 Troy, N.H.	Edwin G. Mattson Shirley A. Hurme	Fitzwilliam, N.H. Westminster
September 4 Westminster	Loring H. Barrett Virginia H. Guyer	Westminster Fitchburg
September 16 Westminster	Edward A. LeBlanc Margaret S. DuVerger	Gardner Westminster
October 7 Ashburnham	Norman J. Bourque Marie E. Huard	Fitchburg Westminster
October 20 Gardner	Bruce F. Hunt Sandra Wainonen	Gardner Westminster
October 28 Townsend	Thomas J. Rameau Lennia L. Salminen	Westminster Fitchburg
November 3 Gardner	Sherman J. Brunell Ann E. Kelly	Westminster Gardner
November 7 Westminster	Peter Tuomela Mary E. Kantonen	Westminster Westminster
November 11 Fitchburg	Eino M. Salo Miriam H. Koski	Westminster Fitchburg
November 19 Fitchburg	Willis C. Fogg Evelyn R. Hurme	Rindge, N.H. Westminster
November 26 Leominster	John J. Murphy Elaine M. Leppanen	Leominster Westminster
December 2 Westminster	Edwin Dunton, Jr. Sallyann Haynes	Ashburnham Westminster

December 26
Leominster

Peter P. Grenache
Donna L. Allard

Leominster
Westminster

December 31
Westminster

Francis A. D'Entremont
Paula K. Smith

Gardner
Westminster

DOG LICENSE ACCOUNT

For the Year Ending December 31, 1961

Licenses have been issued as follows:

Male	201 @ \$2.00	\$402.00
Female	42 @ 5.00	210.00
Spayed Female	130 @ 2.00	260.00
Kennel	4 @ 10.00	40.00
Kennel	2 @ 25.00	<u>50.00</u>
		\$ 962.00
Clerk's Fees		<u>94.75</u>
Amount paid to Town Treasurer to December 31, 1961		\$ 867.25

EUGENE E. NIEMI
Town Clerk

TOWN TREASURER'S REPORT

For the Year Ending December 31 , 1961

Cash on Hand January 1 , 1961	\$114,752.08
Received During Year	1,036,443.95
Total	<u>\$1,151,196.03</u>
Paid Out as Per Vouchers	1,067,598.15
Election and Registration	280.21
Total	<u>\$1,067,878.36</u>
Cash Balance January 1 , 1962	83,317.67
	<u>\$1,151,196.03</u>

See Accountant's Report for details.

Recommend: Create three person TRUST FUND COMMISSION.

EINO N. SALO
Treasurer

JOSEPH HAGER SCHOOL FUND

Worcester North Savings Institution	\$2,500.00	
Gardner Savings Bank	4,000.00	
Leominster Savings Bank	2,000.00	
Worcester North Savings Institution	1,907.46	
U.S. Government Savings Bonds	<u>5,000.00</u>	\$15,407.46

PRESTON P. ELLIS SCHOOL FUND

Fitchburg Savings Bank	\$ 500.00	
Worcester North Savings Institution	<u>723.01</u>	\$ 1,223.01

CHARLES R. DUTTON SCHOOL FUND

Worcester North Savings Institution	\$ 1,327.87
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GEORGE C. UPTON SCHOOL FUND

Worcester North Savings Institution	\$5,045.00	
Orange Savings Bank	541.20	
Gardner Savings Bank	612.63	
Fitchburg Savings Bank	694.83	
Worcester Mechanic's Savings Bank	1,000.00	
Peoples Savings Bank	1,000.00	
Worcester County Savings Institution	1,100.00	
50 Shares Pullman	250.00	
84 Shares American Tel. & Tel.	<u>2,800.00</u>	\$13,043.66

JOSEPH W. FORBUSH WORTHY POOR FUND

Worcester North Savings Institution		\$5,244.83
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MILTON A. CREED CEMETERY WALL FUND

Worcester North Savings Institution		\$1,837.40
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DANIEL W. SANDERS CEMETERY FUND

Gardner Savings Bank		\$2,777.76
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JOSEPH R. BARRELL CEMETERY FUND

Fitchburg Savings Bank	\$ 562.74	
Gardner Savings Bank	<u>2,980.10</u>	\$3,542.84

FREDERICK W. SMITH POOR FUND

Worcester North Savings Institution	\$3,139.90	
Charlestown Five Cent Savings Bank	3,000.00	
Gardner Savings Bank	5,821.60	
Athol Savings Bank	3,000.00	
Leominster Savings Bank	3,000.00	
Worcester Mechanics Savings Bank	3,000.00	
Worcester County Institution for Savings	3,000.00	
Fitchburg Savings Bank	3,000.00	
U.S. Government Bonds	5,000.00	
Worcester North Savings Institution	<u>6,851.00</u>	\$38,812.50

MARE MEADOW WATER FUND

Fitchburg Savings & Loan Association		\$9,912.75
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WYMAN WATER FUND

Gardner Savings Bank	\$3,500.00	
Worcester North Savings Institution	<u>11,500.00</u>	\$15,000.00

CHARLES F. GILES FUND

Worcester North Savings Institution	\$4,510.29	
Winchendon Savings Bank	1,456.10	
Athol Savings Bank	1,007.95	
Worcester Mechanics Savings Bank	1,022.06	
Gardner Savings Bank	1,256.01	
Worcester County Institution for Savings	3,100.00	
Worcester North Savings Institution	<u>4,000.00</u>	\$16,352.41

FORBUSH LIBRARY TRUST FUNDS

Sarah M. Barnes	\$ 200.00	
Adelaide W. Berry	100.00	
Florence M. Benjamin	19.22	
Lucy J. Childs	150.00	
Minnie E. Dexter	1,000.00	
Preston P. Ellis	500.00	
Mary A. Farnsworth	525.00	
Charles A. Forbush	500.00	
Joseph W. Forbush	1,000.00	
Henrietta S. Gates	3,516.97	
Arabella R. Hager	600.00	
Manson D. Hawes	1,000.00	
George A. Miller	1,901.16	
Daniel W. Sanders	2,000.00	
Local Town Subscription	1,800.00	
Universalist	200.00	
Fred S. Whitman	300.00	
Charles Wyman	<u>6,000.00</u>	\$21,312.35

TRUST FUNDS, CASH AND SECURITIES

	Balance 1/1/61	Income	Expended	New Funds	Balance 12/31/61
Hager School Fund	\$15,106.30	\$ 516.47	\$ 215.31	\$-	\$15,407.46
Ellis School Fund	1,171.47	51.54			1,223.01
Dutton School Fund	1,277.67	50.20			1,327.87
Upton School Fund	12,992.27	972.61	520.83		13,043.66
Forbush Poor Fund	4,953.57	291.26			5,244.83
Smith Poor Fund	38,009.13	1,479.26	675.89		38,812.50
Creed Cemetery Fund	1,767.90	69.50			1,837.40
Sanders Cemetery Fund	2,669.92	107.84			2,777.76
Barrell Cemetery Fund	3,405.87	136.97			3,542.84
Mare Meadow Water Fund	14,351.27	561.48	5,000.00		9,912.75
Wyman Water Fund	15,000.00	616.27	616.27		15,000.00
Giles Fund	15,664.51	687.90			16,352.41
Cemetery Perpetual Care Funds	44,087.36	1,883.32	1,501.00	250.00	44,719.68
Barnes Library Fund	200.00	8.00	8.00		200.00
Berry Library Fund	100.00	4.00	4.00		100.00
Benjamin Library Fund	19.22				19.22
Childs Library Fund	150.00	5.73	5.73		150.00
Dexter Library Fund	1,000.00	38.75	38.75		1,000.00
Ellis Library Fund	500.00	19.07	19.07		500.00
Farnsworth Library Fund	525.00	20.34	20.34		525.00
C. A. Forbush Library Fund	500.00	19.38	19.38		500.00
J. W. Forbush Library Fund	1,000.00	68.50	68.50		1,000.00
Gates Library Fund	3,516.97	167.01	167.01		3,516.97
Hager Library Fund	600.00	24.00	24.00		600.00
Hawes Library Fund	1,000.00	38.75	38.75		1,000.00
Miller Library Fund	1,901.16	90.29	90.29		1,901.16
Sanders Library Fund	2,000.00	76.25	76.25		2,000.00
Town Library Fund	1,800.00	68.64	68.64		1,800.00
Universalist Library Fund	200.00	9.51	9.51		200.00
Whitman Library Fund	300.00	12.00	12.00		300.00
Wyman Library Fund	6,000.00	285.00	285.00		6,000.00

TOWN ACCOUNTS 1961

RECEIPTS

TAXES

Current Year 1961

Polls	1,864.00	
Personal	40,185.08	
Real Estate	367,931.79	
Farm Animal Excise	<u>348.48</u>	410,329.35

Commonwealth of Massachusetts

3,670.35

City of Fitchburg

4,891.32

Previous Years

1959 Personal	47.00	
1960 Personal	531.30	
1959 Real Estate	648.39	
1960 Real Estate	14,793.46	
1959 Farm Animal	90.00	
1960 Farm Animal	92.30	
1960 Polls	<u>24.00</u>	16,226.45

1957 Motor Vehicle Excise

13.42

1959 Motor Vehicle Excise

235.83

1960 Motor Vehicle Excise

19,905.80

1961 Motor Vehicle Excise

54,299.43

74,454.48

Water Liens

51.97

Municipal Liens

3.00

From State Corporations, Banks, etc.

Income Tax	15,266.36	
Old Age Meals Tax	758.74	
Corporation Taxes	11,250.00	
Commonwealth of Mass. (Loss of Tax)	<u>549.40</u>	27,824.50

From Department of Education		
Chapter 70	42,989.36	
High School Tuition & Transportation	21,961.40	
School Superintendent	3,986.58	
Vocational Schools	1,384.57	
Nat'l Defense Education Act Title III	997.10	
Income Tax (School Aid - Spec. Class)	<u>3,801.46</u>	75,120.47

From Liquor Licenses 1960	4,050.00	
From Liquor Licenses 1961	3,710.00	
From All Other Licenses & Permits	365.50	
From Court Fines	115.00	
From Dog Licenses to County	870.75	
From School Dental Clinic	374.00	
From Sale of Miscellaneous Items	115.00	
From Public Health Nurse	<u>549.00</u>	10,149.25
From State Tax Deductions (Town Share)		48.83
Town Hall Rentals		492.50
Commission from Telephone Booth		13.21

PROTECTION OF PERSONS AND PROPERTY

Fire Department	267.00
Sealer of Weights and Measures	57.70
From State	
For Inspection of Livestock and Bams	50.00

HIGHWAYS

Town Rentals	22,552.78	
Outside Rentals	<u>6,572.71</u>	29,125.49
Chapter 81 - 1960 Contract No. 7139	9,375.10	
Chapter 81 - 1961 Contract No. 7321	5,510.70	
Chapter 90 - Maintenance		
1960 Contract State	2,999.97	
1960 Contract County	2,999.97	
Chapter 90 - Construction		
1960 Contract North Common - State	7,997.38	
1960 Contract North Common - County	3,998.69	
1960 Contract Nichols St. 19088 - State	5,298.17	
1960 Contract Nichols St. 19088 - County	<u>2,649.09</u>	40,829.07
Snow and Ice, Route 140		458.70

WATER DEPARTMENT

1959 Water Assessments	17.36	
1961 Water Assessments	3,049.49	
Deposits on Water Installations	1,900.00	
Water Installations	7,110.27	
Water Rates	<u>16,782.93</u>	28,860.05

CHARITIES

Reimbursements from Federal		
Disability Administration	177.15	
Disability Aid	1,707.10	
Aid Dependent Children - Administration	68.93	
Aid Dependent Children - Aid	291.50	
O.A.A. - Administration	863.93	
O.A.A. - Aid	12,524.80	
Medical Assistance to Aged - Aid	3,354.21	
Medical Assistance to Aged - Administration	<u>47.40</u>	19,035.02
Reimbursements from State		
Disability Administration	74.75	
Disability Aid	2,635.40	
Aid to Dependent Children	894.92	
O.A.A. - Aid	6,312.07	
Medical Assistance to Aged - Aid	<u>1,848.15</u>	11,765.29
Reimbursements from Other Cities and Individuals		1,615.27
Reimbursements from State for Veterans Benefits		1,457.97
Reimbursements from Other Towns and Cities Old Age Assistance		258.91

SCHOOLS

From State for School Lunches	6,327.10	
From Individuals for School Lunches	16,169.69	
From Sale of Grease for School Lunch	<u>3.34</u>	22,500.13

LIBRARY

From Fines and Fees	277.86
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CEMETERIES

Burials and Care of Lots	957.00
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INTEREST

Water Bond Main Extension	183.34	
1959 Taxes	67.10	
1960 Taxes	253.47	
1961 Taxes	57.48	
1957 Motor Vehicle Excise	2.59	
1959 Motor Vehicle Excise	1.86	
1960 Motor Vehicle Excise	32.45	
1961 Motor Vehicle Excise	<u>10.47</u>	608.76
Demands on Polls - 1960		25.90
Demands on Polls - 1961		48.30
Demands on Water Bills		105.00
Interest on Water Bills		5.61

INCOME FROM LIBRARY TRUST FUNDS

George Miller Fund	90.29	
Universalist Society Fund	9.51	
H. M. Gates Fund	167.01	
P. P. Ellis Fund	19.07	
D. W. Sanders Fund	76.25	
Childs Fund	5.73	
Town Fund	68.64	
J. W. Forbush Fund	56.25	
C. A. Forbush Fund	19.38	
M. A. Farnsworth Fund	20.34	
M. E. Dexter Fund	38.75	
A. W. Berry Fund	4.00	
F. S. Whitman Fund	12.00	
A. R. Hager Fund	24.00	
Sarah Barnes Fund	8.00	
M. D. Haws Fund	40.00	
Hattie Wyman Fund	<u>285.00</u>	944.22
Income from Wyman Water Fund		686.27
State Tax Deductions		2,502.95
Federal Tax Deductions		30,178.90
Retirement		4,022.12
Blue Cross Deductions		3,812.40

TRUST AND INVESTMENT FUNDS

Cemetery Perpetual Care Funds (New)	250.00
Dog Licenses from County	643.72
Premium on Water Bond	400.00
Water Main Extension Principal (Agreement)	400.00

REFUNDS AND TRANSFERS

Refunds

Fire Loss School Insurance	20.40	
Highway Vacation Pay	220.81	
Treasurer	.20	
Workmen's Compensation Insurance - 1960	483.95	
Workmen's Compensation Insurance - 1961	447.46	
School Insurance Accident	74.28	
School	22.45	
School Lunch	38.84	
Dividend on Hwy Bills	3.46	
Highway Department	<u>49.09</u>	1,360.94

Transfers

(Special) Florence Venjamin Trust Fund Library	332.20	
Upton School Fund	25.00	
Cemetery Perpetual Care Funds	<u>1,501.00</u>	1,858.20

Reimbursements from State - Board of Health	384.72
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MUNICIPAL INDEBTEDNESS

Anticipation of Revenue	200,000.00	
Reimbursement on First School		
Addition Bond Issue	<u>7,414.80</u>	207,414.80

TOTAL RECEIPTS	1,036,443.95
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Cash on Hand, January 1, 1961	<u>114,752.08</u>
	\$1,151,196.03

MARY B. WRIGHT
Town Accountant

EXPENDITURES

Legislative
Moderator (Appropriation \$35 .00) \$ 35 .00

Selectmen
 Salaries 1,000 .00

Expenses:

Printing, postage, stationery	90 .57	
State and County Dues	2 .00	
Attendance at Meeting	44 .04	
All Other	<u>189 .63</u>	326 .24

Salary Appropriations 1,000 .00

Expense Appropriation 400 .00 Balance \$73 .76

Accountant

Salary 2,500 .00

Expenses:

Printing, postage, stationery	129 .94	
Office Supplies, Repairs	<u>7 .36</u>	137 .30

Salary Appropriation 2,500 .00

Expense Appropriation 200 .00 Balance \$62 .70

Treasurer

Salary 1,400 .00

Expenses:

Printing, postage, stationery	229 .45	
Surety Bond	198 .66	
Dues	5 .00	
All Other	<u>262 .01</u>	695 .12

Salary Appropriation 1,400 .00

Expense Appropriation 700 .00 Balance \$104 .88

From Reserve 100 .00

Treasurer's Clerk

Salary (Appropriation \$672 .00) 672 .00

Town Collector

Salary 3,000 .00

Expenses:

Printing, postage, stationery	867 .30	
Surety Bond	328 .70	
Dues and attendance at meetings	<u>96 .73</u>	1,292 .73

Salary Appropriation 3,000 .00

Expense Appropriation 1,265 .00 Balance \$22 .27

From Reserve 50 .00

Collector's Clerk

Wages		1,085.08
Clerk's Appropriation	828.00	
From Reserve	375.00	Balance \$117.92

Deputy Tax Collector

Fees and Telephone		23.96
Appropriation	50.00	Balance \$26.04

Tax Title Foreclosures

Balance Forward 1/1/61	644.55
Revenue	90.00
Balance Forward 12/31/61	734.55

Town Co-ordinator

Salary and Mileage		497.38
Appropriation	500.00	Balance \$2.62

Assessors

Salaries		1,125.00
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Expenses:

Printing, postage, stationery	178.03	
Mileage assessing	29.52	
Dues and meetings	22.00	
Telephone	115.14	
Photostatic copies	106.80	
All Other	24.50	475.99

Salary Appropriation	1,125.00	
Expense Appropriation	500.00	Balance \$24.01

Assessors Clerk

Salary		878.11
Clerk's Appropriation	800.00	
From Reserve	100.00	Balance \$21.89

Town Clerk

Salary		250.00
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Expenses:

Vital Statistics	189.30	
Bond	10.13	
Printing, postage, stationery	54.16	
All Other	36.40	289.99

Salary Appropriation	250.00	
Expense Appropriation	600.00	Balance \$10.01
Transfer to Election & Registration	300.00	

Election and Registration

Registrars	94.18	
Election Officers	141.00	
Printing, postage, stationery	89.35	
Street Lists	195.89	
All Other	<u>14.95</u>	535.37

Appropriation	650.00	
Transfer from Town Clerk's Expense	300.00	Balance \$414.63

Law

Appropriation	500.00	50.00
Transferred to Water Bond Issue	200.00	Balance \$250.00

Advisory Committee Expense

Dues	15.00	
Printing and Supplies	<u>134.70</u>	149.70
Appropriation	150.00	Balance \$0.30

Planning Board Expense

Appropriation	257.00	Balance \$60.39
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Guarantee Deposit in Lieu of Bond for Planning Board

Balance Forward Jan. 1, 1961 1,000.00

Balance Forward Dec. 31, 1961 1,000.00

Town Hall

Janitor's Salary	900.00	
Janitor's Supplies	452.68	
Telephone	169.13	
Fuel Oil	860.02	
Electricity	244.67	
Water	17.50	
Building Upkeep	59.85	
Addressograph	232.64	
Postal Meter	300.65	
All Other	<u>58.78</u>	3,295.92

Appropriation	3,000.00	
From Excess and Deficiency	300.00	Balance \$4.08

PROTECTION OF PERSONS AND PROPERTY

Police

Chief's Salary		4,800.00
Appropriation	4,800.00	

Assistant Police

Appropriation	1,699.00	Balance \$1.29
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Police Expense

Telephone	427.70		
Mileage	278.32		
Radio Laboratories	110.06		
Dues	10.00		
Use of Lock-up	15.00		
Equipment and Supplies	300.76		
All Other	57.35		
			1,199.19

Appropriation 1,200.00 Balance \$0.81

Dog Officer

140.08

Salary Appropriation	150.00	Balance \$9.92	
Expense Appropriation	260.00	Balance \$74.32	185.68

Fire Department

Yearly Salaries	470.00		
Wages	1,296.00		
Forestry Warden's Salary	50.00		
Forest Fire Wages	496.00		
Insurance	527.43		
Telephone, Electricity, Water	553.80		
Gas, Oil Heat	621.00		
Police Radio Labs	107.69		
Equipment, Repairs, Labor, Supplies	1,038.93		
Forestry Hose	550.00		
All Other	467.50		
		6,178.35	

Fire Phones

Salaries	1,460.00		
Telephone	344.15	1,804.15	7,982.50

Appropriation 8,029.55 Balance \$47.05

New Fire Station

101.39

Balance Forward 1/1/61	116.79		
Balance Forward 12/31/61	15.40		

Fire Station Second Floor (Special Appropriation)

7.98

Balance Forward 1/1/61	11.07		
Balance Forward 12/31/61	3.09		

Moth (Appropriation \$100.00)

100.00

Tree Warden (Appropriation \$100.00)

100.00

Dutch Elm Disease (Appropriation \$100.00)

100.00

Sealer of Weights and Measures

Salary	100.00		
Dues	3.00		
Travel & Meetings	37.32		
Supplies	13.68		
			154.00

Appropriation	172.00	Balance \$18.00	
<u>Wire Inspector</u>			300.82
Appropriation	300.00		
From Reserve	.82		
<u>Blanket Insurance</u>			8,436.87
Appropriation	8,800.00		
Refund	477.46	Balance \$810.59	
<u>Board of Health</u>			
Wages	1,440.23		
Highway Rentals	362.70		
Hired Rental	18.20		
Garbage Collection	2,500.00		
Dental Clinics	2,153.54		
Hospital & Medical Attendance	2,142.08		
School Clinic	10.00		
Inspection of Animals & Barns	100.00		
Inspection of Meat	6.96		
All Other	<u>37.60</u>		8,771.31
Appropriation	6,000.00		
From Reserve	150.00		
From E & D	2,700.00	Balance \$78.69	

HIGHWAYS

<u>Guarantee Deposits to Labor</u>			1,954.00
<u>Chapter 81 (1960)</u>			
Overdraft forward	9,375.44		
From State	9,375.10		
From Surplus Reserve	.34		
<u>Chapter 81 (1961)</u>			
Wages	12,480.09		
Machine Rentals	6,449.10		
Tar and Cold Patch	7,935.14		
Metal Culverts	433.80		
Gravel, Blocks, etc.	490.73		
Supplies	10.19		
Hired Rentals	<u>560.00</u>		28,359.05
Appropriation	6,075.00		
From State	5,510.70		
Overdraft Forward	16,773.35		

Machinery, Purchase, Maintenance, and Repairs

Wages	469.60	
Rentals	12.00	
Fuels	3,661.85	
Telephone, Electricity, Water	483.57	
Licenses and Diesel Tax	46.10	
Repairs	705.00	
Parts & Supplies	13,077.18	
All Other	<u>262.40</u>	18,717.70

Transfer from Machine Rental	28,000.00	
From Machine Rental 12/18	5,000.00	Balance \$282.30
Transferred to Hwy Grader Acc't	7,000.00	
Transferred to Hwy Truck Acc't	7,000.00	

<u>Guide Boards</u>		199.58
Appropriation	200.00	Balance \$0.42

<u>Bridges</u>		398.77
Appropriation	400.00	Balance \$1.23

<u>Contract</u>		4,560.79
Appropriation	4,154.04	
From Reserve	406.75	

Winter Maintenance (1961)

Wages	22,259.55	
Telephone & Electricity	342.29	
Supplies & Parts	6,782.12	
Repairs	132.50	
Fuels	3,688.79	
All Other	<u>1,900.90</u>	35,106.15

Appropriation	23,000.00	
Refund	23.14	
Overdraft	12,083.01	

Sidewalk Maintenance

Wages	491.55	
Rental	<u>8.80</u>	500.35

Appropriation	700.00	Balance \$199.65
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<u>Salt for Ice</u>		3,656.99
Appropriation	3,000.00	
Overdraft	656.99	

Chapter 90 Maintenance (1960)

Overdraft Forward	5,999.91	
From State	2,999.97	
From County	2,999.97	Balance \$0.03

Chapter 90 Maintenance (1961)

Wages	3,436.37	
Rental	2,472.85	
Tar	2,298.04	
Supplies	153.88	
Sand	2,002.26	
Hired Rentals	<u>136.50</u>	10,499.90

Appropriation	3,000.00
Overdraft	6,999.90

Chapter 90 Construction - Nichols Street (1960)

Wages	3,807.16	
Rental	2,813.10	
Hired Rentals	200.00	
Pipe	2,434.39	
Supplies	<u>25.95</u>	9,280.60

Balance Forward 1/1/61	1,333.34
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Chapter 90 Construction - Nichols Street (1961)

Wages	4,599.76	
Rental	2,453.50	
Materials	3,475.57	
Supplies	348.50	
Pipe	431.20	
Hired Rentals	<u>691.45</u>	11,999.98

Appropriation	3,000.00
Overdraft	8,999.98

Chapter 90 Construction - N. Common Road (1960)

Wages	1,075.83	
Rentals	875.25	
Hired Rentals	<u>465.00</u>	2,416.08

Overdraft	9,583.21
From County & State	11,996.07

Overdraft \$3.22

Chapter 90 Construction - N. Common Road (1961)

Wages	1,674.03	
Rentals	177.20	
Pipes	139.15	
Materials	<u>452.80</u>	2,443.18

Appropriation	5,000.00
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Balance \$2,556.82

Vacation Pay	2,160.36
Appropriation	2,200.00

Balance \$39.64

<u>Emergency Use</u>		97.91
Appropriation	500.00 Balance	\$402.09
<u>Improvement of Streams</u>		
Balance Forward 1/1/61	5,000.00	
Balance Forward 12/31/61	5,000.00	
<u>Additional Drainage on Nichols Street</u>		
Wages	530.47	
Rental	1,662.55	
Material	<u>25.95</u>	2,218.97
Refund	25.95 Balance	\$0.17
<u>Sick Leave Program</u>		618.85
Appropriation	500.00	
From Reserve	28.00	
From Highway Grader Account	90.85	
<u>Highway Grader Fund</u>		16,444.40
Balance Forward 1/1/61	10,000.00	
Transfer from Mach. Repair	7,000.00	
Balance Forward 12/31/61	400.13	
Transferred to Snow Wing	64.20	
Transferred to Highway Sick Pay	90.85	
<u>Highway Department Truck and Body</u>		5,464.42
Appropriation from Mach. Repair	7,000.00	
Transfer to Snow Wing Account	1,535.58	
<u>Highway Garage Annex</u>		588.21
Balance Forward 1/1/61	589.21 Balance	\$1.00
<u>Special Road Purposes</u>		2,498.93
Appropriation	2,500.00 Balance	\$1.07

CHARITIES

<u>Salaries of Public Welfare Board</u>		350.00
Appropriation	350.00	
<u>Public Welfare General Control</u>		
Appropriation	19,470.00	
Cash Reimbursements	175.30 Balance	\$24.23
<u>Public Welfare Administration</u>		
Director's Salary	989.16	
Printing, stationery & postage	30.10	
All Other	<u>105.95</u>	1,125.21

Appropriation

1,530.00 Balance \$404.79

Public Welfare - General Relief

Cash Grants	465.15	
Groceries	34.06	
Fuel	12.30	
Board and Care	102.95	
Medicine, Hospitals, Medical Attendance	593.50	
To Other Cities and Towns	241.68	
All Other	<u>38.70</u>	1,488.34

Disability Assistance

Town Aid		4,751.69
Federal Administration		268.80
Balance Forward 1/1/61	185.73	
Received from Federal	177.15	
Balance Forward	94.08	
Federal Aid		1,940.75
Balance Forward 1/1/61	343.90	
Received from Federal	1,707.10	
Balance Forward	110.25	

Aid to Dependent Children

Town Aid		1,226.80
Federal Administration		
Balance Forward 1/1/61	310.00	
Received from Federal	68.93	
Balance Forward	378.93	
Federal Aid		397.25
Balance Forward 1/1/61	258.55	
Received from Federal	291.50	
Balance Forward	152.80	

Old Age Assistance

Town Aid		6,815.63
Federal Administration		924.22
Balance Forward 1/1/61	510.06	
Received from Federal	863.93	
Balance Forward	449.77	
Federal Aid		12,981.18
Balance Forward 1/1/61	2,575.86	
Received from Federal	12,524.80	
Balance Forward	2,119.48	

Medical Assistance to the Aged

Town Aid		5,338.61
Federal Aid		2,280.48
Received from Federal	3,354.21	
Balance Forward	1,073.73	

Federal Administration	
Received from Federal	47.40
Balance Forward	47.40

<u>Smith Fund</u>	1,128.80
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VETERANS BENEFITS

Cash Grants	928.09	
Medical	205.33	
Emergency	100.00	
Groceries	48.81	
Fuel	<u>60.00</u>	1,342.23

Appropriation	4,000.00	Balance \$2,657.77
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VETERANS SERVICES

Salary	250.00	
Expenses	<u>65.00</u>	315.00

Appropriation	325.00	Balance \$10.00
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SCHOOLS

Superintendent's Salary	2,731.20	
Principal's Salary	6,270.00	
Salary of Superintendent's Clerk	<u>1,226.93</u>	10,228.13

<u>Superintendent</u>		
Travel, Meetings and Dues	163.21	
Printing, Postage & Other Expense	<u>239.99</u>	403.20

<u>Principal</u>		
Travel & Meetings	82.32	
Clerk	2,261.07	
Instr. Expense & Petty Cash	<u>487.49</u>	2,830.88

<u>Supervisors</u>		
Music	4,894.65	
Writing	<u>800.00</u>	5,694.65

<u>School Health</u>		
Nurse's Salary	3,209.16	
Travel & Supplies	<u>80.17</u>	3,289.33

<u>Physician</u>	345.00
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<u>Teacher's Salaries (Elementary)</u>	109,435.79
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<u>Teacher's Insurance Deductions</u>		1,029.97
<u>Massachusetts Teacher's Retirement Fund Deductions</u>		6,318.58
<u>Textbooks & Supplies</u>		
Elementary Books & Supplies		7,090.68
<u>Transportation (Elementary)</u>		24,346.58
<u>Janitor Expense</u>		
Salaries	8,732.71	
Assistants Wages	1,741.84	
Elementary Supplies & Repairs	3,403.22	
Cartage	<u>148.00</u>	14,025.77
<u>Utilities</u>		
Electricity	2,971.22	
Fuel	7,245.43	
Water	<u>475.00</u>	10,691.65
<u>School Committee Expense</u>		
Telephone	<u>161.27</u> <u>407.44</u>	568.71
<u>Nat'l Defense Education</u>		
Act Title III		1,785.95
Refund	19.80	
Nat'l Defense Educ. Act III	997.10	
Appropriation	197,983.00	Balance \$915.03
<u>Hager Fund</u>		400.00
Transfer from Hager Fund (Rec'd Jan. 1962)	\$400.00	
<u>Upton Fund</u>		549.55
Transfer from Hager Fund (Bal. Rec'd Jan. 1962)	\$25.00	
<u>Vocational</u>		
Transportation	1,066.40	
Tuition	<u>2,611.41</u>	3,677.81
Appropriation	3,700.00	Balance \$22.19
<u>School Lunch Program</u>		
Salaries	7,089.75	
Milk	4,830.40	
Groceries	10,212.18	
Supplies	437.84	
Meetings	6.40	
Express	128.98	
All Other	<u>96.35</u>	22,801.90

Balance Forward 1/1/61	246.28
From State	6,327.10
From Individuals	16,169.69
From Sale of Grease	3.34

Renovation of Loughlin Shower Rooms

Balance Forward 1/1/61	194.52
Balance Forward 12/31/61	194.52

Oakmont Regional School District

213,430.68

Appropriation	213,430.00
From Reserve	.68

LIBRARY

Salaries

Librarian	1,650.00	
Assistants	881.63	
Janitor	921.82	
Labor	547.60	4,001.05

Books, Periodicals, Supplies

Books, Periodicals	1,936.33	
Stationery, Postage, Supplies	585.81	
Dues & Meetings	87.13	2,609.27

Building & Grounds

Fuel	206.79	
Utilities	284.94	
Mower	95.65	
Furniture	388.87	
New Installations	211.98	
Repairs & Supplies	104.19	1,292.42
		<u>7,902.74</u>

Appropriation	7,100.00
Dog Fund	643.72
Trust Fund Incomes	944.22
	Balance \$785.20

WATER DEPARTMENT

Salaries

Superintendent	1,560.00	
Assistant Superintendent	260.00	1,820.00

Appropriation	1,820.00
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Water Maintenance

Labor	1,577.03
Electricity, Telephone & Fuel	2,031.77

Pipe, Fittings, Equipment	161.20	
Rental	456.90	
Clerk	401.92	
Supplies	1,103.75	
All Other	25.72	
Hired Rental	155.00	
Merclor	<u>494.67</u>	6,407.96
Appropriation	4,680.00	
Overdraft	1,727.96	
<u>Additional Water Service Connections</u>		
Wages	1,255.51	
Rentals	836.43	
Pipe, Fittings, Equipment, Supplies	2,268.12	
Hired Rental	<u>1,632.00</u>	5,992.06
Overdraft Forward 1/1/61	1,767.67	
From Water Service Conn. Reserve	6,949.49	
Overdraft	810.24	

CEMETERIES

Superintendent's Salary	2,600.00	
Wages	829.38	
Rentals	68.75	
Gas, Oil, Grease	97.40	
Parts and Repairs	200.66	
All Other	86.70	
Mower	400.00	
Cemetery Truck	<u>226.36</u>	4,519.25
Appropriation	4,570.00	
From Reserve (For Truck)	56.36	Balance \$107.11

UNCLASSIFIED

<u>Reserve Fund</u>		
Transfer from Overlay Reserve	4,000.00	
Balance	1,228.60	
<u>Civil Defense</u>		182.47
Appropriation	320.00	Balance \$137.53
<u>Memorial Day</u>		290.20
Appropriation	250.00	
From Reserve	40.20	
<u>World War I Memorial</u>		112.46
Appropriation	125.00	Balance \$12.54

<u>Printing Town Reports (Appropriation \$640.00)</u>		640.00
<u>Care of Town Clock</u>		100.00
Appropriation	100.00	
<u>Veterans Graves</u>		290.30
Appropriation	306.00	Balance \$15.70
<u>Land Damage Settlement 1959 - N. Common Road</u>		
Balance Forward 1/1/61	436.07	
Balance Forward 12/31/61	436.07	
<u>Parks & Recreation Wages</u>		
Appropriation	400.00	Balance \$200.00
Transferred to Park & Recreation Expense		200.00
<u>Park and Recreation Expense</u>		951.60
Appropriation	800.00	
From Park & Recreation Wages	200.00	Balance \$48.40
<u>200th Town Anniversary Committee</u>		
Balance Forward 1/1/61	380.41	
Balance Forward 12/31/61	380.41	
<u>Prior Years Bills</u>		75.23
Overdraft		8,563.85
Appropriation	8,639.08	
<u>Settlement of Old School House Property</u>		152.75
Appropriation	152.75	
<u>Miscellaneous</u>		79.70
Appropriation	100.00	Balance \$20.30
<u>Band Concerts</u>		250.00
Appropriation	250.00	
<u>Depot Road</u>		3,492.84
Appropriation	3,500.00	Balance \$7.16
<u>Walters Snow Truck Equipment Wing</u>		
From Highway Truck Account	1,535.58	
From Highway Grader Fund	64.62	
Balance Forward 12/31/61	1,600.20	
<u>New Fire Truck</u>		
From 1962 Revenue	4,000.00	
Balance Forward 12/31/62	4,000.00	
<u>Erection of Water Fountain - Main Street</u>		99.70
Balance Forward 1/1/61	100.00	Balance \$0.30

Land Damage on Nichols Street

Balance Forward 1/1/61	180.00
Balance Forward 12/31/61	180.00

DISTRICT NURSE

Public Health Nurse

Salary	2,131.70	
Assistant	389.73	
Mileage	172.52	
Telephone	187.80	
Supplies	<u>86.43</u>	2,968.18

Appropriation 4,895.00 Balance \$1,926.82

Town's Title to "Old Fire Station"

Balance Forward 1/1/61	1.00
Balance Forward 12/31/61	1.00

Old Fire Station Building (Emergency Repairs)

Balance Forward 1/1/61	39.00
Balance Forward 12/31/61	39.00

INTEREST

First School Addition	2,700.00	
Second School Addition	4,020.00	
Water Loan	7,140.00	
Fire Station	480.00	
Water Main Extension	2,062.50	
Revenue Note	<u>1,310.84</u>	17,713.34

Appropriation	6,720.00
From Reserve Fund	1,310.84
From Water Bond Issue	183.34
From Fire Station	480.00
From Water Assessment Reserve	9,019.16

MUNICIPAL INDEBTEDNESS

Payment on New School House

First Addition	15,000.00	
Second Addition	<u>15,000.00</u>	30,000.00

Payment on New Fire Station	4,000.00
Payment on Water	15,000.00

Appropriation	25,706.39	
From Mare Meadow Investment Fund	5,000.00	(Rec'd Jan. 1962)
From Water Assessment Reserve	6,993.61	

Anticipation of Revenue		200,000.00
From Cash Receipts	200,000.00	

AGENCY, TRUST, INVESTMENT

Agency

County Tax	9,983.42	
State Parks and Reservations	1,734.24	
Worcester County Retirement System	3,866.61	
T.B. Hospital Assessment	5,690.80	
Dog Licenses to County	<u>860.25</u>	22,135.32
Federal Tax Deductions	31,336.75	
Blue Cross Deductions	3,812.40	
Retirement Deductions	4,131.75	
State Tax Deductions	<u>2,450.73</u>	41,731.63

Investment

Cemetery Perpetual Care Funds (New)	250.00
Premium Water Main Extension Bond Issue	600.00

REFUNDS

Water Rate	23.80	
Highway Bill	28.00	
1959 Motor Vehicle Excise	97.58	
1960 Motor Vehicle Excise	1,153.39	
1961 Motor Vehicle Excise	2,192.99	
1961 Real Estate	456.81	
1961 Personal Property	10.40	
1961 Polls	2.35	
1961 Water Installations	27.50	
1961 Water Assessment	5.78	
Machine Rental	3.00	
Highway Guarantee Deposit	<u>44.82</u>	4,046.42

WATER MAIN EXTENSION (Non Revenue)

Water Main Extension Expenses	100,263.84	
Refund	39.00	
Balance Forward 12/31/61	24,775.16	
Appropriation - Water Main Extension Bond	125,000.00	
Total Payments		\$1,067,598.15
Cash Balance 12/31/61		<u>83,597.88</u>
		\$1,151,196.03

MARY B. WRIGHT
Town Accountant

TRIAL BALANCE OF DECEMBER 31, 1961

<u>ASSETS</u>		<u>LIABILITIES</u>	
Cash on Hand	83,597.88	Tax Title Foreclosure	734.55
Library Petty Cash	10.00	Reserve for Petty Cash Advances	60.00
School Petty Cash	50.00	State Tax	581.16
Tax Possessions	705.36	Machine Rentals	22,318.90
Tax Titles	4,695.19	Tailings	188.41
Poll Taxes - 1960	14.00	Loan Issued Water Main Extension	24,775.16
Poll Taxes - 1961	26.00	Loan Authorized and Unissued, Fire Truck	16,000.00
Real Estate - 1959	212.84	Overlay - 1959	657.55
Real Estate - 1960	2,394.74	Overlay - 1960	85.18
Real Estate - 1961	20,530.82	Overlay - 1961	3,315.02
Personal Taxes - 1959	23.50	Motor Vehicle Excise Revenue	13,858.43
Personal Taxes - 1960	119.60	Farm Animal Excise Revenue	126.10
Personal Taxes - 1961	929.76	Tax Title Revenue	4,986.63
Farm Animal Excise - 1961	126.10	Departmental Revenue	3,781.50
Motor Vehicle Excise - 1959	711.15	Water Revenue	2,195.83
Motor Vehicle Excise - 1960	1,209.30	Water Assessment Revenue	200.99
Motor Vehicle Excise - 1961	11,446.90	Highway Revenue	38,764.30
Water Lien - Added to Taxes 1961	75.75	Overlay Reserve	1,577.49
County Tax	66.99	Water Service Connection Reserve	2,474.81
Accounts Receivable:		Water Assessment Reserve	7,492.08
Town Hall	168.00	Water Receipts Reserve	16,782.93
Emergency Use Highway Department	130.07	Balances Forward:	
Highway Bills	302.78	Guarantee Deposits - Highway Bills	10.00
Board of Health - General Relief	1,566.36	Dog Licenses	10.50
Public Welfare - General Relief	133.30	Planning Board in lieu of Bond	1,000.00
Aid to Dependent Children	228.60	Cemetery Lots	55.00
O.A.A. - Other Cities and Towns	324.18	State Parks and Reservations	141.80
Veterans Benefits	492.30	Finishing of Fire Station	3.09

Cemetery	35.00	New Fire Station	15.40
Water Installations	1,635.47	Improvement of Streams	5,000.00
Water Rates	462.91	Chapter 90 North Common - 1961	2,556.82
Water Assessments - 1959	6.94	Highway Grader Fund	400.13
Water Assessments - 1961	194.06	Disability Federal Administration	94.08
Chapt. 81 Construction #7321 - 1961	16,764.30	Disability Federal Aid	110.25
Chapt. 90 Maintenance #19886 State - 1961	3,500.00	A.D.C.Federal Administration	378.93
#19886 County-1961	3,500.00	A.D.C.Federal Aid	152.80
Chapt. 90 Const.E.Common #20070 State-1961	10,000.00	O.A.A. Federal Administration	449.77
#20070 County-1961	5,000.00	O.A.A. Federal Aid	2,119.48
Chapt.#81 Highway #7321-1961	16,773.35	M.A.A. Federal Administration	47.40
Chapt. 90 Maintenance - 1961	6,999.90	M.A.A. Federal Aid	1,073.73
Chapt. 90 Const. Nichols St-1961	8,999.98	Renovation Loughlin Bldg. Shower Rooms	194.52
Federal Tax	1,157.85	200th Town Anniversary Committee	380.41
Retirement	109.63	Town's Title to Old Fire Station	1.00
Loan Authorized Water Main Extension	24,775.16	Old Fire Station Building	39.00
Loan Authorized New Fire Truck	16,000.00	Land Damage Settlements	436.07
Fred Smith Fund	1,128.80	Land Damage of Nichols Street	180.00
Hager School Fund	400.00	Depot Road	7.16
Upton School Fund	524.55	Walter's Snow Truck Equip. Wing	1,600.20
Mare Meadow Investment Fund	5,000.00	Excess and Deficiency (Surplus)	90,739.66
Winter Maintenance - 1961	12,083.01	New Fire Truck	4,000.00
Special Salt and Chemicals for Ice	656.99	Principal on Water Bond Main Ext.	400.00
School Lunch	16.65		
Water Maintenance	1,727.96		
Additional Water Service Com.	810.24		
Revenue - 1962	4,000.00		
	<u>\$ 272,554.22</u>		<u>\$272,554.22</u>

Net Funded Department		Loans	
New School House - 1st Addition	\$ 120,000.00	New School House - 1st Addition	\$ 120,000.00
New School House - 2nd Addition	160,000.00	New School House - 2nd Addition	160,000.00
Fire Station	16,000.00	Fire Station	16,000.00
Water	290,000.00	Water	290,000.00
Water Main Extension	125,000.00	Water Main Extension	125,000.00
	<u>\$711,000.00</u>		<u>\$711,000.00</u>

COLLECTOR OF TAXES

PERSONAL 1959

Outstanding December 31, 1960		\$ 70.50
Payments to Treasurer	\$ 47.00	
Outstanding December 31, 1961	<u>23.50</u>	<u>70.50</u>

REAL ESTATE TAX 1959

Outstanding December 31, 1960		823.39
Auditor Adjustment		19.04
Refunds		<u>18.80</u>
		861.23
Payments to Treasurer	648.39	
Outstanding December 31, 1961	<u>212.84</u>	<u>861.23</u>

FARM ANIMAL EXCISE 1959

Outstanding December 31, 1960		90.00
Payments to Treasurer		<u>90.00</u>

POLLS 1960

Outstanding December 31, 1960		44.00
Payments to Treasurer	24.00	
Abatements	6.00	
Outstanding December 31, 1961	<u>14.00</u>	<u>44.00</u>

PERSONAL 1960

Outstanding December 31, 1960		673.90
Payments to Treasurer	531.30	
Abatements	23.00	
Outstanding December 31, 1961	<u>119.60</u>	<u>673.90</u>

REAL ESTATE TAX 1960

Outstanding December 31, 1960	14,793.46	17,220.50
Payments to Treasurer	14,793.46	
Auditor Adjustment	32.30	
Outstanding December 31, 1961	<u>2,394.74</u>	<u>17,220.50</u>

FARM ANIMAL EXCISE 1960

Outstanding December 31, 1960		92.30
Payments to Treasurer		<u>92.30</u>

POLLS 1961

Commitment		2,288.00
Refund		<u>2.00</u>
		2,290.00
Payments to Treasurer	1,864.00	
Abatements	400.00	
Outstanding December 31, 1961	<u>26.00</u>	<u>2,290.00</u>

PERSONAL 1961

Commitment		
Refund		\$ 41,172.04
		<u>10.40</u>
		41,182.44

Payments to Treasurer	\$ 40,185.08	
Abatements	67.60	
Outstanding December 31, 1961	<u>929.76</u>	41,182.44

REAL ESTATE 1961

Commitment		403,723.32
December Assessment		20.80
Refunds		732.41
Adjustment		<u>.40</u>
		404,476.93

Payments to Treasurer	367,931.79	
Abatements	15,600.40	
Taxes added to Tax Titles	413.92	
Outstanding December 31, 1961	<u>20,530.82</u>	404,476.93

FARM ANIMAL EXCISE 1961

Commitment		474.58
Payments to Treasurer	348.48	
Outstanding December 31, 1961	<u>126.10</u>	474.58

MOTOR VEHICLE EXCISE TAX 1959

Outstanding December 31, 1960		906.68
Refunds		<u>78.78</u>
		985.46

Payments to Treasurer	235.83	
Abatements	38.48	
Outstanding December 31, 1961	<u>711.15</u>	985.46

MOTOR VEHICLE EXCISE TAX 1960

Outstanding December 31, 1960		9,442.46
Refunds		1,153.39
Commitments		<u>14,846.11</u>
		25,441.96

Payments to Treasurer	19,905.80	
Abatements	4,326.86	
Outstanding December 31, 1961	<u>1,209.30</u>	25,441.96

MOTOR VEHICLE EXCISE TAX 1961

Commitments		67,756.28
Refunds		<u>1,917.39</u>
		69,673.67

Payments to Treasurer	54,299.43	
Abatements	3,927.34	
Outstanding December 31, 1961	<u>11,446.90</u>	69,673.67

INTEREST AND FEES COLLECTED

1959 Taxes	\$ 67.07	
1960 Taxes	264.67	
1961 Taxes	57.35	
1957 Motor Vehicle Excise	2.59	
1959 Motor Vehicle Excise	1.86	
1960 Motor Vehicle Excise	21.25	
1961 Motor Vehicle Excise	10.63	
1960 Demands on Polls	25.90	
1961 Demands on Polls	<u>48.30</u>	\$ 499.62

FLORENCE B. RICE
Town Collector

ASSESSORS REPORT
For the Year 1961

The following figures relate to the property and poll taxes assessed January 1, 1961

Value of Assessed Personal Estate	1960	1961
Stock in trade	\$ 83,920.00	\$ 86,865.00
Machinery	267,935.00	269,350.00
Livestock	9,195.00	5,720.00
Other Tangibles	35,875.00	33,950.00
Value of Assessed Real Estate		
Land	728,745.00	666,645.00
Buildings	3,033,735.00	3,215,310.00
Omitted Assessment		200.00
	<hr/>	<hr/>
	\$4,159,405.00	\$4,278,040.00
Tax Rate per \$1,000.00	92.00	104.00
Taxes for State, County and Town Purposes:		
On Real Estate	\$ 346,148.16	\$ 403,723.32
On Personal	36,517.10	41,172.04
On Polls	2,262.00	2,288.00
Omitted Assessment		
	<hr/>	<hr/>
Total Taxes to be raised	\$ 384,927.26	\$ 447,204.16
Water Assessments and Liens		
Total Water Assessment	\$	\$ 3,242.85
Total Water Liens	106.82	75.75
Farm Animal Excise		
Total Farm Animal Excise		
Valuation	\$ 83,391.25	\$ 94,915.00
Total Farm Animal Excise	416.95	474.58
Tax		
Motor Vehicle and Trailer Excise	(as of 3/22/61)	(as of 1/1/62)
Number of Vehicles Assessed	2,472	2,363
Total Assessed Value	\$ 1,224,540.00	\$ 1,187,040.00
Total Excise	67,240.38	67,756.28
Excise Rate per \$1,000.00	66.96	66.00

Number of Livestock Assessed

Cows	277	272
Young Stock	13	25
Horses	22	25
Swine	923	1,265
Fowl	32,430	30,185
Sheep	--	14
All others	54	57

Other Statistics

Number of Polls Assessed	1,131	1,144
Number of Acres Assessed	19,091	19,091
Number of Houses Assessed	1,075	1,243
Number of Trailer Houses Assessed	31	24
Number of Camps Assessed	246	243

Abatements

Real Estate		
Veterans' Exemptions	\$11,154.90 (61)	(66)\$13,676.00
All Other	811.90	1,929.08
Personal	232.76	67.60
Motor Vehicles	7,858.76	4,303.51
Men in Service	52.00	42.00
Men over 65	334.00	344.00
All others	18.00	14.00

REPORT OF EXPENDITURES BY THE BOARD OF ASSESSORS FOR 1961

Salaries		\$1,125.00
Expenses		
Association dues	\$ 12.00	
Assessors' Meetings	20.00	
Telephone	115.14	
Abstracts of Titles	121.04	
Forms, Supplies and Postage	188.29	
Transportation	19.52	
		475.99
Clerk		878.11

Expense Appropriation	\$ 500.00
Clerk's Appropriation	800.00
From Reserve for Clerk	100.00
Balance	21.89

Respectfully submitted,

HOWARD W. WINTER, Chairman
EINO N. SALO
ELLIOTT D. HALPIN
LILLIAN M. WINTER, Clerk

REPORT OF THE BOARD OF PUBLIC WELFARE
For the Year Ending 1961

The following charts cover actual monthly expenditures for Old Age Assistance, Medical Assistance to the aged, Aid to Dependent Children and Disability Assistance. The Distribution of actual cost to Federal, State and Local Government is clearly designated.

OLD AGE ASSISTANCE

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	21	2,085.24	1,045.00	829.07	211.17
February	21	2,073.57	997.50	771.26	304.81
March	21	1,654.54	997.50	474.50	182.54
April	22	1,709.28	1,045.00	476.99	187.29
May	23	1,737.24	1,092.50	463.52	181.22
June	22	1,417.94	1,045.00	265.93	107.01
July	22	1,408.97	1,078.00	231.53	99.44
August	22	1,444.37	1,078.00	266.32	100.05
September	22	1,629.64	1,078.00	398.34	153.30
October	21	1,425.55	1,045.80	283.00	96.75
November	21	1,408.26	1,045.80	261.83	100.63
December	22	1,498.85	1,095.60	283.45	119.80
Total		19,493.45	12,643.70	5,005.74	1,844.01

MEDICAL ASSISTANCE TO THE AGED

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	p. 0	-----	-----	-----	-----
	m. 1	150.75	75.38	50.25	25.12
February	1	15.00	-----	10.00	5.00
	m. 2	157.45	78.73	52.48	26.24
March	p. 1	15.00	-----	10.00	5.00
	m. 2	310.60	155.30	103.53	51.77
April	p. 1	15.00	-----	10.00	5.00
	m. 2	366.35	183.18	122.11	61.06
May	p. 1	15.00	-----	10.00	5.00
	m. 2	144.40	72.20	48.13	24.07
June	p. 2	30.00	-----	20.00	10.00
	m. 4	298.30	149.15	99.43	49.72
July	p. 2	22.50	-----	15.00	7.50
	m. 5	1,313.30	656.65	437.77	218.88
August	p. 1	15.00	-----	10.00	5.00
	m. 4	498.45	249.23	166.15	83.07
September	2	22.50	-----	16.88	5.62
	m. 3	357.00	178.50	119.00	59.50
October	3	37.50	-----	25.00	12.50
	m. 4	1,269.38	634.69	423.13	211.56
November	2	30.00	-----	20.00	10.00
	m. 5	1,416.73	708.57	472.24	236.12
December	3	45.00	-----	30.00	15.00
	m. 5	1,051.38	525.69	350.46	175.23
Total		7,596.59	3,667.07	2,621.56	1,307.96

p. Personal care to recipient

m. Medical payments to Vendors

DISABILITY ASSISTANCE

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	3	513.57	124.50	260.68	128.39
February	3	273.29	124.50	80.47	68.32
March	3	238.88	124.50	54.67	59.71
April	3	349.55	124.50	137.66	87.39
May	4	1,604.71	166.00	1,037.54	401.17
June	4	577.75	166.00	267.31	144.44
July	4	479.80	166.00	193.86	119.94
August	4	342.45	166.00	90.84	85.61
September	3	484.77	126.90	236.68	121.19
October	4	469.22	169.20	182.72	117.30
November	3	261.55	126.90	79.20	55.45
December	3	1,033.10	126.90	647.93	258.27
Total		<u>6,628.64</u>	<u>1,711.90</u>	<u>3,269.56</u>	<u>1,647.18</u>

AID TO DEPENDENT CHILDREN

Month	No. Cases	Total Expended	Federal Share	State Share	Local Share
January	0	----	----	----	----
February	0	----	----	----	----
March	0	----	----	----	----
April	0	----	----	----	----
May	0	----	----	----	----
June	1	188.90	61.50	62.97	64.43
July	1	188.90	61.50	62.97	64.43
August	2	164.10	41.00	54.70	68.40
September	2	157.00	41.00	52.33	63.67
October	2	175.80	41.00	58.60	76.20
November	2	307.30	123.00	107.97	76.33
December	2	296.70	123.00	98.90	74.80
Total		<u>1,478.70</u>	<u>492.00</u>	<u>498.44</u>	<u>488.26</u>

PUBLIC WELFARE
ADMINISTRATION EXPENSES
FOR 1961

Quarters	Salaries Board & Director	Benefits Supplies Travel & Rent	Total	Federal Share	State Share	Local Share
January to March	457.50	70.37	527.87	242.80	121.39	163.68
April to June	457.50	203.67	661.17	218.83	110.08	332.26
July to to September	631.66	45.08	676.74	338.35	169.18	169.21
October to December	897.50	108.48	1,005.98	484.38	242.18	279.42
Total	2,441.60	427.60	2,871.76	1,284.36	642.83	944.57

The Board of Public Welfare reports that during the year of 1961 there were ten cases who received General Relief, of the ten cases receiving aid there were seven with Westminster settlement, two cases that will be reimbursed by another town, and one unsettled case to be reimbursed by the State. Total expenditures for General Relief for the year of 1961 was \$1,488.34 plus interest used from the Fred Smith Fund for General Relief \$1128.80.

Respectfully submitted,

OLIVE RIVERS, Chairman
EINO W. WINTER, Secretary
KAINO POIKONEN, Member

EVA E. COOMBS, Director

REPORT OF THE PUBLIC HEALTH NURSE

To the Citizens of Westminster:

As your Public Health Nurse, I hereby submit my first annual report. Since this is a new service to the town, it is my aim to familiarize you with the fundamental duties and state specifically the objectives involved.

The three main functions of the nursing service are as follows:

First - To promote health in our community

Second - The prevention and control of disease

Third - Bedside care

PROMOTING HEALTH AND PREVENTION AND CONTROL OF DISEASE

The control and prevention of disease is handled through our public clinics thus promoting health. Two clinics were held in June and one clinic in November of 1961. The first clinic with Dr. Rocco Raduazo, the attending physician, was held giving the pre-school children opportunity of receiving immunization for the prevention of Whooping Cough, Tetanus, Diphtheria, and Small Pox. The second clinic was held at the town hall, with Dr. Beatrice Perkins Sheppard, the attending physician, giving citizens of the town the privilege to receive the Salk Vaccine, for the prevention of Polio. A small amount of Salk Vaccine was still available after the June clinic, making possible the third clinic in November whereby both school and pre-school children received immunization.

These clinics were held in accordance with the State Department of Public Health and sponsored by the Board of Health of the Town of Westminster. All communicable disease and dog bites are reportable to the local Board of Health. If a follow-up on such cases is necessary your Public Health Nurse is then notified.

BEDSIDE CARE

Due to the advancement of Medical Science, the period of hospitalization in many cases is shortened and home care is required. This is administered by the Public Health Nurse only upon written orders from the attending physician. Upon making these visits into the home, it is also the aim of the nurse to instruct the patient's family on necessary care in her absence, which aids in preventing complications during the patient's convalescence and promotes better understanding between the patient and family. In observing the patient's condition the nurse is able to keep the attending physician informed of the patient's progress. The nurse makes a routine visit to all homes where there has been a premature birth. Health supervision and instructions on care of infants and pre-school children is also a service rendered by the nurse.

The following is a listing of all visits made by the Public Health Nurse and the Assistant Public Health Nurse, Mrs. Ardeen Burgess, R.N. A total of 690 visits were made. Of these 446 consisted of bedside care, which included 95 Welfare visits. Four visits to pre-mature babies; 64 visits to new mothers; 80 visits to newborn babies; 78 pre-school children, included in this total are children

with special problems. Three visits were made for communicable diseases. Fifteen visits were made whereby the patient was not at home.

A basic fee of \$2.00 per visit is charged. In some instances a smaller amount is charged accordingly to be determined by the nurse. In cases of a family on Welfare the above charge is not required. For all fees collected by the nurse are re-imbursed to the Town of Westminster. As of August 1, 1961, the Westminster Public Health Nursing Service, renders service to members enrolled under the Blue Cross-Blue Shield Prolonged Illness Certificate to the same extent as to the general public.

The Public Health Nurse may be reached by calling Tremont 4-2574. This service is available 42 hours a week, Monday through Friday, 8:00 A.M. to 4:00 P.M., Saturday and Sundays, 8:00 A.M. to 9:00 A.M. While the nurse is on home visits, an answering service is available for your convenience.

The nurse is kept abreast with the changes and advancements in the nursing profession by an educational in-service program. Your Public Health Nurse attended five classes held in 1961 on "Dynamics in Psychiatry."

Inasmuch as this was the first year it would be difficult to project the ultimate scope of this service. But with the implementation of new services, it is felt that this program will be of greater value to the residents of Westminster. Since it's inception in May, the rate of calls are on the increase. During this time, bedside nursing cases have increased fifty-four percent.

May I take this opportunity to thank members of the Board of Health, Miss Phyllis Glidden, R.N., my Public Health Advisor from this district, the Nursing Advisory Board, the attending physicians, and Mrs. Lempi Aalto, R.N., School Nurse. Also assistance received from Police Chief Toivo Tuominen, the Highway Department, and the Westminster Women's Club donations. All the above mentioned greatly helped in making your Public Health Nursing Service a success.

Respectfully submitted,

MARILYN F. NIEMI, R.N.
Public Health Nurse

ANNUAL REPORT
WESTMINSTER PLANNING BOARD

To the Board of the Selectmen:

During the past year the Planning Board has held a total of eight regular and special meetings.

The Board has completed its aerial mosaic of the town, which was made from photographs taken in 1952, to be used in conjunction with planning.

Inspection tours were made to the following subdivisions:

LaChance Homes, Inc., off West Main Street

Edro Isle, at Wyman Pond

Hy-Val Corp., and Phelps, off East Road

and a subdivision off Ellis Road at Ellis Pond

Interviews with professional planners were held in preparation for a master plan for the town.

The Board held an open meeting in the town hall in February 1961 with George Tzizik, the State Planning Engineer of the Department of Commerce, as the main speaker. Thirty citizens of the town attended the meeting.

The Planning Board hopes that the townspeople will vote to appropriate the necessary funds to prepare a Master Plan which is most necessary for the future of the town.

The Federal Title VII Planning Assistance Grant has been amended so that two-thirds of the cost will be paid by the Federal Government and only one-third of the cost to be paid by the town.

Appropriation for 1961	\$257.00
Expenditures:	
Operating expenses	\$148.61
Capital Outlay	48.00
	<u>\$196.61</u>
Balance	60.39
	<u>\$257.00</u>

Respectfully submitted,

FRANK ONISCHUK, Chairman

REPORT OF THE CHIEF OF POLICE

To the Board of Selectmen:

I submit the following report for the year 1961:

I am pleased to present to you and the citizens of Westminster my sixteenth annual report as Chief of Police; 1961 was relatively about the same as 1960. Traffic and motor vehicle operation, family and juvenile problems, etc. Investigation work increases, record and report writing have become a major part of police work.

Received 1142 telephone calls, summons served for others 29, arrested were 6 for drunkenness, 3 for operating under the influence of liquor, 1 for contempt, 1 larceny by check, 1 fugitive of justice, 1 for non-support, 3 arrested for other departments. The following were summonsed to court; 6 for operating to endanger, 3 for operating without license, 1 selling liquor to a minor, 1 for minor obtaining liquor, falsifying his age, 1 for larceny from a building and 1 hit and run. Fines amounted to \$675.00, most all goes to the county. In some cases suspended sentence and probation. 1 arrested for morals charge, bound over to grand jury. 8 license suspensions, operating M.V. after drinking, 3 for speeding.

Juvenile problems are still at a minimum, considering how fast the community has grown in recent years. 1 operating under the influence of liquor, 2 unauthorized use of M.V., 1 larceny from a building, 1 larceny of a power lawn mower, all appeared at juvenile court. Also house windows broken, restitution made by 7 boys.

We had 99 auto accidents, increase of 1 over 1960. 74 people were injured, an increase of 21 over 1960, 174 vehicles were involved, 49 operators were under 25 years of age and 125 were over 25. 38 accidents occurred on Town Roads, 41 on Route 2, 8 on Route 2A, 4 on Route 12 and on Route 140 8, none on Route 31.

Twenty accidents occurred on Sunday and 20 on Thursday, 19 on Friday, 11 on Saturday, 13 on Tuesday and 8 on Monday and Wednesday. January had 18 accidents, 15 in February, April and September had 11 each. December 10, June and August and October each had 6. May and July had 5 each and March and November had 13 accidents. One accident involved a child coaster, another accident child crossing Route 2.

We had no fatal accident in 1961, 418 days have passed since a woman was fatally injured, November 8, 1960, intersection of Depot Road and Route 2.

Breaking and entering was at a minimum this past year. 3 business places were entered, 1 house break, various other smaller larcenies, such as; auto battery, golf clubs, hub caps. On one above break, person admitted taking 78 bottles of liquor and 60 cartons of cigarettes, case going to grand jury. On the house break progress is being made. Investigated with State Police, money taken from an open safe, case still pending.

Twenty-one inquiries, for police record sent back to the Army, Navy and industrial plants, etc. 26 pistol permits were issued. 3 permits to sell firearms issued. 3 returned to State Hospital, 1 suicide, 3 stolen cars recovered. Multitude of various other phases, such as; go to Gardner Court to get out complaints, go to Court the day defendant appears, go to Vermont to get one defendant, peeping toms, dogs hit by car, illegal parked cars, excessive noises, delivering messages, working in conjunction with other town departments, attending dances, husband shutting off hot water, husband pulling wrong vegetable from the ground. I could go on, but it costs money per page to print.

After midnight patrol has been done more this year. Officer Ruuska on Main and Bacon Streets, morning and afternoons, for school crossing safety. Mrs. Braks at North Common Road bridge for school bus safety, morning and afternoons. Undersigned at South and Leominster Streets, mornings for school childrens' safety.

I extend my sincere thanks to the Board of Selectmen, Citizens of Westminster, members of this Department, all other Town Departments for their continued cooperation. I am very grateful to the Civil Defense, neighboring Police Departments and the State Police for assistance they have given me in carrying out my official duties.

The budget for 1962 is the same as 1961. Chief \$4,800, Assistants \$1,699, Expense \$1,200 - Total \$7,699.

Respectfully submitted,

TOIVO O. TUOMINEN
Chief of Police

REPORT OF THE CONSTABLE

To the Board of Selectmen:

Warrants were served for one (1) Annual Town Meeting, one (1) Special Town Meeting.

Three (3) women and four (4) men were drawn to jury duty during the year.

Respectfully submitted,

TOIVO O. TUOMINEN
Constable

REPORT OF DOG OFFICER

To the Board of Selectmen:

I submit the following report for the year 1961:

I cared for 30 dogs, 17 dogs whose owners could not be located.

I returned 13 dogs to their owners.

I investigated 3 dog bite cases.

I worked on other dog cases.

Dog owners should try to keep their dogs under their supervision as much as possible. They also should try to keep a collar and tag on their dog. Name plates are a very good way of making sure their dog is returned to them if it is picked up by the dog officer or the Chief of Police.

Dogs are still running down deer. The owners should keep an eye out for that.

Owners of dogs, three months old and up must license the dog by April 1, every year or face court charges. Dogs must be licensed at the Town Clerk's Office.

Respectfully submitted,

Dog Officer, Leo C. Grenier

REPORT OF THE CIVIL DEFENSE DIRECTOR

Public interest in Civil Defense picked up somewhat in Westminster during the past year. However, reorganization of the Civil Defense setup caused much uncertainty as to what to expect from both the state and federal levels. As a result plans for conducting a course in basic Civil Defense were postponed until some definite information on the changes were received.

Surplus property available on our annual trip to the depot in Taunton was of little use to Westminster. However, a desk, a small generator, some canvas and miscellaneous items were secured at a cost of less than a third of their original cost to the government.

The director was unable to procure the small portable radios desired for use by the radiac monitors at a price within our means. So a little less than half the sum appropriated at town meeting was returned to the town.

A Civil Defense plan must now be a part of Civil Defense requirements and every effort is now being made to complete a Westminster Civil Defense Plan in accord with the requirements of the Commonwealth as rapidly as possible. Completion of this plan and reorganization of the Civil Defense Department is in accord with the plan should be completed before spring. This will require much typing and a portion of the appropriation will be used for this purpose and the preparation of sufficient copies for distribution.

The New England District Engineer will conduct a survey of the town with a view to planning several shelters in Westminster during the coming year.

Respectfully submitted,

Philip K. Shenck

REPORT OF BARN AND ANIMAL INSPECTOR

To the Board of Selectmen:

I submit the following report for the year 1961 as follows:

Three trips on inspections of cattle transported from out of State. Annual inspection had 37 stops and found the following number of animals which the State Department requests to be listed:

Dairy Cows	275	Dairy Heifers	105	Dairy Bulls	4
Beef Cattle	19	Sheep	8	Swine	1,097

Had eight dogs under order of quarantine. One case caused considerable concern because the owner had the dog disposed of shortly after the bite. This is illegal and very dangerous because if the dog had rabies the person could have died from this disease. Rabies can be present because of the modern transit of vacationers with their pets.

Respectfully submitted,

EINO WINTER

SEALER OF WEIGHTS AND MEASURES

To the Board of Selectmen:

I hereby submit for your approval this annual report for the year 1961.

The following weighing and measuring devices have been tested, sealed and reported to the State Director of Standards:

- 3 Platform Scales over 5000 pounds
- 13 Platform Scales under 5000 pounds
- 2 Counter Scales
- 7 Beam Scales
- 2 Spring Scales
- 8 Computing Scales
- 12 Apothecary Weights
- 25 Gasoline Pumps
- 7 Scales were found unacceptable for sealing.

The Sealer of Weights and Measures would call attention to the provisions of Section 41, Chapter 98, of the General Laws, requiring him to give notice to all the inhabitants or persons having usual places of business in Westminister, who use weights, measures and balances for the purpose of buying and selling goods or any commodity, to notify him and have their weights, measures and balances tested and sealed.

EDWIN M. RUUSKA
Sealer of Weights and Measures

1961 HIGHWAY

Chapter 81

Chapter 81 is allotted to the town for maintenance work only. Many of our black roads were built in the thirties and forties and have served their purpose, and the time has come with larger trucks and school busses that the advance in cost of labor and material, plus more and faster vehicles, makes our problems larger to hold these old surfaces together there for to gain at all.

To change the gravel ones to black top we need more funds in the Special Road Allotment to span the gap. The following roads were surface treated in 1961:

Ellis	13400 Ft.	Dawley	2700 Ft.
Carter	4500 "	Academy	2700 "
Potatoe	2500 "	West Princeton	13700 "
Bean	800 "	Davis	4200 "
Lovell	1400 Ft.	Bolton	600 Ft.
Roper	1400 "	Stone	2100 "
	Marshall	2100 Ft.	
	West Main	4600 "	
	Shady Avenue	9800 "	
	Bacon	3500 "	
	No. Common	7500 Ft.	

The following roads were widened in areas, stones removed, and drainage installed where needed most. Brush taken care of on corners of all roads. Battles, Newcomb, Knowler, Sargent.

Special jobs with the Special Road Funds: The junction of Cross and Knowler Road corner excavated and widened. Mossman Road tarred the entire length 1961 ft., East Gardner Road tarred and gravelled the entire length 1098 ft., Church Street 200 ft. tarred. Sargent Road 400 ft. tarred. Willard Road widened in areas.

Chapter 90 Construction North Common

The 1960 balance of work was completed in June. The 1961 balance was not completed, due to the Depot Road fill and widening, plus the work on water main ditches and culverts on Depot Road and Turnpike. Other work that was carried on at this time was the installation of thirty-seven house services for water in a rough section of town.

Chapter 90 Construction Nichols Street

On this project we put in main line trunk drainage with man hole basins, side drains with curb inlets both sides, rebuilt concrete stairs, lawns, drives and lowered water services, etc. This project was drawn out longer than normal due to water problems, ledge to remove with inadequate equipment, and other highway problems in other sections that had to be taken care of while this job was in progress.

Chapter 90 Maintenance

Worcester Road: This was widened in some areas, patched with Type I asphalt, treated with stone top the entire length, 16,680 feet.

Mile Hill Road: This road was taken care of in the same maintenance method as Route 140. Asphalt with stone top, length of 5,380 feet.

Fitchburg Road: Surface treatment with asphalt and sand, 3,000 feet.

Colony Road: Surface treatment with asphalt and sand, 2,100 feet.

WILFRED H. GOODRIDGE
Street Superintendent

For financial information, see Highways, under Accountant's Report.

REPORT OF THE FIRE DEPARTMENT
For the year ending December 31, 1961

To the Honorable Board of Selectmen:

We hereby submit for your approval the 43rd annual report.

Fire Record

This year we have answered calls as follows:

Buildings	9
Dump	8
Brush	21
Emergency	4
Chimney	2
Automobiles	7
Barn	1
Oil Burner	1
Mutual Aid	3

The following men attended training schools at their own expense:

Rhode Island State Fire School

Richard Paine E. O'Connor

R. Hicks Wm. MacAloney

Meadowwood Drill School

Wm. MacAloney E. O'Connor

Hanscom Air Force Base

Wm. Dube S. Tosh

Mid State Mutual Aid Training School from September 6 to October 24, 1961

Fred Slade Wm. Dube Richard Paine R. Hicks

S. Tosh Wm. MacAloney Richard Ahlin

Burt Cummings R.E. Young Albert Rossner, Jr.

Burt Cummings, Jr. H. Young Ed. O'Connor

The Firemen held twelve monthly meetings.

We wish to thank the Red Cross for a Resusitube.

We wish to thank the Salvation Army for a Oxygen Inhalant.

The Fire Department honored Ralph W. Young who has been in the department for 50 years.

We recommend all Municipal Buildings to install Fire Decators.

FRED SLADE, Chief
BURTT CUMMINGS, 1st Ass't Chief
STEWART TOSH, 2nd Ass't Chief

WESTMINSTER WATER DEPARTMENT
Report for the Year 1961
Monthly Water Consumption in Gallons

	1958	1959	1960	1961
January	1,650,700	2,182,200	2,071,100	3,112,200
February	1,495,600	1,945,600	2,045,100	2,091,000
March	1,816,000	3,159,700	2,196,000	2,505,300
April	2,436,500	2,232,500	2,888,300	2,515,200
May	2,445,000	3,829,500	3,129,800	3,272,400
June	3,829,300	3,011,200	4,399,500	4,892,800
July	3,325,800	4,544,100	4,811,500	5,230,900
August	2,922,400	4,361,100	3,890,800	5,379,900
September	3,075,600	2,529,100	3,385,100	9,061,850
October	2,370,400	2,397,700	3,258,000	7,501,400
November	2,377,700	2,163,100	2,311,300	9,020,800
December	2,182,140	2,844,000	2,604,000	8,449,300
Total	29,927,200	35,300,000	36,991,100	63,033,000

Largest amount in a single day:

7 - 1 - 58	323,100 gallons
8 - 3 - 59	278,000 "
7 - 25-60	293,200 "
11 - 14-61	424,300 "

Largest amount in a single week:

6 - 29 - 58 to 7 - 5 - 58	1,359,200 gallons
8 - 12 - 59 to 8 - 18 - 59	1,389,000 "
7 - 10 - 60 to 7 - 16 - 60	1,204,500 "
12 - 10 - 61 to 12-16 - 61	2,377,300 "

Water shed area at source of supply 1.47 sq.miles.

Increase in gallons from 1958 to 1959	5,372,800
Increase in gallons from 1959 to 1960	1,689,900
Increase in gallons from 1960 to 1961	26,041,900

Total water installations to date 399

No water installations will be started after December 1st due to frozen ground conditions.

The first extension of the water system has been completed with the exception of some resurfacing. This extension services the eastern section of Westminster nearly to the Fitchburg line with both water and fire protection.

WILFRED H. GOODRIDGE
Water Superintendent

Ralph O. Owen
John Ojala
George Henstridge
Water Commissioners

REPORT OF THE INSPECTOR OF WIRES

To the Board of Selectmen:

The following is the report of the Inspector of Wires for the year 1961, during which 157 inspections were made.

Inspections were made as follows:

Hot Water Heaters	9
Oil Burners	8
Temporary Services	12
Permanent Services	48
Trailer Services	10
Complaints	5
Additional Wiring	65

In addition to the above, complaints were investigated for the Fire Department and the Massachusetts Electric Company during the past year and have been corrected.

I wish at this time to thank the Fire Department and the Massachusetts Electric Company for their cooperation during the past year.

Respectfully submitted,

GEORGE A HENSTRIDGE
Inspector of Wires

REPORT OF THE DEPARTMENT
OF VETERANS' SERVICES

I hereby submit my report of the Department of Veterans' Services for the year ending December 31, 1961.

The following amounts were expended for aid during the past year:

January	\$ 136.50
February	69.00
March	89.00
April	289.10
May	115.60
June	42.00
July	42.00
August	42.00
September	105.00
October	108.00
November	140.00
December	164.03

This department has available for loan one wheel chair for use of any resident of the town.

Respectfully submitted,

UNO W. RUUSKA
Agent

ANNUAL SCHOOL REPORT
For the Year Ending December 31, 1961

DIRECTORY OF WESTMINSTER SCHOOLS

School Committee

Mr. Richard R. Fitzgerald, Chairman
Mrs. Lee A. Aldrich, Secretary
Mr. Stuart C. Butterfield
Mr. John Grado, Jr.
Mr. Herman C. Vieweg

Local Committee Representative on Regional High School Committee

Mr. Stuart C. Butterfield

Superintendency Union #56 Committee

Mrs. Lee A. Aldrich
Mr. Richard R. Fitzgerald
Mr. Herman C. Vieweg

Superintendent of Schools

Levi G. Redfield

Office Telephone: TRemont 4-2522

Westminster School Principal

Joseph F. Aveni

Office Telephone: TRemont 4-2043 Residence Telephone: TRemont 4-2056

Other Personnel

School Physician	Rocco Raduazo, M.D.
School Dentist	W. Edward Carroll, Jr., D.D.S.
School Nurse	Lempi Aalto, R.N.
School Secretary	Mrs. Sylvia Ahlin
Union Secretary	Mrs. Dorothy Dorais
Cafeteria Manager	Mrs. Ruth Gemborys
School Custodians	Wilho S. Aalto
	Helge Best
Matron	Mrs. Mary Pesce

FACULTY

Name	Grade
Gertrude H. Carll	1
Beatrice P. Cross	1
Patricia G. Lasky	1
Isabel J. Maney	1
Barbara Allain	2
Gladys E. Ball	2
Leontina T. LeClair	2
Leona A. Gates	3
Gladys B. Towle	3
Charlotte G. Waterman	3
Mary A. Morgan	4
Margaret C. Sheldon	4
William J. Van Orden, Jr.	4
Barbara W. Evans	5
Elfriede Goetz	5
Bernice R. Hemmi	5
Olive L. Baker	5
Mary B. Smith	6
Stephen L. Whiting	6
Marilyn Baker	Physical Education
Mary F. Burnham	Remedial Reading
Mary J. Dunn	Art
Anna F. Elemetti	Special Class
Donald Patterson	School Adjustment Counselor
Helen G. Sullivan	Music
<u>Bus Contractors</u>	
Thomas Bushey	Eino Jarvenpaa
Burt Cummings	Eino Winter
	Flanagan Bus Lines

REPORT OF THE SCHOOL COMMITTEE

To the Citizens of Westminster:

The Westminster School Committee submits the following report for the year 1961.

Budget for the year	\$ 197,983.00
Total Expenditures	197,067.97
Total Reimbursements	78,387.44
Total Cost to the Town of Westminster	118,680.53

The Westminster Elementary School completed the first school year as an elementary school with grades one through six. The faculty consists of nineteen grade classroom teachers and five special subject area teachers for art, music, physical education, remedial reading and special educations. The elementary school children of Westminster have adequate facilities and a rather complete staff and faculty to provide for the individual needs and abilities.

The Ashburnham, Westminster and Oakmont Regional School Committees jointly hired a school adjustment counselor to help children in grades one through eight, adjust to schooling.

The committee is pleased to have John Grado as the newly elected member of the school committee. The committee is appreciative of the services of Windsor P. Towle, who served as a member of the school committee during the past three years.

The Westminster Elementary School participated in the Title III program under the provisions of the National Defense Education Act to upgrade the elementary school science program. A reimbursement of \$997.10 was received from the federal government.

The maintenance program for the Upton Building was continued utilizing funds left in trust for this purpose. Plans are being formulated to use a number of the classrooms in the Upton Building beginning September, 1962. Such a move will eliminate the possibility of the Town paying increased insurance premiums for an empty building.

Several classrooms were painted during the summer. Floor tile was installed in the special education classroom.

The school committee is concerned about several unsatisfactory conditions on the school grounds. The present state of the facilities of the Little League Baseball Field is questionable from a viewpoint of appearance and safety for both the participants and spectators. The school committee has agreed to initiate an annual maintenance program to keep the field and facilities in a satisfactory condition if the Parks and Recreation Commission and Town will improve the present condition of the field.

Drainage of the school play areas is inadequate. The school committee has requested the Board of Health to investigate and recommend appropriate action. The grounds south of the Fenno Building should be graded, loamed and seeded to eliminate the washouts and the weeds.

One of the boilers required extensive repairs during the Christmas vacation. The 1962 school budget will reflect the burden of this expense.

The amount expended from all sources for the 1960-1961 school year was \$325.70 per pupil.

The Westminster School Committee is appreciative of the cooperation and assistance extended by the P.T.A., the union superintendent, the school principal, teachers and staff members. The committee acknowledges the splendid cooperation of the Police and Fire Departments, the Board of Selectmen, the Advisory Committee, Town Library and the Highway Department.

Respectfully submitted,
RICHARD R. FITZGERALD, Chairman
MRS. LEE ALDRICH, Secretary
STUART BUTTERFIELD
JOHN GRADO, JR.

ASHBURNHAM - WESTMINSTER
SUPERINTENDENCY UNION
AND
REGIONAL SCHOOL DISTRICT

1962 - 1963 SCHOOL CALENDAR

FALL TERM	- 16 weeks - September 5, 1962 to December 21, 1962
WINTER TERM	- 7 weeks - January 2, 1963 to February 15, 1963
MID-WINTER TERM	- 7 weeks - February 25, 1963 to April 11, 1963
SPRING TERM	- 9 weeks - April 22, 1963 to June 21, 1963

SCHOOL BEGINS - September 5, 1962

<u>Month</u>	<u>Number of School Days</u>	<u>Days When School is Not in Session</u>
September	18	September 4 - Teachers' Workshop
October	22	October 12 - Columbus Day
November	18	November 2 - Teachers' Convention November 12 - Veterans Day November 22 & 23 - Thanksgiving (Schools close Wednesday Noon-November 21, 1962)
December	15	

CHRISTMAS VACATION Schools close Friday Afternoon, Dec. 21, 1962,
for Westminster Elementary and Oakmont
Regional High School.

Schools close Friday Noon, Dec. 21, 1962,
for Ashburnham Elementary Schools.
January 22 Schools Open Wednesday, January 2, 1963.

February 15

MID-WINTER VACATION Schools Close Friday, February 15, 1963
Schools Open Monday, February 25, 1963.

March 21

April 16

SPRING VACATION Schools close Thursday, April 11, 1963
Schools open Monday, April 22, 1963.

May 22 May 30 - Memorial Day

June 14 June 20 - Teachers' Workshop

Total 183 days.

SCHOOLS CLOSE - Friday, June 21, 1963. (Early Dismissal)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To The WESTMINSTER SCHOOL COMMITTEE:

In January 1961, the Westminster Elementary School contained 530 pupils in grades one through six. The faculty still numbers twenty-four teachers and a school adjustment counselor shared, on a part-time basis, with the Ashburnham Elementary Schools and Oakmont Regional High School.

Staff Changes

Mr. William J. Van Orden, Jr., a recent graduate of Fitchburg State College, is teaching the fourth grade.

Mr. Stephen L. Whiting, a recent graduate of Fitchburg State College, was hired to teach grade six.

Miss Barbara Allain, a graduate of Fitchburg State College, was hired to teach grade five.

We are fortunate to have Miss Elfriede Goetz return to Westminster this year. Miss Goetz is a graduate of Fitchburg State College and was hired to teach grade five.

Mr. Donald Patterson, a graduate of Juniata College, was hired as School Adjustment Counselor.

This is the second year as a straight elementary school and much progress is being made to improve instruction. We required four first grades in order to provide a more optimum teaching load for first grade teachers.

Our reading groups were continued. Arithmetic grouping was started in the third grade. We shall evaluate the effectiveness of such grouping at the end of the school year. Our students continue to score well above the national norms in their achievement tests. We have continued to purchase books for our reading series, this year for the fifth grade.

The school participated in the Title III National Defense Education Program and obtained approximately \$1000.00 to purchase books and equipment including three television sets. The school hopes to participate in the Channel 2 education telecasts and is grateful to the P.T.A. for their contribution toward the purchase of membership in the Channel 2 education program.

The school has completed a summary of the curricula taught and the books used in the various subject areas. This has been prepared in booklet form and distributed to each teacher. The material will be studied for possible revision. The teachers revised the report card and it is now in use.

The school changed from the cursive (long hand) to the manuscript method of writing for the first grade. This will be evaluated in the future.

The school appreciates the generosity of the members of the Westminster Rotary Club for the addition of a fence around the combination skating rink and basketball court.

The buildings were cleaned during the summer and some 200 desks were sanded and tops refinished. New bulletin boards and blackboards were installed and several classrooms given a new coat of paint.

The school administrators, teachers and the staff commend the leadership of the Westminster School Committee. The support and cooperation of the parents and service organizations in the community is gratefully acknowledged.

Respectfully submitted,

LEVI G. REDFIELD
Superintendent of Schools

JOSEPH F. AVENI, Principal
Westminster Elementary School

REPORT OF THE SCHOOL NURSE

Dear Mr. Redfield:

I hereby submit to you my annual report as school nurse for the Town of Westminster for the year ending December 31, 1961.

The Massachusetts Vision Test was given to 538 children of whom 24 failed the test. The Massachusetts Hearing Test was given to 528 children. Seventeen children failed the individual puretone test.

Each child in school was weighed and measured and had his hair examined.

Physical examinations were given 255 children in grades 1, 3, 5, the Special Class and any new children entering Westminster Schools. Seventeen referrals were made to family physicians for necessary treatment, Dr. Rocco Raduazo is the school physician. Twenty-nine children went to their own family doctor for physical examinations.

Dr. W. Edward Carroll, Jr. is the school dentist. A total of 544 children were examined for condition of teeth. Of the 459 referred to a dentist, 252 requested the work be done at school. Following are the services done at the dental clinic; 329 fillings, 41 extractions, 26 cleanings, 5 x-rays and 3 miscellaneous treatments.

The report of the immunization clinics held in March, April, May and June is as follows: 30 smallpox vaccinations - new, 86 smallpox booster vaccinations, 9 children had the series of 3 shots for diphtheria immunization; 6 children had the first shot of the diphtheria series and 161 children had a diphtheria booster shot.

54 contagious disease were reported among the school children during the past school year. These included 11 Chickenpox, 2 Mumps, 1 Scarlet Fever, 27 German Measles, 8 Measles and 5 Infectious Hepatitis.

The school nurse participated in the two orientation clinics held in May for the incoming first graders.

The school nurses from Oakmont Regional High School and the Ashburnham and Westminster Elementary Schools hold monthly conferences. Mrs. Niemi, the Public Health Nurse attended a number of these meetings.

I wish to thank the Salvation Army, the Lions Club and the Catholic Charities, for the help given and also the mothers who donated used clothing to be given to children who could use them.

Respectfully submitted,

LEMPI AALTO, R.N.
School Nurse

HOURS OF SCHOOL SESSIONS

8:50 a.m. to 3:05 p.m.

Entering Age of Pupils

Six years of age on or before the thirty-first of December of the year in which the child enters school.

School Storm Signals

The no-school signal for the elementary grades will be sounded by the Town siren at 7:30 a.m.

The no-school signal for Oakmont Regional High School will be sounded by the Town siren at 7:00 a.m.

On stormy mornings it is advisable to listen to the local radio and television stations.

WEIM and WFGM	Fitchburg
WGAW	Gardner
WBZ-TV	Boston - Channel 4

Weather reports may not be reliable. The school department desires to provide maximum educational services by having school remain open the greatest number of days. Storm signals will not be used when there is reasonable doubt.

Safeguard health by keeping your child home when, in your opinion as a parent, conditions warrant it.

SCHOOL COMMITTEE MEETINGS

The Committee holds its regular business meeting in the Fenno Wing of the Westminster School on the first Monday of each month at 7:30 p.m. and its policy meeting on the third Monday of each month.

WESTMINSTER SCHOOL DEPARTMENT

1962 School Budget

	1961 Budget	Proposed 1962
<u>I GENERAL CONTROL</u>	<u>\$ 5,233</u>	<u>\$ 5,241</u>
Superintendent's Salary	2,875	3,063
Union Clerk	1,338	1,398
Superintendent's Travel & Expenses	200	200
Out-of-State Travel	100	100
Office Expenses	165	175
School Committee Expenses	300	150
Work Certificates	35	35
Truant Officer	20	20
Professional Books	50	50
Committee Dues	150	50
 <u>II EXPENSES OF INSTRUCTION</u>	 <u>\$ 138,086</u>	 <u>\$ 144,141</u>
Principal's Salary	\$ 6,600	\$ 6,967
Travel and Expenses	150	100
Out-of-State Travel	50	75
School Secretary	2,140	2,132
Office Expenses	125	150
Faculty Salaries	120,616	126,787
Substitutes	1,400	1,400
Professional Growth	500	300
Home Instruction	280	280
Textbooks	2,500	2,300
General Supplies	3,225	3,200
Audio Visual	150	150
Physical Education	100	100
Petty Cash	250	200
 <u>III OPERATION OF SCHOOL PLANT</u>	 <u>\$ 21,996</u>	 <u>\$ 21,907</u>
Custodians' Salaries	\$ 7,750	\$ 8,075
Matron's Salary	1,782	1,852
Janitor Supplies	1,500	1,200
Fuel	6,500	6,300
Electricity	2,700	2,700
Water	475	475
Gas	300	440
Cartage	200	176
P.A. System (6th year rental)	264	264
Telephone	525	425

WESTMINSTER SCHOOL BUDGET 1962 (Continued)

	1961 Budget	Proposed 1962
<u>IV MAINTENANCE</u>	<u>\$ 2,380</u>	<u>\$ 6,895</u>
Summer Help	1,100	1,100
Paint and Tile Replacement	200	200
Overhaul Machinery and Equipment	200	465
Repairs	150	500
Piano Tuning	30	30
Classroom Conditioning	250	200
Snow Removal	450	400
Blacktop Tetherball Play Area	--	300
Initial estimate for Repair of #2 Boiler.		
Must replace 3 sections and pump.		3,700
<u>V AUXILIARY AGENCIES</u>	<u>\$ 4,069</u>	<u>\$ 4,035</u>
Health - Nurse's Salary	3,234	3,300
Nurse's Travel	75	75
Physician	500	400
Supplies	60	60
Library	200	200
<u>VI TRANSPORTATION</u>	<u>\$ 25,219</u>	<u>\$ 25,100</u>
Elementary	25,069	25,000
Field Trips	150	100
<u>VII CAPITAL OUTLAY</u>	<u>\$ 1,000</u>	<u>\$ 1,170</u>
<u>TOTAL BUDGET</u>	<u>\$ 197,983</u>	<u>\$208,489</u>

ESTIMATED INCOME

Superintendent's Salary	\$ 1,937.72	\$ 2,048.86
State Aid, Chapter 70	50,575.72	65,784.47
Transportation	26,886.41	21,961.40
Special Class	3,393.76	3,801.46
TOTAL REIMBURSEMENT	\$ 82,793.61	\$ 93,596.19

APPROXIMATE NET COST TO TOWN \$115,189.39 \$114,892.81

VOCATIONAL BUDGET 1962

	1961 Budget	1962 Budget
TUITION	\$ 2,700.00	\$ 4,100.00
TRANSPORTATION	1,000.00	1,550.00
TOTAL VOCATIONAL BUDGET	<u>\$ 3,700.00</u>	<u>\$ 5,650.00</u>
State Reimbursement	\$ 1,855.43	\$ 1,677.42
APPROXIMATE NET COST TO TOWN FOR VOCATIONAL EDUCATION	<u>\$ 1,844.57</u>	<u>\$ 3,972.58</u>

ASHBURNHAM - WESTMINSTER
REGIONAL SCHOOL DISTRICT REPORT

1961 was a year of many firsts for Oakmont Regional High School. Oakmont had its first varsity basketball team, girls' softball team, varsity soccer team, year-book, graduation and school band. These were but a few.

As of September the faculty and staff consisted of thirty-three teachers, a principal, a librarian, a guidance counselor, a school secretary, a part-time guidance secretary, a school nurse, a part-time school adjustment counselor, five custodians, a matron and six cafeteria workers.

Transportation for more than ninety-six per cent of Oakmont students is furnished by fifteen buses and four station wagons.

A school adjustment counselor was appointed to serve the Ashburnham and Westminister elementary schools and Oakmont Regional High School. The adjustment counselor helps students in grades one through eight adjust to schooling.

A few minor adjustments and changes are to be made to the school plant before the general contractor's final payment is made.

By-laws for the School Committee and regulations covering the duties of the superintendent, the school principal, and the use of school facilities were adopted.

Bonds for the final \$70,000.00 as authorized by the two Towns were issued and sold. Annual interest and principal payments will begin in 1962.

The Regional District Committee has agreed to cooperate with the Office of Civil Defense to use Oakmont Regional High School as an evacuation center in case of national emergency. The Federal Government will reimburse the regional school district for a portion of the expense of kitchen and audio-visual equipment. Six hundred dollars was paid to the District in 1961.

OAKMONT REGIONAL HIGH SCHOOL
1962 BUDGET

	<u>1961</u> Budget	<u>1962</u> Budget
<u>I GENERAL CONTROL</u>	<u>\$ 11,450.</u>	<u>\$ 11,875</u>
School Committee Expenses	500	400
Treasurer's Salary	800	800
Treasurer's Expense	400	400
Superintendent's Salary	5,750	6,125
Superintendent's Expenses (Travel)	300	250
Supt.'s Out-of-State Travel Expense	200	150
Superintendent's Secretary	3,100	3,350
Supt.'s Office Expense	300	300
Professional Books	50	50
Attendance Officers	50	50
 <u>II EXPENSES OF INSTRUCTION</u>	 <u>\$ 202,798</u>	 <u>\$ 221,179</u>
Principal's Salary	8,250	8,650
Principal's Travel Expenses	120	150
Principal's Out-of-State Travel	50	75
School Secretary	2,878	3,600
Guidance Secretary	none	733
Office Expenses	800	900
Faculty Salaries	162,610	181,583
Substitute Teachers	1,300	1,500
Professional Growth	800	1,300
Tutoring Handicapped	690	350
Coaching	2,000	1,950
Textbooks	7,500	4,000
General Supplies	4,800	4,500
Audio-Visual Materials and Services	500	1,000
Art Supplies	800	1,070
Music Supplies	400	982
Science Supplies	2,000	1,435
Homemaking Supplies	800	675
Shop Supplies	1,500	2,500
Physical Education	3,500	2,500
Miscellaneous	600	600
Guidance Supplies	900	1,126
 <u>III OPERATION OF PLANT</u>	 <u>\$ 43,105</u>	 <u>\$ 45,381</u>
Head Custodian's Salary	3,700	3,900
(4) Custodians' Salaries	12,950	13,631
(1) Matron's Salary	1,185	1,250
Janitors' Supplies	2,500	2,500
Fuel	9,000	9,000
Gas	420	300
Telephone	1,500	1,900

<u>III OPERATION OF PLANT (Cont'd)</u>		
Electricity	\$ 10,000	\$ 10,000
Water	400	600
Contracted Services	750	500
Care of Grounds	700	1,800
<u>IV MAINTENANCE</u>	<u>\$ 700</u>	<u>\$ 1,500</u>
Service and Repairs	300	700
Supplies	400	800
<u>V AUXILIARY AGENCIES</u>	<u>\$ 16,575</u>	<u>\$ 15,490</u>
Library	8,750	7,250
Physician	1,500	1,200
Nurse's Salary	2,650	2,800
Nurse's Travel	75	115
Medical Supplies	100	125
Athletics	3,500	4,000
<u>VI FIXED CHARGES</u>	<u>\$ 4,305</u>	<u>\$ 4,450</u>
Public Liability	--	100
Workmen's Compensation	--	800
Fire and Extended Coverage	--	1,700
Vehicle Liability	--	80
Treasurer's Bond	--	170
County Retirement System	1,000	1,600
<u>VII TRANSPORTATION</u>	<u>\$ 55,000</u>	<u>\$ 58,450</u>
Bus Contracts and Feeders	50,000	54,000
Activity Buses	3,000	2,700
Field Trips	1,000	750
Interscholastic Travel	1,000	1,000
<u>VIII CAPITAL OUTLAY</u>	<u>\$ None</u>	<u>\$ 3,564</u>
<u>IX CAFETERIA</u>	<u>\$ 1,500</u>	<u>\$ 1,000</u>
<u>TOTAL OPERATING COSTS</u>	<u>\$335,433</u>	<u>\$362,889</u>

In accordance with the provisions of the Agreement between the two towns, the committee and its treasurer reported and certified the amounts necessary to finance District operations for the year 1962 as follows:

Operating Expense Budget for 1962

Total Operating Expenses	\$ 362,889.00
Less: Reimbursement for Transportation and Special Education	<u>56,000.00</u>
To be Raised	\$ 306,889.00

Ashburnham's Share	- 40.9% - \$ 125,517.60
Westminster's Share	- 59.1% - \$ 181,371.40

These shares are based on enrollment as of October 1, 1961, grades 7 through 12, of pupils in the Oakmont Regional High School.

Principal and Interest Budget for 1962

Notes Due in 1962	\$ 85,000.00
Less: State Grant	<u>50,885.21</u>
To Be Raised	\$ 34,114.79

Ashburnham's Share	- 46% - \$ 15,692.80
Westminster's Share	- 54% - \$ 18,421.99

Interest Payable in 1962	\$ 51,480.00
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Ashburnham's Share	- 46% - \$ 23,680.80
Westminster's Share	- 54% - \$ 27,799.20

TOTAL TO BE RAISED THROUGH LOCAL TAXES FOR SUPPORT OF REGIONAL SCHOOL DISTRICT

<u>Ashburnham</u>	<u>Westminster</u>	<u>Total</u>
\$164,891.20	\$227,592.59	\$ 392,483.79

The per pupil cost of education at Oakmont Regional High School, exclusive of transportation, was \$421.09 for the school year ending June 30, 1961.

The Ashburnham-Westminster Regional School District Committee acknowledges the services of the Superintendent of Schools, Mr. Redfield, the Oakmont Regional High School Principal, Mr. Aldrich, and the staff and faculty for providing an effective program of secondary education for the youth in Ashburnham and Westminster.

Numerous organizations have continued to contribute to the improvement of Oakmont Regional High School and the welfare of students. Scholarships given by the Lions Club, the Westminster Elementary PTA and other organizations have been appreciated by the recipients. The students of the Westminster Rotary sponsored

Youth Center donated the basketball scoreboard. The PTA has enabled our information clinics to be of service to the parents.

The cooperation of the Police Departments, Town Librarians, and officials of both towns is appreciated.

The Committee wishes to express its sincere appreciation for the loyalty and efforts of Mr. Paul Murray, Mr. Melvin Hawes and Mr. Victor Byron to help Oakmont Regional High School become a reality.

The Committee welcomes Mrs. Harriett Corsiglia, Mrs. Mary Murray and Mr. J. Kenneth Hobbs as new members on the Regional Committee.

Respectfully submitted,

STUART BUTTERFIELD, Chairman
MRS. GORDON LEAVENWORTH, Secretary
MRS. JAMES B. CORSIGLIA
MRS. PAUL MURRAY
J. KENNETH HOBBS
RONALD E. SNELL

To the Ashburnham-Westminster Regional School Committee:

Oakmont Regional High School has come of age during 1961. The Student Council Handbook developed by the student representatives; the Parent's Handbook compiled by the parents and teachers working together in the interests of the students, and the Teachers Handbook being developed by the faculty will become guideposts for the teachers, students and parents.

The major academic departments were well organized under their respective department heads. Each department has established and updated a solid course of studies in its particular subject area. Periodic revision has resulted in the adoption of new texts, materials, and ideas to further strengthen our total program to better meet the needs, interests and abilities of our students.

In the field of English, the core of our curriculum, we have moved particularly to improve overall instruction in composition for seniors preparing for college; with the co-sponsorship of several essay tests promoted by various town groups; with a program of instruction resulting in term papers for all students in the junior and senior years; and with increased emphasis on practical or business writing with various commercial and general groups. In the area of reading improvement, we have started two pilot groups in programs using Science Research Associates reading laboratories for multi-level reading. Reading skill books are also being utilized to supplement excellent basic anthologies.

During the past year the school applied for, and received approval for nearly seven hundred dollars' worth of equipment through the National Defense Education Act. This money went towards a project designed to enrich the Biological Science program and to introduce the Physical Science Study Committee's Physics course to the school.

PSSC Physics, as it is called, represents a radical departure from the type of physics course offered to high school students up to this time. Briefly, it treats fewer topics more thoroughly and has reduced memorization of formulas and the like to an absolute minimum.

For those seniors who wished to continue their study of science, but who did not choose to elect physics, a course in physical science was introduced. This course completes our double track science program available to students at every level. Biology is again being offered to the ninth graders and a large percentage of the present tenth grade students, who were enrolled in the ninth grade biology last year, are now taking chemistry. It is hoped that many of these students will continue in this accelerated program with physics in their junior year and advanced science in their senior year.

In the area of social studies, two new courses, world geography and world history, were added this year to strengthen backgrounds in world understanding. The course in world affairs, in which Oakmont is a pioneer in the State of Massachusetts, continues to be a popular course, especially for those students planning to further their education at post-secondary institutions.

To meet the needs of our commercial students, Bookkeeping II was added to our extensive commercial offering. After much study, our Mathematics Department has recommended grades seven and eight continue the modern mathematics approach to teaching concepts, number systems, and real meaning of mathematics.

Without doubt, the greatest change at Oakmont is to be found in the Guidance Department. Through the use of Federal and State funds, a school adjustment counselor, a part-time clerk, and a part-time counselor have been made available to improve the counseling services. The adjustment counselor service is a cooperative program between the elementary schools of Ashburnham and Westminster and Oakmont Regional.

The Iowa Tests of Educational Development, designed to measure nine areas in education, were administered to all students in grades nine through twelve.* An interpretative session, using the students' results, was held with the Oakmont staff. Students were given the results of this battery in the form of graphic profiles. A parents' night is also planned, in which the parents will have the results of their son or daughter, and these results will be discussed and interpreted. A General Aptitude Test Battery, designed to measure aptitudes which are necessary in over 500 different occupations, was administered to all seniors. The Preliminary Scholastic Aptitude Test, an abbreviated form of the College Boards, was administered to 34 Oakmont Juniors. Twenty-five seniors took College Board exams and their applications to colleges have been processed.

The newly developed guidance reference room in the library contains nearly 400 college catalogs, several hundred career pamphlets, as well as information on college costs, scholarships, loans and college board exams. A new career information kit is in use and it contains descriptive literature on several hundred careers. All of this information is used in conjunction with counseling.

The co-curricular program continues to play a vital part in the life of a student at Oakmont. In addition to last year's activities, soccer, the Oakmont band, the yearbook, "Reflections," and the school paper, "The Oakmonitor" have been added to an activestudent program.

In closing, we would like to express our appreciation to the Oakmont Regional School Committee for the time and effort given so freely to improve our school and to the Oakmont staff and faculty for its dedication to the students of two cooperating communities.

Yours respectfully,

LEVI G. REDFIELD
Superintendent of Schools

LESTER R. ALDRICH, Principal
Oakmont Regional High School

REPORT OF THE OAKMONT REGIONAL HIGH SCHOOL NURSE

To Mr. Levi G. Redfield, Superintendent of Schools:

Herewith is the Oakmont Regional High School Health Department Report from September 8, 1961 to December 31, 1961.

557 students were carefully and separately examined by our school physician, Dr. Owen E. Christensen, and a total of 664 students have had examination of feet by Dr. Vincent Genovese. Both examinations are given in grades 7, 9 and 11, and to new students. Parents of students found to need further attention were notified and urged to consult their family physicians.

The Massachusetts Vision and Hearing Tests are given each student every year and those who fail the re-tests are referred for proper professional care. Each student is also measured and weighed each year.

In the 1960-1961 school year the Nashoba Associated Boards of Health gave Mantoux Tests to several students who had never been tested, and to faculty members on an elective basis, and also provided fluoride treatment for Ashburnham students in grade 8. This year the staff at Nashoba has decided to extend no further services to regional schools.

Diphtheria-Tetanus immunizations were given to students in grade 11 by the school physician in the Spring.

Help has been received from the Salvation Army, the Ashburnham P.T.A. and the Gardner Co-operative Bank. Their help has been appreciated sincerely.

One student is receiving speech therapy at the Worcester Rehabilitation Center.

The following nursing services are performed:

- Vision and Hearing testing, referrals and follow-up
- Arrangements for physical examinations, referrals and follow-up
- Arrangements for examination of feet, referrals and follow-up
- Ascertaining the reason for absence on the third day
- Responsibility for accident reports
- Filing insurance claims for students and employees
- Presence at home games of competitive sports and practice
- Reports of contagious diseases to Boards of Health
- Reports to Nashoba Associated Boards of Health
- Reports to the Massachusetts Department of Public Health
- Attendance at monthly meetings of Ashburnham-Westminster Union
nurses and Nashoba staff
- Emergency first aid
- Home visits
- Individual health records on all students
- Arrangements for clinics

Arrangements for parent-teacher-nurse conferences
Individual student conferences
Arrangements for students who become ill in school
Future Nurses Club
Handling excuses from physical education

I am indebted to the following persons who have contributed willingly to the School Health Program:

Mr. Levi G. Redfield, Superintendent of Schools
Mr. Lester R. Aldrich, Principal, Oakmont Regional High School
Dr. Owen E. Christensen, Dr. Vincent Genovese, members of the Faculty, Staff, and School Committee, and many, many doctors and nurses in the area, too numerous to list.

Respectfully submitted,

MARGARET E. VALITON, R.N.
School Nurse

To the Trustees of the Forbush Memorial Library:

I hereby submit my annual report for the year ending December 31, 1961.

Beginning in September the library has been open from 2:30 to 5:30 P.M. thus giving the students an extra day to get needed material.

Meetings of the Wachusett Area Library Group have been attended by your librarian and assistant.

We have had regular meetings at the Oakmont Library with Mrs. Jarmon, Librarian and Mrs. Edith Bailey of the Ashburnham Library. These meetings have proved very beneficial to us all. The teachers have cooperated by sending us lists of books needed in various assignments which has given us an opportunity to have the necessary material ready.

After Mrs. Arthur Smith resigned as Co-Librarian and moved to Arizona with her family, Mrs. Arthur Hakkarainen was appointed Assistant Librarian.

National Library Week was observed at the library with a variety of activities throughout the week. Mrs. Ernest Kidhardt, Chairman, presented an interesting program which included a dramatic dialogue written by herself and enacted by Mrs. Serena Buffone and Charles Innis. Book reviews were given by Mrs. John Howard and Mrs. Mabel Story. The attendance at this event was one of the largest that we have ever had. Grades one to four visited the library for story time and instruction. Grades four, five and six made posters under the supervision of their art teacher, Mrs. Mary Dunn. Mrs. Mabel Story presented a copy of the book, "Gentle Legion" on behalf of the Modern Literature Department of the Women's Club. Refreshments were served by members of this group.

I was very pleased that funds were available to purchase reference books. Added or replaced in this department were Webster's Third International Dictionary, Granger's Index to Poetry, Life World Atlas, two encyclopedias; Collier's and the World Book, and Latin, Spanish, German and French dictionaries.

Duplicate copies of many of the classics have been obtained.

Teachers from the elementary school have taken out groups of books for classroom use thereby reaching children who may not be able to get to the library.

Modern books covering a wide range of subjects have been purchased for both adults and children.

Through inquiries to the Department of Library Extension we have learned that we are eligible of state aid under Chapter 760, Acts of 1960.

To help us with our expanding office work we have acquired a new file and an adding machine. A new book truck has also arrived.

We are indeed fortunate in having book marks listing our new library hours. They were given to us by Baker's Dairy and Baker's Dairie Bar.

The Flower Grower magazine has been added to the longlist of fine periodicals available to the public.

During the past year I have had several Junior High pupils working voluntarily in the library. A class of Girl Scouts was also given instructions in library work.

This fall Mrs. Hakkarainen and I completed a course given at the Holden Library on Children's Literature and Story Telling. Miss Hope Brown of the Library Extension Service was our instructor.

To the Trustees, Mrs. Hakkarain and Mrs. Morse, I wish to convey my sincere appreciation for their help and cooperation during the year.

Respectfully submitted,

HAZEL A. HAVENER
Librarian

GIFTS:

- 1 vol. Bonnie Pruddin Fitness Book
- 1 vol. 1001 Riddles for Children
- 1 vol. Oil for the World
- 1 vol. The Episcopalian Way of Life
- 2 vol. Fiction
- 1 vol. Famous American Poets

- 1 vol. Keep Your Pigeons Flying
- 1 vol. You Can Trust the Communists to do
Exactly as They Say
- 1 vol. America's Music from the Pilgrims to
the present

- 1 vol. Drug Addiction
- 1 vol. University and World Affairs

- 1 vol. 1950-60 Twenty Years of Service
to Music
- 1 vol. Prophet of Progress

- 1 vol. Teaching by Television
- 20 vol. Fiction
- 1 vol. Aramco Handbook
- 1 vol. Charles Pfizer & Co., Inc.
Annual Report 1960
- 1 vol. Interaction

- 1 vol. Carnegie Hero Fund, Annual Report 1960
- 1 vol. Ford Foundation Pictorial Report 1961
- 1 vol. Gentle Legion

- 1 vol. 100 Years and Millions of Boys

- Life Insurance Fact Book
- Acts and Resolves of Massachusetts 1961
- Ford Foundation Annual Report 1960
- Steel Facts
- General Motors Annual Report 1960
- Rockefeller Foundation
- 4 vol. Children's Books

FROM:

Mrs. Arthur Hakkarainen
Karl Hakkarainen
Standard Oil Company
Mrs. Pierce Morse
Mrs. Pierce Morse
American Legion Auxiliary
Unit 174
Leon F. Whitney

Dr. Fred Schwarz
Westminster Women's Club.
In memory of Mrs. Harry S.
Kendall
Indiana University Foundation
Committee on the University
and World Affairs

Broadway Music Inc.
Charles F. Kettering Founda-
tion
Ford Foundation
Mrs. Carl Holm
Arabian American Oil Co.

Charles Pfizer
Catherine Heizz, Librarian
Television Information Office
Carnegie Fund Foundation
Ford Foundation
Modern Literature Department
Westminster Women's Club
Boys Club of America, gift of
Mrs. William Hall
Institute of Life Insurance
Kevin H. White, Sec. of State
Henry & Edsel Ford
U.S. Steel Corporation
General Motors
Rockefeller Foundation
Mrs. Arthur Smith

GIFTS -- PERIODICALS:

Antiques
 McCalls
 V.F.W. Magazine
 Rotarian
 Missions
 Daughters of the American Revolution

Universalist Leader
 National Parents, Teachers
 Food Marketing
 Massachusetts Wildlife
 Outboard Boating

Health
 The Diapason
 Yankee
 Westways
 Co-operative Farmers
 8 Periodicals

FROM:

Mrs. John Sargent
 Mrs. Pierce Morse
 Douglas Hicks Post 7389
 Westminster Rotary Club
 Baptist Mission Circle
 Capt. Elisha Jackson Chapter
 D.A.R., Gardner
 Ladies Circle
 P.T.A.
 First National Stores
 Division of Fisheries and Game
 Outboard Boating Club of America
 America
 American Osteopathic Ass'n.
 Dorothy Slade
 Dorothy Slade
 Mrs. Gladys (Young) Mann
 United Co-operative Farmers
 Publishers

STATISTICS:

Days Open	162
Largest Day's Circulation - January 4	193
Smallest Day's Circulation - September 28	12
Average Daily Circulation	84.4
Total Circulation	13,677
Number of Volumes added by purchase	517
Number of volumes added by gift	32
Number of Volumes discarded	287
Regional Library Cards	27
Library Cards Issued (2 year card)	240 Adults
	189 Juvenile
	<u>429</u> Total

REPORT OF THE TRUSTEES OF THE FORBUSH MEMORIAL LIBRARY

The Trustees of the Forbush Memorial Library have held meetings at least once a month throughout the year.

We regret that there have been several changes in the library personnel. Early in the year, Mrs. Arthur Smith, the co-librarian, moved to Arizona. Mrs. Arthur Hakkarainen, who was hired in June after a competitive examination was given, resigned in December because of the inadequate salary and her decision to continue her education. At present Mrs. Pierce Morse and Mrs. Newton Collins are serving as assistants to Mrs. Daniel Havener. The hours have again been increased by having the library open on Thursday afternoons.

There have been some necessary additions to the Physical Plant. New bookcases were purchased for the Reading Room to display current literature. A sink with hot water has been installed in the office. New lighting fixtures were placed in the basement and in the stairway leading to the Museum. A book truck to help transport books was also bought.

In order to build up the Reference Collection, several worthwhile items were purchased:

Colliers' Encyclopedia
World Book Encyclopedia
Life's Pictorial Atlas
Third New International Dictionary

The Trustees have attended the Regional Library Meetings and this service will soon be inaugurated, making available to our patrons books, research materials, and films beyond the budget of the Westminster Library.

In April, the Friends of the Library, under the capable chairmanship of Mrs. Ernest Kidhardt promoted Library Week. The elementary school children participated in poster contests, visits to the library and story hours. A large group of adults attended a program of book reviews and a coffee hour held at the library.

A request was made to the Mass. Division of Library Extension for a survey of the library. Miss Marie Sullivan, Library Specialist, visited the library twice. Some of the significant findings of her report follow. "In 1959, Westminster's total library income amounted to about \$1.66 per capita, far less than the national standard and much less than the state average." Westminster stands in the lower half of a group of fourteen comparable towns cited by Miss Sullivan, in respect to per capita average. It is clear that Westminster's appropriation for library purposes has not kept pace with its growth in population. In her report Miss Sullivan also points out a definite need to stimulate adult use of the library. The Trustees at all times welcome suggestions from its readers for books desired by them. This detailed report which is too lengthy to quote in full will serve to point up the extensive needs of the library in the future. The Trustees wish to express their appreciation to Miss Sullivan and the Division for the service involved.

Westminster has been assured of State Aid which should approximate \$1,000, providing that the 1962 appropriation is not less than that of 1961.

EDWIN N. RUUSKA, Chairman
MARIAN R. NOBLE, Secretary
EDWARD W. HITCHCOCK
DORIS M. FENNO
V. THERESA TORPPA
J. PHILIP HOWARD

REPORT OF THE TOWN DIRECTOR

To the Board of Selectmen:

Balance on deposit with the Worcester County Treasurer as of December 31, 1961 -- \$83.01.

The following programs were given for the women of the Town: Modern Vegetable Cookery, Nutrition Round Table, Eat Well to Look Well, Be Your Own Decorator, Estate Planning, Food Facts and Fads, and Christmas Greens and Wrappings.

Respectfully submitted,

MILDRED G. PURANEN
Town Director

LIST OF JURORS
1961

<u>Name</u>	<u>Occupation</u>
James P. Aho	Lumberman
Gloria C. Ahearn	Housewife
George N. Beer	Mechanic
Thelma J. Benoit	Housewife
Stuart C. Butterfield	Simplex
Phyllis M. Cancelleri	Nurse
Porter W. Dawley	Manufacturer
Evelyn V. Delmonico	Control Clerk
Reginald Gerard	Heywood
Marjorie L. Gallon	Housewife
Roland C. Houghton	Salesman
Georgette H. Hebert	Housewife
Edmund J. Kodys	Superintendent
Phyllis V. Jamsa	Housewife
Arthur I. Hurd	Teacher
Toivo W. Lamsa	Farmer
Joseph A. Robilar	Draftsman
Marie M. Kauppinen	Accountant
Ingrid T. Niemi	Housewife
Armas E. Pakkila	Factory Worker
Ahti Lahtinen	Papermaker
Jacqueline C. LaFortune	Registered Nurse
Melvin A. Hawes	Office Manger
David J. Kemp	Machinist
Sylvia J. Niemi	Housewife
Elaine B. Wiktorski	Housewife
Paul R. Debarge	Machinist
John W. Kauppinen	Welder
Kaino W. Oinonen	Radio Repair
Thomas A. Quinn	Assembler
Matti Rajaniemi, Jr.	Papermaker
Howard C. Sakkinen	Maintenance
Edward W. Uppgard	Machinist
Alfred I. Brunell	Truck Driver
Harold F. Desmond	Grinder
Earl A. Johnson, Jr.	Cable Splicer
Louise Koski	Saleswoman
Kenneth R. Strom	Salesman
Philip Schenk	Salesman
Richard Johnson	Pattern Maker
Leslie L. Reed	Paper Maker
Ernest E. Rameau	Mill Worker
Helge Best	Janitor

RECOMMENDATIONS OF ADVISORY COMMITTEE

1961 Appropriation	1961 Spent		1962 Recommended
GENERAL GOVERNMENT			
35.00	35.00	MODERATOR	35.00
1,000.00	1,000.00	SELECTMEN	1,000.00
		Salaries: Chairman \$350.00 Members 325.00	
400.00	326.24	EXPENSES	350.00
500.00	497.38	CO-ORDINATOR	500.00
LICENSE COMMISSION			
		EXPENSES	50.00
TOWN ACCOUNTANT			
2,500.00	2,500.00	SALARY (Requested \$3,000.00)	2,600.00
200.00	137.30	EXPENSES	175.00
TOWN TREASURER			
1,400.00	1,400.00	SALARY	1,400.00
700.00	695.12	EXPENSES	700.00
672.00	672.00	CLERK HIRE	700.00
TOWN COLLECTOR			
3,000.00	3,000.00	SALARY (Requested \$3,000.00)	3,000.00
1,265.00	1,290.88	EXPENSES	1,250.00
828.00	1,085.08	CLERK HIRE	828.00
DEPUTY TAX COLLECTOR			
50.00	23.96		35.00

LAW			
500.00	250.00		300.00
ASSESSORS			
1,125.00	1,125.00	SALARY	1,125.00
		Salaries: Chairman \$425.00	
		Members 350.00	
500.00	475.99	EXPENSES	500.00
800.00	878.11	CLERK HIRE	950.00
TOWN CLERK			
250.00	250.00	SALARY	250.00
300.00	289.99	EXPENSES	300.00
ELECTION & REGISTRATION			
650.00	835.37		1,000.00
BOARD OF PUBLIC WELFARE			
350.00	350.00	SALARY	350.00
		Salaries: Chairman \$150.00	
		Members 100.00	
PLANNING BOARD			
257.00	196.61	EXPENSES	283.50
ADVISORY COMMITTEE			
150.00	149.70	EXPENSES	175.00
TOWN HALL, GENERAL MAINTENANCE			
3,000.00	3,295.92		4,350.00
POSTAGE METER			350.00
TOTAL GENERAL GOVERNMENT			
20,432.00	20,758.66		22,856.50

PROTECTION OF PERSONS AND PROPERTY

FIRE

2,773.00		SALARIES	2,320.00
	7,984.35		
5,256.55		EXPENSES	6,249.35

POLICE

4,800.00	4,800.00	CHIEF	4,800.00
1,699.00	1,697.71	ASSISTANTS	1,699.00
1,200.00	1,199.19	EXPENSES	1,200.00

DOG OFFICER

150.00	140.08	SALARY	150.00
260.00	185.68	EXPENSES	250.00

SEALER OF WEIGHTS AND MEASURES

100.00	100.00	SALARY	150.00
72.00	54.00	EXPENSES	58.00

PEST CONTROL

100.00	100.00		100.00
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TREE WARDEN

100.00	100.00		100.00
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DUTCH ELM DISEASE

100.00	100.00		100.00
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INSURANCE

8,800.00	8,436.87		10,500.00
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CIVIL DEFENSE

120.00	120.00	SALARY	120.00
200.00	62.47	EXPENSES	250.00

WIRING INSPECTOR

300.00	300.82	300.00
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TOTAL PROTECTION OF PERSONS AND PROPERTY

26,030.55	25,380.62	28,346.55
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HEALTH AND SANITATION

6,000.00	8,771.31	BOARD OF HEALTH	6,000.00
4,895.00	2,968.18	PUBLIC HEALTH NURSE	4,930.00

HIGHWAYS

6,075.00	6,159.05	CHAP. 81 GEN. REPAIR	6,075.00
3,500.00	3,500.00	CHAP. 90 MAINT.	3,500.00
5,000.00	2,443.18	CHAP. 90 CONST. COMMON	8,000.00
3,000.00	3,000.00	CHAP. 90 NICHOLS ST.	
3,000.00	3,656.90	SALT & CHEMICALS	3,000.00
2,200.00	2,160.36	VACATION PAY	1,929.60
500.00	618.85	SICK PAY	500.00
400.00	398.77	BRIDGES MAINT.	300.00
700.00	500.35	SIDEWALK MAINT.	
		Winter	300.00
		Summer	200.00
23,000.00	35,083.01	HIGHWAYS WINTER MAINT.	26,000.00

200.00	199.58	SIGNS	300.00
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2,500.00	2,498.93	SPEC. ROAD PURPOSES	2,500.00
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500.00	97.91	EMERGENCY	100.00
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4,154.04	4,560.79	ST. LIGHTING	4,602.72
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TOTAL HIGHWAY

54,729.04	64,877.68	57,307.32
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WATER DEPARTMENT

1,820.00	1,820.00	SALARIES	1,820.00
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4,680.00	6,582.16	OPERATING EXPENSES	8,935.00
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TOTAL WATER DEPARTMENT

6,500.00	8,402.16	10,755.00
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CHARITIES

ADMINISTRATION

1,330.00	989.16	AGENT'S SALARY	1,330.00
200.00	136.05	EXPENSES	200.00
19,470.00	19,542.97	GRANTS	19,470.00
21,000.00	20,668.18	TOTAL CHARITIES	21,000.00

WORCESTER COUNTY RETIREMENT ASSESSMENT

3,866.61	3,866.61		4,476.77
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VETERANS SERVICES

250.00	250.00	AGENT'S SALARY	200.00
75.00	65.00	EXPENSES	75.00
4,000.00	1,342.23	BENEFITS	3,000.00
4,325.00	1,657.23	TOTAL VETERANS	3,275.00

VETERANS GRAVES OFFICER

50.00	50.00	SALARY	50.00
256.00	240.30	EXPENSES	272.00
306.00	290.30	TOTAL VETERANS GRAVES OFFICER	322.00

CEMETERIES, INCLUDING TRUST FUND INCOME

2,600.00	2,600.00	SUPERINTENDENT'S SALARY	2,600.00
1,000.00	898.13	WAGES	1,000.00
970.00	1,021.12	EXPENSES	400.00
4,570.00	4,519.25	TOTAL CEMETERIES	4,000.00

PARKS AND RECREATION

1,200.00	951.60	EXPENSES	1,200.00
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SCHOOLS
WESTMINSTER SCHOOL DEPARTMENT

5,233.00	4,846.60	GEN. CONTROL	5,241.00
138,086.00	138,001.33	EXP. OF INSTR.	144,141.00
24,376.00	25,094.68	OP. & MAINT. OF PLANT	28,802.00
4,069.00	3,824.94	AUX. AGENCIES	4,035.00
25,219.00	24,346.58	TRANS.	25,100.00
1,000.00	910.00	CAP. OUTLAY	1,170.00
197,983.00	197,024.13	TOTAL	208,489.00

VOCATIONAL SCHOOLS

3,700.00	3,677.81		3,700.00
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OAKMONT REGIONAL SCHOOL DISTRICT

213,430.00	213,430.00		227,888.09
415,113.00		TOTAL SCHOOLS	440,077.09
7,100.00	7,902.74	FORBUSH MEMORIAL LIBRARY	7,725.00
		(not including interest from trust funds)	

DEBT AND INTEREST

		1ST & 2ND SCHOOL	
30,000.00	30,000.00	ADDITION BONDS	30,000.00
6,720.00	6,720.00	INTEREST	6,060.00

WATER SYSTEM BONDS AND EXTENSION BONDS

15,000.00	15,000.00	PRINCIPAL	25,000.00
9,202.50	9,202.50	INTEREST	10,410.00

FIRE STATION NOTE

4,000.00	4,000.00	PRINCIPAL	4,000.00
<u>480.00</u>	<u>480.00</u>	INTEREST	<u>384.00</u>
65,402.50	65,402.50		2,000.00

ANTICIPATION OF REVENUE TOTAL DEBT & INTEREST

77,854.00

RESERVE FUND

4,000.00	2,771.40		4,000.00
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UNCLASSIFIED

125.00	112.46	W.W. I MEMORIAL	125.00
250.00	290.20	MEMORIAL DAY	250.00
100.00	100.00	C/O TOWN CLOCK (\$100 requested)	20.00
640.00	640.00	PRINTING TOWN REPORTS	700.00
250.00	250.00	BAND CONCERTS	250.00
<u>100.00</u>	<u>79.70</u>	MISCELLANEOUS	<u>100.00</u>
1,465.00	1,472.36	TOTAL UNCLASSIFIED	1,445.00

TOTALS

646,934.70	658,659.33		684,470.95
			<u>2,430.72</u>
			682,040.23
			<u>900.00</u>
			683,140.23

GREGORY AZARIAN
ALBERT E. LUKE
EDWIN E. KAARELA
WALTER D. VIEWEG
T. FRASER NOBLE

FINAL REPORT OF
200th ANNIVERSARY COMMITTEE

To the Board of Selectmen and Residents of the Town:

The Townspeople are to be congratulated on their splendid response in behalf of the 200th anniversary celebration.

The Committee would like to inform the public at this time that not one penny of tax money was spent, and the original appropriation still stands untouched.

Appropriation in 1958	\$250.00
Balance from 150th Anniversary	<u>130.41</u>
	\$380.41

The Town Committee will make a detailed financial report in the anniversary brochure, which is in progress, but briefly the gross receipts were \$5,794.36. and expenditures were \$5,364.61, leaving a balance of \$429.75 which will be applied towards the cost of the brochure.

Respectfully submitted,

FRANK ONISCHUK, Chairman
AILI M. WILEN, Treasurer
EINO N. SALO
WALTER VIEWEG
A. SYLVIA HAYNES, Clerk

WARRANT FOR
ANNUAL TOWN MEETING

Worcester, SS

To either of the Constables of the Town of Westminster in the County
aforesaid, GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify the Inhabitants of the Town of WESTMINSTER, qualified to vote in Elections and in Town Affairs, to meet at the Fenno Auditorium, in said Westminster, on Saturday, the fourth day of March at 6:30 o'clock in the forenoon, then and there to act on the following ARTICLES:

To choose by ballot all the necessary Town Officers for the ensuing year, or term of years. Polls will be opened at 6:30 a.m. and close at 6:00 p.m. and you are further directed to notify and warn the inhabitants of the Town of Westminster, qualified to vote in Elections and town affairs, to meet in the Fenno Auditorium at one o'clock on the same day, then and there to vote on the following Articles:

ARTICLE I. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefore, to be paid within one year, and to renew any notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, of the General Laws.

ARTICLE II: To see if the Town will vote to accept the list of Jurors as revised by the Selectmen, or act in relation thereto.

ARTICLE III. To choose all necessary Committees for the ensuing year.

ARTICLE IV. To see if the Town will vote to empower the Collector of Taxes to use all means for collecting taxes which a Town Treasurer may use when appointed Collector.

ARTICLE V: To hear reports of any Committee appointed to act on Town Affairs or in its behalf, or act in relation thereto.

ARTICLE VI: To see if the Town will vote to install three street lights on the Ellis Road poles #74, #75, and #76, or act in relation thereto.

ARTICLE VII. To see if the Town will vote to install one street light on Ripley Road, or act in relation thereto.

ARTICLE VIII. To see if the Town will vote to install one street light on the Church Street pole, #11 or act in relation thereto.

IX. To see if the Town will vote to install one street light on the Route #2 pole #54, or act in relation thereto.

X. To see if the Town will vote to install one street light on South Ashburnham Road pole #38-J-106, or act in relation thereto.

XI. To see if the Town will vote to install street lights on Depot Road poles #7-101-S and #7-19, or act in relation thereto.

XII. To see if the Town will vote to convey to Edward M. O'Keefe et. ux. a certain parcel of land situated on the Westerly side of Depot Road, in said Westminister, Worcester County, Massachusetts, bounded and described as follows, to wit:

Beginning at the southwesterly corner thereof at a point in the westerly line of the old section of Depot Road, at a corner of land of Mrs. William C Graunstein and Edward M. O'Keefe et. ux.; thence N 13° W by the old said line and land of said O'Keefe et. ux., about 129 feet to an iron pipe; thence N $56^{\circ}-46'E$, about 18.5 feet to the westerly line of the new section of Depot Road, thence southerly, by a curve having a radius of 973.13', by the westerly line of said new section of said road, about 118 feet to a corner, thence S $56^{\circ}-46'W$, about 50 feet to the place of beginning, containing about 4,035 square feet, or act in relation thereto.

XIII. To see if the Town will vote to raise and appropriate, or transfer from available funds in the Treasury the sum of \$150.00 to pay the Land Damage Claim to Edward M. O'Keefe et. ux., or act in relation thereto.

XIV. To see what sum of money the Town will vote to transfer from Machine Rental Account to Machine Repair, Purchase, and Maintenance Account, or act in relation thereto.

XV. To see if the Town will vote to amend the Town BY-LAWS by inserting the following new Article X, Section I:

All permanent employees of the highway department who have worked continuously for a period of at least 15 years for the Town shall be granted a vacation of three weeks without loss of pay.

XVI.. To see if the Town will vote to raise and appropriate, or transfer from available funds in the Treasury, the sum of \$3,000.00 to repair the Fred Smith

Bridge, or act in relation thereto.

XVII. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum of money for repairs to the Highway Garage roof, or act in relation thereto.

XVIII. To see if the Town will vote to reduce the width of Willard Road between Route #2 and Leominster Street, to forty feet, or act in relation thereto.

XIX. To see if the Town will vote to raise and appropriate, or transfer from available funds in the treasury a sum of money to resurface an additional 1000 feet of Newcombe Road, or act in relation thereto.

XX. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to construct a sidewalk to provide the safest walking area for school children and adults from the corner of Main and South Streets to the school grounds, or act in relation thereto.

XXI. To see if the Town will vote to transfer from the so-called Mare Meadow Investment Fund the sum of \$5000.00 to apply against the Town's share of retiring the Water Loan, or act in relation thereto.

XXII. To see if the Town will vote to discontinue the use of the following parcel of land:

A certain parcel of land situated on the westerly side to Depot Road insaid Westminster, Worcester County, Massachusetts, bounded and described in Article 12, or act in relation thereto.

XXIII. To see what sum of money the Town will vote to transfer from the Water Service Connections Account to the Additional Water Service Connections Account, or act in relation thereto.

XXIV. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$7,000.00 to extend the water main 1000 feet on Newcombe Road, or act in relation thereto.

XXV. To see if the Town will vote to raise and appropriate the sum of \$26,000.00 for the purpose of extending the water line on Ellis Road, westerly from its present terminus at Carter Road and Ellis Road for a distance of approximately 3,696 feet, and to determine how such appropriation shall be provided whether by taxation, by transfer and appropriation from available funds in the treasury, or by borrowing under authority of Chapter 44 of the General Laws or act in relation.

XXVI. To see what action the Town will take in regard to water damages caused by a broken water main on Bacon Street at the corner of the Urho Sakkinen Place, or act in relation thereto.

XXVII. To see if the Town will vote to fix the compensation of officers, provide for a Reserve Fund, and determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, for the ensuing year, or act in relation thereto.

XXVIII. To see if the Town will vote to choose a director in accordance with provisions of Chapter 128 of the General Laws to pass a vote or votes relative thereto.

XXIV. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of (or sums) money, to pay prior years' bills, or act in relation thereto.

XXX. To see if the Town will vote to amend the Agreement between the towns of Ashburnham and Westminster, Massachusetts, with respect to the forming of a Regional School District as follows:

SECTION IV, SUB-SECTION H, is hereby amended by adding the following to said Sub-Section H as now contained in said Agreement:

With respect to Capitol Costs for bonds in the amount of SEVENTY-THOUS- AND (\$70,000.00) DOLLARS issued in 1961:

March 1 -----50% of interest only
September 1 -----100% of interest and principal

XXXI. To see if the Town will vote to raise and appropriate a sum of money to the Planning Board for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan Studies of the Town, said sum to be used in conjunction with federal funds which are made available under section 701 of Title VII of Housing Act of 1954 as amended, or act in relation thereto.

XXXII. To see if the Town will vote to raise and appropriate the sum of \$21,000.00 for the Board of Public Welfare to cover assistance to be rendered in all categories of Relief, including administration expenditures, or take action thereto.

XXXIII. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money for a new truck for the Cemetery

Department, or act in relation thereto.

XXXIV. To see if the Town will vote to construct or provide space on the first floor of the Town Hall for A Town Clerk's Office, or act in relation thereto.

XXXV. To see if the Town will vote to raise and appropriate a sum of money for the improvement of Depot Road, or act in relation thereto.

XXXVI. To see if the Town will raise and appropriate or transfer from available funds in the treasury a sum of money to purchase a new back hoe for the Highway Department, or act in relation thereto.

XXXVII. To see if the Town will raise and appropriate or transfer from available funds in the treasury a sum of money to purchase a new air compressor for the Highway Department, or act in relation thereto.

XXXVIII. To see if the Town will establish a quorum for town meetings, or act in relation thereto.

XXXIX. To see if the Town will amend Section 21 of Article VIII of the Town By-laws to read:

"No person shall operate a motorboat, on any lake or pond located within the Town, within fifty (50) feet of any bathing beach or float or any other boat or within two hundred (200) feet of the Gate House Dam at Wyman's Reservoir at a speed greater than seven (7) miles per hour." - or act in relation thereto.

XL. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$5,000.00 for a Little League Field, or act in relation thereto.

XLI. To see if the Town will vote to increase the term of the Town Clerk from one to three years, this vote to become effective in 1962, or act in relation thereto.

XLII. To see if the Town will vote to increase the term of the Town Treasurer from one to three years, this vote to become effective in 1962, or act in relation thereto.

XLIII. To see if the Town will vote to take by eminent domain, necessary land to connect Ripley Road with Howard Avenue, or act in relation thereto.

XLIV. To see if the Town will raise and appropriate or transfer from available funds in the Treasury a sum of money to connect Ripley Road with Howard Avenue or act in relation thereto.

And you are directed to serve this warrant, by posting up attested copies thereof at the Post Office and Town Hall in said Town, ten days, at least, before the time for holding said meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid. Given under our hands this fifth day of February in the year one thousand nine hundred and sixty-two.

Daniel J. O'Heam
Preston A. Baker
John M. O'Neill

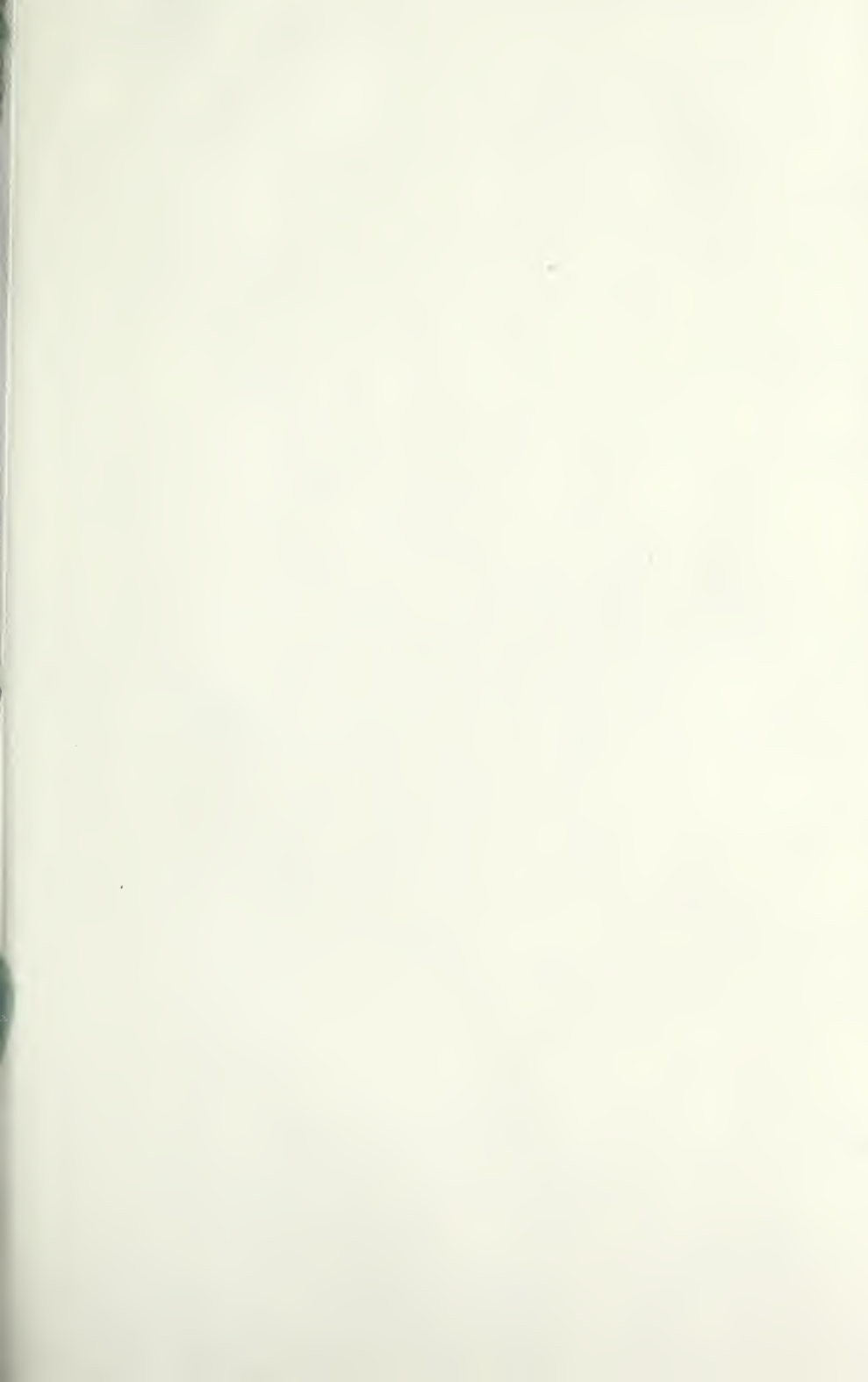
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